

MINUTES

Northern Kentucky Solid Waste Management Area (NKSWMMA)

Campbell County Administration Building

1098 Monmouth Street

Fiscal Court Chambers, First Floor

Newport, KY 41071

Thursday, October 10th, 2024

10:30 A.M.

I. Call to Order & Opening Remarks

The meeting was opened by Robert Franxman.

Members of the Board Present:

Robert Franxman (Boone County Judge/Executive Gary Moore Designee)
Kim Serra (Campbell County Judge/Executive Designee)
Spencer Stork (Kenton County Judge/Executive Designee)
Ken Points (Boone County Acting Solid Waste Coordinator)
Megan Clere Abrams (Campbell County Solid Waste Coordinator)
Melissa Grandstaff (Kenton County Solid Waste Coordinator)

Members of County Staff Present:

Tom Logan (Boone County Public Works Director)

II. Approval of Minutes from the NKSWMMA Meeting of August 8, 2024

Motion was made by Kim Serra and seconded by Melissa Grandstaff for approval of the minutes without amendment. Motion passed unanimously (6-0).

III. NKSWMMA Board Business Items

a. Bank Account Discussion

Discussion was held regarding an existing bank account held by the Northern Kentucky Chamber of Commerce. The account has historically been used to collect HHW donations and then reimburse HHW vendors. Potentially someone from the chamber can attend the December meeting. Discussion included potentially spending down this account and opening a new account for NKSWMMA. The account will be utilized according to past practice for the 2024 HHW.

b. Recycling Grant Discussion

Discussion included each county's adjustment of the spending plan to meet the amendment to the original grant application. Further discussion centered on disbursing each county's allotment next year and allowing each county to perform individual procurements.

c. HHW Grant Discussion

Discussion was held regarding the upcoming HHW event. Discussion included paint hardeners, the B-105 commercial, donations and sponsorships, t-shirts, propane, Reboot and forklift safety. It was understood that small purchases for the HHW event are covered under the appropriate model procurement codes. Boone County discussed that bids for EEI and Tri-State E-Scrap were

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approved by the Boone County Fiscal Court. Motion was made by Megan Clere Abrams and seconded by Ken Points for NKSWMMA to accept and utilize the bids at the upcoming HHW event. Motion passed unanimously (6-0). Further discussion around bidding concluded that the process should begin earlier for the upcoming year and items such as bidding as an RFP, a pre-proposal meeting and pricing indexes should be considered.

d. Litter Abatement Grant Discussion

Discussion advised each county that individual applications are due November 1, 2024.

e. Waste Tire Grant Discussion

No discussion.

f. Boone Solid Waste Coordinator Report

Ken Points informed the group of staffing changes in the Boone County Solid Waste Department and ongoing efforts for litter abatement, paper shredding and an upcoming waste tire event.

g. Campbell Solid Waste Coordinator Report

Megan Clere Abrams informed the group about Campbell County's solid waste voucher program usage, a new partnership with Reboot for electronics recycling an Environmental Stewardship grant for Vape Disposal as well as other various programs and upcoming events.

h. Kenton Solid Waste Coordinator Report

Melissa Grandstaff informed the group about Kenton County's Litter abatement and trash for cash programs as well as solid waste voucher usage. Discussion also included recruitment of Kenton County Public Works employees for the HHW event.

i. 5-Year Solid Waste Management Plan Update

Robert Franxman gave a brief update on a potential Solid Waste Plan update. An application requesting to begin the process of seeking public comment and consideration on a plan amendment that reflects the capacity sought by the Bavarian Trucking Company Landfill in Boone County has been filed with the KY Division of Waste Management. Boone County is awaiting their response.

j. Technical Advisory Committee Discussion

Discussion was held regarding the Technical Advisory Committee. Research shows KRS 224.43-345 indicates the formation of an advisory committee; however the language was unclear and an opinion from one of the county attorneys should be considered.

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k. Meeting Schedule

The Board discussed establishing a recurring meeting schedule for 2025 and appropriately advertising it in January.

IV. Old Business

None.

V. New Business

None.

VI. Adjourn

Motion was made by Melissa Grandstaff and seconded by Megan Clere Abrams to adjourn. Motion passed unanimously (6-0).

Approved at a regular meeting of the Governing Body of the Northern Kentucky Solid Waste Management Area, December 12, 2024.

Presiding Member, Northern Kentucky Solid Waste Management Area

Member, Northern Kentucky Solid Waste Management Area

Motion:

Seconded by: