**CAMPBELL COUNTY, KENTUCKY**
**FISCAL COURT**
**MINUTES**

**September 2, 2026**

The Campbell County Fiscal Court held a public hearing and a regular meeting on September 2, 2026, at 9:00 AM Eastern Time (8:00 AM Central Time) at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded and broadcast the public hearing and regular meeting on the Campbell Media website.

**Present:**

Judge/Executive, Steve Pendery
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Finance Director/Treasurer, Laura Lewis
Police Chief, Craig Sorrell
Director of Planning and Zoning, Cindy Minter

**Absent:**

County Commissioner, Geoff Besecker

## Public Hearing

***2026 Proposed Tax Rate***

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following the roll call, a quorum was declared present.

Judge/Executive, Steve Pendery, called the public hearing to order at 9:03 AM and explained that the purpose of the hearing was to receive comments regarding the 2026 proposed tax rate. No comments were received.

The Public Hearing was adjourned at 9:04 AM.

## Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:04 AM.

## Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting held on August 19, 2026.

Motion was made by Commissioner Brian Painter, and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

## Old Business

***Ordinance O-10-26: Second Reading***
County Administrator, Matt Elberfeld read the title summary for Ordinance O-10-26, "An Ordinance of the Campbell County Fiscal Court amending Title VII, Chapter 72, Parking Regulations, of the Campbell County Code of Ordinances, including Section 72.03 entitled "Parking in Fire Lane Prohibited" and Section 72.04 entitled "Parking on Mallard Drive Regulated"."

Motion was made to adopt O-10-26 by Commissioner Tom Lampe and seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

## New Business

County Administrator, Matt Elberfeld presented new business.

***Ordinance O-11-26: First Reading***
County Administrator, Matt Elberfeld read the title summary for Ordinance O-11-26, "An Ordinance amending the text of the Official Zoning Ordinance for unincorporated Campbell County, KY related to Qualified Manufactured Homes."

Director of Planning and Zoning, Cindy Minter was present to answer any questions, if needed.

A motion to adopt Ordinance O-11-26 will be requested following the second reading.

***Resolution R-49-26***
County Administrator, Matt Elberfeld read the title summary for Resolution R-49-26, "A Resolution of the Campbell County Fiscal Court establishing the 2026 Ad Valorem Tax Rates for Campbell County, Kentucky."

The Fiscal Court established the following ad valorem property tax rates per $100 of assessed value for all taxable property within the jurisdiction of Campbell County for 2026:

| Class of Property | Tax Rate |
|---|---|
| Real Property | 15.20 cents |
| Tangible Personal Property | 27.42 cents |
| Motor Vehicles | 13.10 cents |
| Watercraft | 13.10 cents |

Motion was made to adopt R-49-26 by Commissioner Tom Lampe and seconded by Commissioner Brian Painter.

Commissioner Brian Painter commented that this is the sixth year in a row that the tax rate has been reduced.

Judge/Executive, Steve Pendery commented that the tax rate has been decreasing, although increases in property assessments may result in some taxpayers paying more. He noted that, for the past six years, the Fiscal Court has collected less revenue than would have been necessary to keep pace with inflation, which he characterized as effectively constituting a tax cut. He further noted that, in several of those years, the Fiscal Court collected less revenue than in the preceding year. Judge Pendery stated that he considers these reductions to be positive and beneficial to the citizens of Campbell County.

All voted "Aye" and the motion passed.

***Resolution R-50-26***

County Administrator, Matt Elberfeld read the title summary for Resolution R-50-26, "A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute a purchase and sale agreement, deed, and necessary closing documents for one parcel of land along with temporary and permanent easements located at 5849 Lower Tug Fork Road for the replacement and maintenance of the bridge located thereon."

Motion was made to adopt R-50-26 by Commissioner Brian Painter and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

***Resolution R-51-26***

County Administrator, Matt Elberfeld read the title summary for Resolution R-51-26, "A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to apply for 2027 Litter Abatement Funding from the Division of Waste Management."

Motion was made to adopt R-51-26 by Commissioner Tom Lampe and seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

***Motion***
County Administrator, Matt Elberfeld presented a motion authorizing the Judge/Executive to apply and execute all necessary documents for a KACo Insurance Grant to help increase safety and reduce losses associated with Workers' Compensation and All Lines Fund insurance programs.

