

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

November 6, 2024

The Campbell County Fiscal Court held a regular meeting on Wednesday, November 6, 2024, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcast it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Finance Director/Treasurer, Laura Lewis
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Police Chief, Craig Sorrell
Fiscal Court Clerk, Janie Patterson

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on October 16, 2024.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on October 16, 2024 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

New Business

County Administrator, Matt Elberfeld presented new business.

O-11-24 Ordinance

County Administrator, Matt Elberfeld read the title summary for the first reading of Ordinance O-11-24, “An Ordinance relating to the Campbell County Fiscal Court enacting and creating the Campbell County Transportation Improvement District (TID) as authorized by KRS 184.350-184.395.”

There will be a request for a motion to adopt Ordinance O-11-24 after the second reading.

R-76-24 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-76-24, “Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute an agreement with RWI Logistics LLC for issuance of the Campbell County Jobs Development Program.”

Motion was made to adopt Resolution R-76-24 by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-76-24 passed.

Personnel

Motion

County Administrator, Matt Elberfeld read a motion to accept the resignation of Police Officer (PO1), Erik Schnitzler effective October 16, 2024.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to advance Andrew Temke from Road Maintenance Specialist Level I to Road Maintenance Specialist Level II in accordance with the current AFSCME working agreement effective November 17, 2024.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Board Appointments

Motion

County Administrator, Matt Elberfeld read a motion to accept the resignation of Matt Duda from the Northern Kentucky Convention and Visitors Commission effective November 6, 2024.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Rebecca Foster to the Northern Kentucky Convention and Visitors Commission, to fill the remainder of Matt Duda’s unexpired term, effective November 6, 2024 through July 31, 2026. Mr. Elberfeld said Ms. Foster is the General Manager of the Newport Aquarium.

Judge/Executive, Steve Pendery said it was good to still have representation from the Newport Aquarium which is one of Campbell County’s major attractions.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Jeff Schlosser to the Northern Kentucky Convention and Visitors Commission effective November 7, 2024 through July 31, 2027.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Business Analyst, Greg Fassler, to serve as the Solid Waste Coordinator alternate on the Northern Kentucky Solid Waste Management Area Governing Body effective November 6, 2024 through June 30, 2025.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Laura Lewis, Cindy Minter, and Henry Pogue to the Campbell County 911 Service Fee Appeals Board for a one-year term effective December 1, 2024 through November 30, 2025.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

County Attorney’s Report

County Attorney, Steve Franzen congratulated County Clerk, Jim Luersen and his staff and that he was very proud of the people who worked hard to bring a successful election.

County Commissioners’ Reports

Commissioner Geoff Besecker said he wanted to echo County Attorney, Steve Franzen. Commissioner Besecker said he contacted County Clerk, Jim Luersen after early voting and 13,300 people had voted early

which would be approximately 3 people every minute. Commissioner Besecker said it's a task we've been through but not at that level. He said he appreciated County Clerk Luersen's staff and all the poll workers.

Judge/Executive's Report

Judge/Executive, Steve Pendery requested a motion to cancel the regular meeting of the Campbell County Fiscal Court scheduled for Wednesday, November 20, 2024 at 5:30 PM at the Campbell County Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Motion was made by Commissioner Geoff Besecker seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Finance Director/Treasurer's Report

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer's Report.

R-77-24 Resolution

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-77-24, "Resolution adopting and approving the execution of a Rural Secondary Program Agreement between the Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid, and accepting all roads and streets referred to therein as being a part of the County Road System."

Motion was made to adopt Resolution R-77-24 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and Resolution R-77-24 passed.

R-78-24 Resolution

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-78-24, "A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute any grant contract documents related to a rescue aid program grant with the Kentucky Division of Emergency Management for the Campbell County LandSAR Team."

Motion was made to adopt Resolution R-78-24 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and Resolution R-78-24 passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for permission to apply for the Kentucky Homeland Security (KOHS) State and Local Cybersecurity Grant Program.

Ms. Lewis explained the Information Technology Director, Stephen Penrod is seeking funding for an estimated \$70,000 - \$90,000 grant to implement a multifactor authentication system that would provide protection for up to 500 devices.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept the proposal submitted by Advanced Mechanical of Northern Kentucky to replace the three HVAC units at the Campbell County Administration Building located at 1098 Monmouth Street, Newport. Ms. Lewis explained the lead time on the units is approximately 25 weeks. The Department of Energy/Energy Efficiency and Conservation Block Grant Program will cover \$78,090 of the \$353,470.98 purchase price. The total proposed cost of \$353,470.98 is included in the Fiscal Year 2025 budget.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated:

- October 31, 2024

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated:

- October 31, 2024

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims per Standing Order Claims, and Employee Benefits

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims and Claims paid per standing Order, and Employee Benefits dated:

- October 23, 2024
- October 30, 2024
- November 6, 2024
- November 1, 2024 (Employee Benefits)

County Attorney, Steve Franzen commented he had reviewed the Claims, and had determined that everything appeared to be appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies.

All voted “Aye” and the motion passed.

Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion.

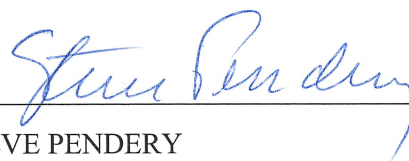
Judge/Executive, Steve Pendery commented that we should all be grateful for the people who risk their political lives and personal fortunes to run, and he congratulated the people who handled the election successfully.

All voted "Aye" and the meeting adjourned at 9:19 AM.

Attachments

- R-76-24, Execute an agreement with RWI Logistics LLC for issuance of the Jobs Development Program
- R-77-24, Execute a Rural Secondary Program Agreement for Plum Creek Road
- R-78-24, Execute Rescue Aid Grant for equipment to improve LANDSAR team response time
- Budget Transfers: October 31, 2024
- Interfund Transfers: October 31, 2024
- Claims & Claims Paid per Standing Order, and Employee Benefits:
 - October 23, 2024
 - October 30, 2024
 - November 6, 2024
 - November 1, 2024 (Employee Benefits)

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk,