

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT  
MINUTES**

**August 7, 2024**

The Campbell County Fiscal Court held a regular meeting on Wednesday, August 7, 2024, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcasted it on the Campbell Media website.

**Present:**

County Judge/Executive, Steve Pendery  
County Commissioner, Geoff Besecker  
County Commissioner, Tom Lampe  
County Commissioner, Brian Painter

County Attorney, Steve Franzen  
County Administrator, Matt Elberfeld  
Finance Director/Treasurer, Laura Lewis  
Assistant County Administrator, Kim Serra  
Police Chief, Craig Sorrell  
Fiscal Court Clerk, Janie Patterson

**Regular Meeting**

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

**Roll Call**

Following the roll call, a quorum was declared present.

**Minutes**

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on July 17, 2024.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on July 17, 2024 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

**Old Business**

County Administrator, Matt Elberfeld presented old business.

***Ordinance O-08-24: Second Reading***

County Administrator, Matt Elberfeld read the title summary for the second reading of Ordinance O-08-24, “An Ordinance updating the Official Zoning Map for unincorporated Campbell County to rezone approximately 10 acres located at 13724 Alexandria Pike (US 27) from Agricultural One (A-1) Zone to Rural Commercial (RC) Zone.”

Motion was made to adopt Ordinance O-08-24 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Ordinance O-08-24 passed.

***Ordinance O-09-24***

County Administrator, Matt Elberfeld read the title summary for the second reading of Ordinance O-09-24, “An Ordinance of the Campbell County Fiscal Court amending Chapter 73 “Traffic Schedules” of the Campbell County Code of Ordinances to add stop signs on Greskamp Road.”

Motion was made to adopt Ordinance O-09-24 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Ordinance O-09-24 passed.

**New Business**

County Administrator, Matt Elberfeld presented new business.

***R-63-24 Resolution***

County Administrator, Matt Elberfeld read the title summary for Resolution R-63-24, “A Resolution of the Campbell County Fiscal Court agreeing to participate in the formation and governance of the Kentucky Ohio River Regional Recreation Authority as established in KRS Chapter 148 and appoints Steve Pendery to represent Campbell County on the Board of Directors.”

Motion was made to adopt Resolution R-63-24 by Commissioner Tom Lampe, seconded by Commissioner Brian Painter.

County Administrator, Matt Elberfeld explained Resolution R-63-24. He said the Kentucky General Assembly passed HB 712, an amendment to KRS Chapter 148, during the 2024 Regular Session, and the bill creates the Kentucky Ohio River Regional Recreation Authority (KORRA) as a municipal corporation and political subdivision of the Commonwealth. He said it is currently preliminary and at least 11 counties must sign on. Mr. Elberfeld said by passing this Resolution we agree to the creation and formation of it and Judge Pendery will be on the Board. Mr. Elberfeld thinks this is an opportunity to get in early and to be able to help guide the creation of it and the activities.

All voted “Aye” and Resolution R-63-24 passed.

***Motion***

County Administrator, Matt Elberfeld read a motion to enter into an affiliation agreement with the Northern Kentucky Regional HAZMAT/WMD Unit for the provision of hazardous materials response services within Campbell County.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

### **Personnel**

#### ***Executive Order***

County Administrator, Matt Elberfeld read a motion to appoint Logan Ratcliff as a full-time Park Maintenance Lead in the Campbell County Facilities and Fleet Department effective August 26, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

#### ***Executive Order***

County Administrator, Matt Elberfeld read a motion to enter into a contract with Aaron Beighle to provide School Resource Officer services for the 2024 – 2025 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

#### ***Executive Order***

County Administrator, Matt Elberfeld read a motion to enter into a contract with Douglas Bryant to provide School Resource Officer services for the 2024 – 2025 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

#### ***Executive Order***

County Administrator, Matt Elberfeld read a motion to enter into a contract with Amber Conrad to provide School Resource Officer services for the 2024 – 2025 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

#### ***Executive Order***

County Administrator, Matt Elberfeld read a motion to enter into a contract with Daniel Delaney to provide School Resource Officer services for the 2024 – 2025 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

#### ***Executive Order***

County Administrator, Matt Elberfeld read a motion to enter into a contract with David Fillhardt to provide School Resource Officer services for the 2024 – 2025 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

***Executive Order***

County Administrator, Matt Elberfeld read a motion to enter into a contract with Philip Harney to provide School Resource Officer services for the 2024 – 2025 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

**Board Appointments**

***Executive Order***

County Administrator, Matt Elberfeld read a motion to appoint Campbell County Solid Waste Coordinator, Megan Clere Abrams and Assistant County Administrator, Kim Serra to the Northern Kentucky Solid Waste Management Area Governing Body effective August 7, 2024, through June 30, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

***Executive Order***

County Administrator, Matt Elberfeld read a motion to reappoint Fred A. Macke, Jr. to the Northern Kentucky Water District (NKWD) Board of Commissioners for a four-year term effective August 27, 2024 through August 26, 2028.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

**County Commissioners’ Reports**

**Commissioner Brian Painter** said he is looking forward to the Festival on the Lake on August 17<sup>th</sup> and that there is a great music lineup. He said the Festival on the Lake is Campbell County’s big annual music festival. Commissioner Painter said the pavilion area has been weatherproofed with underdrains and that even if it rains, we can still have a music festival.

**Police Chief, Craig Sorrell** said recreational marijuana is still illegal on this side of the river and to know the laws when you cross from Ohio into Kentucky.