Mr. Elberfeld explained that staff will apply for up to $10,000 to purchase equipment to retrofit Animal Services vehicles with additional safety features such as proximity sensors, mirrors, and backup cameras to reduce accidents. This is an 80/20 matching grant and matching funds are available in the Fiscal Year 2027 budget.

Motion was made by Judge/Executive, Steve Pendery and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

***Motion***
County Administrator, Matt Elberfeld presented a motion authorizing the Judge/Executive to apply and execute all necessary documents for Environmental Stewardship Project Funding from the Campbell County Extension Service.

Mr. Elberfeld explained that if awarded, the funding will be used to plant six new trees at Pendery Park. This is a 50/50 matching grant, with the County's matching contribution provided through in-kind labor and equipment costs.

Motion was made by Commissioner Tom Lampe and seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

**Personnel**

***Motion***
County Administrator, Matt Elberfeld presented a motion to accept the resignation of Police Social Worker, Ashley Best effective September 4, 2026.

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

***Motion***
County Administrator, Matt Elberfeld presented a motion to authorize staff to advertise, interview, and make a hiring recommendation to fill the full-time Police Social Worker vacancy created by the resignation of Ashley Best.

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

***Executive Order***
County Administrator, Matt Elberfeld presented a motion to advance Larry Herbst from Road Maintenance Specialist Level I to Road Maintenance Specialist Level II in accordance with the current AFSCME working agreement effective September 6, 2026.

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

***Executive Order***
County Administrator, Matt Elberfeld presented a motion to advance Tyler Jones from Road Maintenance Specialist Level I to Road Maintenance Specialist Level II in accordance with the current AFSCME working agreement effective September 6, 2026.

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

**Board Appointments**

***Executive Order***
County Administrator, Matt Elberfeld presented a motion to reappoint James Ernst, OD (Optometrist), Kevin Hanson, PE (Engineer), and Brandon Heineke, DVM (Veterinarian) to serve on the Campbell County Local Board of Health, each for a two-year term effective January 1, 2027, through December 31, 2028.

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

***Executive Order***
County Administrator, Matt Elberfeld presented a motion to appoint Olena Pilyayeva to the Campbell County Public Library Board of Trustees for a four-year term effective September 30, 2026.

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

## County Commissioners' Report

Commissioner Tom Lampe announced that the Alexandria Fair would begin that evening with the Alexandria Fair Parade and continue through Labor Day. He noted that the fair is a longstanding event enjoyed by Campbell County citizens and encouraged everyone to attend.

Commissioner Brian Painter noted that members of the Fiscal Court would be volunteering at various shifts and booths during the Alexandria Fair and expressed his anticipation of the event.

## County Judge/Executive's Report

Judge/Executive, Steve Pendery gave the following announcement.

***Sun Valley Bluegrass Music Festival***

The Sun Valley Bluegrass Music Festival will return to AJ Jolly Park's Stapleton Pavilion on Saturday, September 19, from 4:00 to 10:30 PM. The festival will feature a variety of Bluegrass musicians, along with food and drink vendors, crafters, and a kids' area. Admission is $5, with children 12 and under free. Bring your blankets, lawn chairs, and shade canopy. Outside coolers, food, and drinks are not permitted.

## Finance Director/Treasurer's Report

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer's Report.

***Motion***
Finance Director/Treasurer, Laura Lewis presented a motion to reclassify the unused encumbrance of $5,739 for the CT design and professional engineering services for the Southern Campbell water fill station to the Fiscal Year 2027 impact of the Workforce Retention program that was obligated on May 18, 2022.

Ms. Lewis explained that the U.S. Treasury guidance released for closeout allows for reclassification of unused project funds to other obligated projects that are being funded by the local government's resources. This reclassification closes out the county's ARPA State and Local Fiscal Recovery fund balance before the deadline for expenditures of December 31, 2026.

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

***Motion***
Finance Director/Treasurer, Laura Lewis presented a motion to renew the merchant services agreement with GolfNow for the point of sale and booking platform engine for AJ Jolly Golf Course for a 5-year term.

Ms. Lewis explained that this is the POS/booking system used since September 2019 at AJ Jolly Golf Course. The renewal increases the credit card transaction rate slightly by $0.19 from the 2022 rate, but eliminates a $375 month fee and reduces the number of split booking fees the golf course must share with the provider. This should result in a favorable impact on golf course revenue of approximately $10,000 to $12,000, assuming all other operating factors remain consistent. Locking in the merchant services rate for credit card transactions is recommended for the 5-year period. Merchant services rates only go up annually and the cash/credit mix at the golf course continues to rise each year as more patrons go cashless.

Motion was made by Commissioner Brian Painter, and seconded by Commissioner Tom Lampe.

Commissioner Brian Painter commented that the golf course has benefited from increased play from outside Campbell County, which has contributed additional revenue and supported the golf course's operations. He

noted that the County carefully evaluates agreements and opportunities to determine whether they provide a benefit to the County.

All voted "Aye" and the motion passed.

***Motion***
Finance Director/Treasurer, Laura Lewis presented a motion that Campbell County Fiscal Court utilize Fiscal Year 2027 Kentucky Transportation Cabinet, Rural Secondary FLEX funds in the amount of $116,685.00.

Ms. Lewis explained that the funds will be used on various county roads for the purpose of resurfacing.

Motion was made by Commissioner Brian Painter, and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

***Motion***
Finance Director/Treasurer, Laura Lewis, presented a motion to award the bid for the Fiscal Year 2027 Fall resurfacing and striping projects, including the alternates for Dry Creek Road and Blue Sky Lane, to Mago Construction Company, which submitted the lowest total bid of $617,324.50.

Motion was made by Commissioner Brian Painter, and seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

***Motion***
Finance Director/Treasurer, Laura Lewis presented a motion authorizing staff to issue an invitation to bid for snow removal for the 2026/2027 winter season.

Ms. Lewis explained that snow removal commences when accumulation reaches 1 ½ inches or more without notification. Snow will be removed by 7:30 AM Monday through Friday, except at the Detention Center, where removal will be required seven days per week. Continuous snowfall during business hours shall not accumulate more than one inch before being removed. Sidewalks shall follow the same schedule using sidewalk safe snow/ice melting capacities. No subcontracting of the work will be permitted. These professional services are included in the Fiscal Year 2027 budget.

Motion was made by Commissioner Tom Lampe, and seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

***Motion***
Finance Director/Treasurer, Laura Lewis presented a motion granting staff permission to issue an invitation to bid for contracted janitorial services at the Campbell County Administration Building, located at 1098 Monmouth Street.

Ms. Lewis explained that janitorial services were last bid in November 2025, and the current contract expires December 31, 2026. No subcontracting will be permitted. These professional services are included in the Fiscal Year 2027 budget.

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

***Budget Transfers***
Finance Director/Treasurer, Laura Lewis presented a motion to approve Budget Transfers dated:

- August 31, 2026

Motion was made by Commissioner Brian Painter, and seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

***Interfund Transfers***
Finance Director/Treasurer, Laura Lewis presented a motion to approve Interfund Transfers dated:

- August 31, 2026

Motion was made by Judge/Executive, Steve Pendery, and seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

***Claims & Claims Paid per Standing Order***
Finance Director/Treasurer, Laura Lewis presented a motion to approve Claims & Claims Paid per Standing Order dated:

- August 26, 2026
- September 1, 2026 (Employee Benefits)
- September 2, 2026

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared appropriate.

Motion was made by Commissioner Brian Painter, and seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

Commissioner Tom Lampe stated that he supported payment of the claims; however, he recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies.

All voted "Aye" and the motion passed.

## Adjournment

There being no further business to come before the Fiscal Court, Commissioner Brian Painter made a motion to adjourn the meeting, seconded by Commissioner Tom Lampe. All voted "Aye" and the meeting adjourned at 9:24 AM.

**Attachments**

- O-10-26: Amend 72.03 "Parking in Fire Lane Prohibited" and 72.04 "Parking on Mallard Drive Regulated"
- R-49-26: Establish the 2026 Ad Valorem Tax Rates
- R-50-26: Execute a purchase and sale agreement, deed, and necessary closing documents for one parcel of land located at 5849 Lower Tug Fork Road for the replacement and maintenance of the bridge
- R-51-26: Apply for 2027 Litter Abatement Funding from the Division of Waste Management
- Budget Transfers: August 31, 2026
- Interfund Transfers: August 31, 2026
- Claims & Claims Paid per Standing Order
  - August 26, 2026
  - September 1, 2026 (Employee Benefits)
  - September 2, 2026

Approved:

STEVE PENDERY
Judge/Executive

Attest:

JANIE PATTERSON
Fiscal Court Clerk

Date Approved: September 16, 2026