

# Campbell County Senior Center Wellness Center

*2006 NuStep Pinnacle Award Winner*

3504 Alexandria Pike  
Highland Heights, Ky 41076  
859 547-3665  
Jshields@campbellcountyky.gov

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***I welcome this day full of opportunities and challenges.***



**Our goal is to guide you on your personal wellness journey. We will do this by offering you the resources to enhance, improve and balance your wellness dimensions.**

**Amenities include strength training and cardiovascular fitness equipment, as well as miscellaneous equipment designed to improve flexibility, balance, and core strength. A variety of wellness programs are offered, and our staff is well trained and enthusiastic. We look forward to meeting with you and sharing in your wellness experience.**

**Congratulations on your first step in your wellness journey.**

***We look forward to seeing you soon!!***



### **About the Center**

- Membership is open to those 60 years of age and older.
- Hours of operation are Monday through Friday 8:30 am – 3:00 pm.
- Twenty-seven pieces of exercise equipment are available to members.
- The center does not offer Physical Therapy or Personal Training services.
- All members must be able to operate the equipment independently. If individual assistance is needed, the center permits family members, caregivers, etc. to accompany members and help.

### **How to Become a Member**

- Pick up a Registration Packet.
- Take the Physician letter and the Physician Recommendation Form (pages 4 & 5) to your doctor to be filled out.
- Complete the required paperwork including the Health/Medical History Questionnaire, Rules/Regulations and Membership Agreement.
- Once all the forms have been completed, call the Wellness Center at to schedule a Wellness Assessment. (859) 547-3665
- During the Wellness Assessment each new member will work with staff to learn how to use the exercise equipment. Please allow approximately 1 hour for this appointment.

### **Membership Rates**

- Membership is free.
- Some programs/classes/workshops may have a suggested donation.
- Donations are accepted and appreciated. Checks can be made payable to the Campbell County Senior Center.

### **Wellness Center Equipment**

- Cardiovascular equipment- Arc Trainer, Upper Body Ergometer, NuSteps, Treadmills, and Recumbent bicycles.
- Strength training equipment- machines, free weights and exercise bands.
- Balance and Flexibility equipment.

## Program Information

**Chair Volleyball:** Played similarly to standard volleyball, but players remain seated and use a beach ball.

- Mondays, Wednesdays and Fridays at 1:00pm.

**Fitness Friends:** A low-impact group aerobics class. Class meets three times a week and exercises to a different video tape each day. Try this for a lot of fun and socializing while in a group.

- Mondays, Wednesdays, Fridays 9:30 am – 10:30 am

**Nintendo Wii:** Interactive gaming system played on TV. Wii bowling leagues are offered on Monday, Wednesday and Friday.

**Pacesetters:** Walking program. Participants track minutes walked on a monthly basis with a goal of 200 minutes a month. Group meets quarterly to celebrate achievements.

**Tai Chi: Tai Chi for Health** is easy to learn, safe and requires no experience. Tai Chi has been shown in studies to improve balance, reduce stress and reduce the pain of arthritis.

**Yoga and Chair Yoga:** Learn stretches and postures designed to increase strength and flexibility, relieve tension, and bring relaxation and balance into your life.

**W.O.W:** An upbeat exercise class combining cardio, strength, flexibility, and balance training for a great whole body workout. All fitness levels welcome. Donation \$1 per class.

**Wellness Clinic:** Free health assessments by a pharmacist, including blood pressure, blood sugar, heart rate, medication review, fall risk assessment and vaccinations.

Campbell County Senior Center  
Wellness Center  
3504 Alexandria Pike  
Highland Heights, KY 41076  
859-547-3665 fax 859 572-4303

Dear Physician,

\_\_\_\_\_ (name) is interested in becoming a member of the Campbell County Senior Center. The Wellness Center staff, guided by the American College of Sports Medicine, recommends individuals obtain a physical prior to beginning an exercise program. Please review and verify the enclosed forms: *Physician's Recommendation* and *Health/Medical History Questionnaire*. Please note any individual instructions that the wellness staff should consider.