**Judge/Executive’s Report**

***Festival on the Lake***

Judge/Executive, Steve Pendery announced the Festival on the Lake will be at AJ Jolly Park on Saturday, August 17<sup>th</sup> from 4:00 – 11:00 PM. Admission is just \$5 and parking is free. He said more information was available on the website [www.ajjollypark.com](http://www.ajjollypark.com).

### ***Citizens Academy Program***

Judge/Executive, Steve Pendery announced the 2024 Citizens' Academy Program is scheduled to begin September 9th and will run through November 18<sup>th</sup> on Monday evenings from 6:00 – 8:30 PM. This is a nine-week program designed to improve civic education and increase citizen engagement in the workings of county government. He said those interested can apply on the Campbell County website no later than August 23<sup>rd</sup>.

### **Finance Director/Treasurer's Report**

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer's Report.

#### ***R-64-24 Resolution***

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-64-24, "A Resolution of the Campbell County Fiscal Court adopting a Residential Anti-Displacement and Relocation Assistance Plan in connection with the 2023 Campbell County Homeownership Development Project."

Motion was made to adopt Resolution R-64-24 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and Resolution R-64-24 passed.

#### ***R-65-24 Resolution***

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-65-24, "A Resolution of the Campbell County Fiscal Court adopting a Procurement Code in connection with the 2023 Campbell County Homeownership Development Project."

Motion was made to adopt Resolution R-65-24 by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted "Aye" and Resolution R-65-24 passed.

#### ***R-66-24 Resolution***

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-66-24, "A Resolution of the Campbell County Fiscal Court acknowledging receipt of state clearinghouse comments for the 2023 Campbell County Homeownership Development Project Construction and agreeing that all conditions set forth in said comments will be met."

Motion was made to adopt Resolution R-66-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted "Aye" and Resolution R-66-24 passed.

#### ***R-67-24 Resolution***

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-67-24, "A Resolution of the Campbell County Fiscal Court committing to enforce its development agreement with Newport Millennium Housing Corporation III to assure all cost overruns associated with the 2023 Campbell County Homeownership Development Project are fully paid."

Motion was made to adopt Resolution R-67-24 by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-67-24 passed.

***R-68-24 Resolution***

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-68-24, “A Resolution of the Campbell County Fiscal Court authorizing Judge/Executive, Steve Pendery to execute a development agreement with Newport Millennium Housing Corporation III (NMHC III) whereby NMHC III will execute the 2023 Campbell County Homeownership Development Project on behalf of the Campbell County Fiscal Court and utilize future income from this project to increase homeownership opportunities in the City of Newport.”

Motion was made to adopt Resolution R-68-24 by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker.

Grant Administrator, Dennis Elrod was present and gave an explanation and overview of the Community Development Block Grant (CDBG) program. He said seven homes will be developed in the City of Newport and all the specifications have already been completed.

Judge/Executive, Steve Pendery said this program works, and that Campbell County has been involved in it for years.

All voted “Aye” and Resolution R-68-24 passed.

***R-69-24 Resolution***

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-69-24, “A Resolution of the Campbell County Fiscal Court adopting a Fair Housing Resolution in connection with the 2023 Campbell County Homeownership Development Project.”

Motion was made to adopt Resolution R-69-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-69-24 passed.

***R-70-24 Resolution***

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-70-24, “A Resolution of the Campbell County Fiscal Court adopting a Section 3 Plan in connection with the 2023 Campbell County Homeownership Development Project.”

Motion was made to adopt Resolution R-70-24 by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-70-24 passed.

***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion to execute Grant Agreement 23-052 Campbell County Homeownership Development Project with the Kentucky Department for Local Government.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion to execute an agreement with Prime AE and accept the pricing structure for services needed to assist Campbell County in planning, design, administration, and other related engineering services.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

***Budget Transfers***

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated July 31, 2024.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

***Interfund Transfers***

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated July 31, 2024.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

***Claims & Claims per Standing Order Claims, and Employee Benefits***

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims and Claims paid per standing Order, and Employee Benefits dated:

- July 24, 2024
- July 31, 2024
- August 7, 2024
- August 1, 2024 (Employee Benefits)

County Attorney, Steve Franzen commented he had reviewed the Claims, and had determined that everything appeared to be appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies.

All voted “Aye” and the motion passed.

### Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Tom Lampe offered a second to the motion. All voted "Aye" and the meeting adjourned at 9:29 AM.

### **Attachments**

- O-08-24, Rezone approximately 10 acres at 1374 Alexandria Pike
- O-09-24, Add stop signs on Greskamp Road
- R-63-24, Participate in the Governance of the Kentucky Ohio River Regional Recreation Authority
- R-64-24, Adopt Residential Anti-Displacement and Relocation Assistance Plan
- R-65-24, Adopt Procurement Code
- R-66-24, Acknowledge Receipt of State Clearinghouse Comments
- R-67-24, Commit to Enforce Development Agreement Terms
- R-68-24, Execute a CDBG Development Agreement
- R-69-24, Adopt Fair Housing Resolution
- R-70-24, Adopt Section 3 Plan for Use of CDBG Funds
- Budget Transfers: July 31, 2024
- Interfund Transfers: July 31, 2024
- Claims & Claims Paid per Standing Order, and Employee Benefits:
  - July 24, 2024
  - July 31, 2024
  - August 7, 2024
  - August 1, 2024 (Employee Benefits)

Approved:



STEVE PENDERY  
Judge/Executive

Attest:



JANIE PATTERSON  
Fiscal Court Clerk,