

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

January 8, 2025

The Campbell County Fiscal Court held a special meeting on Wednesday, January 8, 2025 at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the special meeting and broadcast it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Police Chief, Craig Sorrell

Campbell County Sheriff, Mike Jansen
Campbell County Clerk, Jim Luersen

Special Meeting

Judge/Executive, Steve Pendery called the Special Meeting to order at 9:00 AM.

On behalf of the Campbell County Fiscal Court, Judge Pendery wished everyone a happy, healthy, and prosperous New Year.

Judge Pendery announced we had lost a great friend, Pat Crowley. Mr. Crowley was extremely important to Northern Kentucky, he had a significant impact on good things that have happened for all of us locally and in Frankfort, and he had a reputation of integrity and wisdom.

Judge/Executive, Steve Pendery asked for a moment of silence with Pat Crowley's tenure on earth in mind, followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on December 18, 2024.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on December 18, 2024 by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Guests

Swearing in of Police Officer, Robert Sewell

Police Chief, Craig Sorrell introduced Robert Sewell, and said that he had 11 years of prior experience, and Campbell County is fortunate to have him.

Judge/Executive, Steve Pendery administered the Oath of Office to Robert Sewell.

Judge Pendery congratulated and thanked Officer Sewell. He told Officer Sewell that Campbell County Fiscal Court offers him their support.

Finance Director/Treasurer’s Report

County Administrator, Matt Elberfeld presented a portion of the Finance Director/Treasurer’s Report to allow for County Sheriff, Mike Jansen and County Clerk, Jim Luersen to be able to return to their duties.

R-03-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-03-25, “A Resolution of the Campbell County Fiscal Court approving the County Sheriff’s budget as submitted for calendar year 2025.”

Motion was made to adopt Resolution R-03-25 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-03-25 Passed.

R-04-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-04-25, “A Resolution of the Campbell County Fiscal Court approving the County Clerk’s budget as submitted for calendar year 2025.”

Motion was made to adopt Resolution R-04-25 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-04-25 Passed.

Judge/Executive, Steve Pendery said the Fiscal Court appreciates the relationship with the County Sheriff and the County Clerk, and he looks forward too many years of cooperation and success.

County Clerk, Jim Luersen said they appreciate the support of the Fiscal Court.

New Business

Personnel

R-01-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-01-25, “A Resolution of the Campbell County Fiscal Court authorizing the addition of a part-time Plans Examiner position, appointing Donald Wright to the part-time Plans Examiner position, and authorizing corresponding amendments to the “Authorized Position List” of the Campbell County Administrative Code.”

Motion was made to adopt Resolution R-01-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-01-25 Passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview and make a hiring recommendation for a full-time Building Inspector due to the vacancy created by Resolution R-01-25.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Judith Stevins to a temporary part-time position performing the duties of Senior Center Assistant at the Campbell County Senior Center effective January 21, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

County Administrator’s Report

Executive Session

County Administrator, Matt Elberfeld requested a motion to meet in Executive Session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

Motion was made to enter into Executive Session by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion was made to come out of Executive Session by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Judge/Executive's Report

Judge/Executive, Steve Pendery announced that organizations interested in receiving Campbell County Payroll Tax Funds to service the citizens of Campbell County in the areas of Mental Health, Intellectual Disabilities, or Aging Services must download, complete, and email the Fiscal Year 2026 MH/ID/AG Tax Fund Application, which is available on the Campbell County website.

Finance Director/Treasurer's Report

County Administrator, Matt Elberfeld presented the remainder of the Finance Director/Treasurer's Report.

R-02-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-02-25, "A Resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute an application to the Kentucky Board of Emergency Medical Services for Ambulance Block Grand Funds for FY 2025 – 2026."

Motion was made to adopt Resolution R-02-25 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and Resolution R-02-25 Passed.

Motion

County Administrator, Matt Elberfeld read a motion requesting to authorize staff to participate in Tri-County RFP's for the Household Hazardous Waste and Electronic Waste events. Mr. Elberfeld explained Boone County will undergo the RFP process representing Campbell and Kenton Counties. Expenses are reimbursed to the Northern Kentucky Solid Waste Management Area Fiscal Agent (Boone County) through a grant from the Kentucky Division of Waste Management.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion requesting permission to participate in the Northern Kentucky Regional Pavement Management Request for Proposals.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion requesting to authorize staff to issue an invitation to bid the repaving of the aprons to campsites, and the drives to the Cardinal, Red Fox, and Blue Heron Shelters at AJ Jolly Park. Mr. Elberfeld explained work will be scheduled to be completed before the 2025 camping season. The estimated cost of \$45,000 is included in the Fiscal Year 2025 budget.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion requesting permission to bid the rebuilding of Deer Run Road due to the age and condition of the road being beyond further maintenance.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion requesting permission to bid the following roads for resurfacing:

- Lower Tug Fork Road
- Upper Tug Fork Road
- Tippenhauer Road
- Heck Road

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion requesting to make use of Fiscal Year 2025, Kentucky Transportation Cabinet, Rural Secondary Flex Funds for \$200,311.00. Mr. Elberfeld explained the funds will be used on Upper Tug Fork and Lower Tug Fork Roads for the purpose of resurfacing.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Budget Transfers

County Administrator, Matt Elberfeld read a motion to approve Budget Transfers dated: December 31, 2024.

Motion was made by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Interfund Transfers

County Administrator, Matt Elberfeld read a motion to approve Interfund Transfers dated: December 31, 2024.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims per Standing Order, and Employee Benefits

County Administrator, Matt Elberfeld read a motion to approve Claims & Claims per Standing Order, and Employee Benefits dated:

- December 27, 2024
- January 2, 2025
- January 8, 2025
- January 3, 2025 (Employee Benefits)

County Attorney, Steve Franzen commented that he had reviewed the Claims, and had determined that everything appeared to be appropriate.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies.

All voted "Aye" and the motion passed.

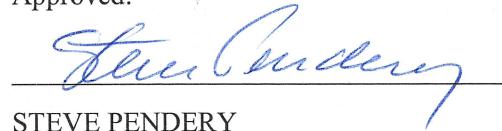
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Brian Painter made a motion to adjourn the meeting; Commissioner Geoff Besecker offered a second to the motion. All voted "Aye" and the meeting adjourned at 9:48 AM.

Attachments

- R-03-25: Approve County Sheriff's Budget for Calendar Year 2025
- R-04-25: Approve County Clerk's Budget for Calendar Year 2025
- R-01-25: Authorize the creation of a part-time Plans Examiner position, appoint Donald Wright to the part-time Plans Examiner position, authorize corresponding amendments to the Administrative Code
- R-02-25: Execute an application for the county to receive \$10,000 in Ambulance Block Grant funds
- Budget Transfers: December 31, 2024
- Interfund Transfers: December 31, 2024
- Claims & Claims per Standing Order:
 - December 27, 2024
 - January 2, 2025
 - January 8, 2025
 - January 3, 2025 (Employee Benefits)

Approved:



STEVE PENDERY

Judge/Executive

Attest:



JANIE PATTERSON

Fiscal Court Clerk