The Campbell County Senior Center reflects a philosophy that emphasizes a holistic approach to health promotion. Comprehensive programming encourages participants to continually develop, improve, and balance all six wellness dimensions: emotional, intellectual, physical, spiritual, social, and vocational. Aspects from each of the six dimensions are integrated into all phases of programming.

Membership to the Senior Center and Wellness Center is open to those 60 years and older. The Wellness Center is staffed by trained professionals, and amenities include strength training and cardiovascular equipment, as well as miscellaneous fitness equipment designed to improve flexibility, balance, and core strength. Programs include lifetime learning lectures, wellness walks, low impact aerobics classes, Yoga, Tai Chi, chair volleyball, massage therapy, and functional fitness assessments.

Forms may be mailed or faxed to the Wellness Center. If you have any questions or concerns, please call us at 859-547-3665.

Sincerely,

*Jessica Shields*

Fitness and Wellness Coordinator  
Campbell County Wellness Center

**Campbell County Senior Center  
Physician's Recommendation Form  
Fax Number: (859) 572-4303 Jessie**

Date: \_\_\_\_\_

Patient's Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Patient's Birthday: \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Physician's License # \_\_\_\_\_

**Physician's Statement:**

- ( ) It is my *recommendation* that the above named individual participate in physical activity. Recommended Activities: Check activities or Circle All

<b><u>Cardiovascular Exercise:</u></b> All	<b><u>Strength Training:</u></b> All
_____ Treadmill	_____ Upper Body
_____ NuStep (Recumbent Bike)	_____ Lower Body
_____ Arc Trainer (Elliptical Stepper)	
_____ Recumbent Bike	
_____ Upper Body Ergometer	
_____ Rower	

- ( ) It is my recommendation that the above named individual participate in physical activity **however avoid the following activities.**

<b><u>Cardiovascular Exercise:</u></b> All	<b><u>Strength Training:</u></b> All
_____ Treadmill	_____ Upper Body
_____ NuStep (Recumbent Bike)	_____ Lower Body
_____ Arc Trainer (Elliptical Stepper)	
_____ Recumbent Bike	
_____ Upper Body Ergometer	
_____ Rower	

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**These recommendations are valid for:**

3 months    6 months    1 year    2 years

Physician's Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Member Statement**

I have read or been informed of the *Physician's Recommendation Form* as stated above. I **agree** to adhere to any limitations noted.

Date: \_\_\_\_\_ Signature of Member: \_\_\_\_\_

## Health/Medical History Questionnaire

Date: \_\_\_\_\_

Membership # \_\_\_\_\_

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Last Name	First Name	Middle Initial
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Address	City	State	Zip
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Male       Female      Age \_\_\_\_\_      Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Home Phone Number	Work/Cell Phone Number
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Emergency Contact #1	Relationship	Phone Number
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Emergency Contact #2	Relationship	Phone Number
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Physician's Name	Phone Number	Fax Number
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Email address \_\_\_\_\_ Would you like to receive email updates about Senior Center programs? **Y** or **N**

If you have a living will, you may give us a copy.

**A. Demographic Information**

Please circle.....

Do you live alone? Y or N	Are eligible for USDA meal? Y or N
Do you live in a rural area? Y or N	Are you a veteran? Y or N
Do you live in poverty? Y or N	Are you a veteran dependent? Y or N
Are you disabled? Y or N	Are you receiving Social Security? Y or N
Are you head of household? Y or N	Are you eligible for Medicare? Y or N
Are you a registered voter? Y or N	Employment Status _____

**B. Renewing Members Only:** Have any previous conditions changed or have any new conditions developed within the last year?      **Yes**    **or**    **No**

If **yes**, please indicate below. If **no**, you may stop here.

**C. Personal Medical History:** Do you have or have you had any of these conditions?

	<u>Yes</u>	<u>Describe condition (include date of occurrence)</u>
<b>1. <u>Conditions:</u></b>		
Heart Disease	_____	_____
Chest Pain/Angina _____	_____	_____
Irregular heartbeat/Pacemaker	_____	_____
High/Low Blood Pressure _____	_____	_____
High cholesterol/Triglycerides	_____	_____
Diabetes	_____	_____
Cancer	_____	_____
Stroke	_____	_____
Respiratory Disorders	_____	_____
Peripheral Vascular Disease	_____	_____
Emotional Disorders	_____	_____
Uncorrected Visual Problems	_____	_____
Hearing Problems	_____	_____
Lightheadedness/Dizziness _____	_____	_____
Balance Problems	_____	_____
Arthritis	_____	_____
Osteoporosis	_____	_____
Fibromyalgia	_____	_____
Pain/Swelling in Joints	_____	_____
Muscular Pain/Weakness	_____	_____
Previous Injuries/Fractures _____	_____	_____
Joint Replacement _____	_____	_____
Other:	_____	_____
Memory Loss	_____	_____
Parkinson's Disease	_____	_____
Seizures	_____	_____
Other:	_____	_____

2. Please list any and all illnesses, hospitalizations, or surgical procedures within the past **2 years.**

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3. Please list **all** medical conditions that are currently being supervised by a physician.

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4. Has a physician restricted activities due to a medical condition or surgical procedure?  
If **yes**, please describe.

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5. Do you currently have a condition that would affect your ability to do strenuous exercise? If so, please describe:

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**D. Medication** – Prescribed or over-the-counter

1. Are you taking any of the following medications?

	<u>Yes</u>	<u>Medication Name</u>	<u>Condition ?</u>	<u>How long?</u>
Anti-depressants	_____	_____	_____	_____
Tranquilizers	_____	_____	_____	_____
Sleeping pills	_____	_____	_____	_____
Anticoagulants	_____	_____	_____	_____
Blood Pressure	_____	_____	_____	_____
Cholesterol	_____	_____	_____	_____
Med. for arrhythmia	_____	_____	_____	_____
Insulin	_____	_____	_____	_____
Oral diabetic medication	_____	_____	_____	_____
Estrogen	_____	_____	_____	_____
Thyroid hormones _____	_____	_____	_____	_____
Anti-inflammatory _____	_____	_____	_____	_____
Ulcer medication	_____	_____	_____	_____
Allergy medication _____	_____	_____	_____	_____
Antihistamines	_____	_____	_____	_____
Diuretics	_____	_____	_____	_____
Pain medication	_____	_____	_____	_____
Other:	_____	_____	_____	_____
	_____	_____	_____	_____

2. Allergies/Allergic reactions to the following: \_\_\_\_\_

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The information I have provided on the health medical questionnaire is true and correct, to the best of my knowledge. I have no additional health/medical information that should be brought to the attention of the Campbell County Senior Center.

I understand and give permission for the Senior Center Department or local media to photograph or video tape me during participation at the Senior Center and to utilize them in advertising and/or promotion both in print and on the County's website and social media pages. I waive all rights I may have to any claims for privacy, payment, or royalties in connection with the exhibition, streaming, web casting, or other publication of these materials. I additionally waive to inspect or approve of any photo, video, or audio recording taken by Campbell County Fiscal Court, the Campbell County Senior Center, or any person or entity authorized and/or designated to do so on its behalf.

I have read this agreement, fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely and without any inducement or assurance of any nature, and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law, and agree that if any portion of this agreement is held to be invalid the balance, notwithstanding, shall continue in full force and effect.

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

Wellness Center Staff \_\_\_\_\_ Date \_\_\_\_\_

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**NAPIS Participant Enrollment Form**  
**Do not fill out anything in YELLOW**

Location CCSC Recertification Date \_\_\_\_\_ Participant in Meal Program \_\_\_\_\_

**Applicant Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Gender \_\_\_\_\_

Date of Birth \_\_\_\_\_ Enter the age of the participant in years \_\_\_\_\_

Social Security # (last 4 digits only) \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Is an interpreter needed? Yes \_\_\_\_\_ No \_\_\_\_\_

Participant's hearing adequate? Yes \_\_\_\_\_ No useful hearing \_\_\_\_\_ Only hears loud sounds \_\_\_\_\_ Undetermined \_\_\_\_\_

Participant's vision adequate? Yes \_\_\_\_\_ Difficulty seeing objects \_\_\_\_\_ Difficulty seeing print \_\_\_\_\_ No useful vision \_\_\_\_\_ Undetermined \_\_\_\_\_

If you are not registered to vote where you live now, would you like to apply to register to vote?  
Already Registered \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Refused to Answer \_\_\_\_\_

**Participant Address**

Street \_\_\_\_\_ Town \_\_\_\_\_ County \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Is Mailing Address Same as Home Address? \_\_\_\_\_

**Demographic Information for Funding Purposes**

Live alone? Yes \_\_\_\_\_ No \_\_\_\_\_ Do you live in a rural area? Yes \_\_\_\_\_ No \_\_\_\_\_

Number of people residing with you? \_\_\_\_\_ Veteran Status: Yes \_\_\_\_\_ No \_\_\_\_\_

Select the Participant's current living arrangement: Lives Alone \_\_\_\_\_ With Other \_\_\_\_\_  
With Spouse/partner \_\_\_\_\_ With Child/Children \_\_\_\_\_ Lives with spouse and child \_\_\_\_\_

Would you consider yourself to be in poverty? Yes \_\_\_\_\_ NO \_\_\_\_\_

Race: American Indian/Native Alaskan \_\_\_\_\_ Asian \_\_\_\_\_ Black/African American \_\_\_\_\_  
Hispanic \_\_\_\_\_ Native Hawaiian/Other Pacific Islander \_\_\_\_\_ Other \_\_\_\_\_ White \_\_\_\_\_

Ethnicity: Hispanic or Latino \_\_\_\_\_ Not Hispanic or Latino \_\_\_\_\_

Emergency Contact (1) Information

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Emergency Contact (2) Information

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

**Volunteer Information**

Are you interested in volunteering at the center?

**Nutritional Risk Assessment**

I have an illness or condition that made me change the kind and/or amount of food I eat.

Yes No

I eat fewer than 2 meals per day

Yes No

I eat few fruits or vegetables, or milk products

Yes No

I have 3 or more drinks of beer, liquor or wine almost every day

Yes No

I have tooth or mouth problems that make it hard for me to eat

Yes No

I don't always have enough money to buy the food I need

Yes No

I eat alone most of the time

Yes No

I take 3 or more different prescribed or over-the-counter drugs a day

Yes No

Without wanting to, I have lost or gained 10 pounds in the last 6 months

Yes No

I am not always physically able to shop, cook and/or feed self

Yes No

Nutritional Risk Score: \_\_\_\_\_ At Nutritional Risk: Yes \_\_\_\_\_ No \_\_\_\_\_

\*: Referral \_\_\_\_\_ 6 or more You are at high nutritional risk.

**Malnutrition Screening Tool**

(For MST, Add weight loss and appetite scores)

Have you recently lost weight without trying? \_\_\_\_\_ Yes  
No

How much weight have you lost? None or NA \_\_\_\_\_ 2-13 lb \_\_\_\_\_ 14-23 lbs \_\_\_\_\_  
24-33 lbs \_\_\_\_\_ 34 lbs or more \_\_\_\_\_ Unsure \_\_\_\_\_

Have you been eating poorly because of a decreased appetite? \_\_\_\_\_ Yes  
No

MST Score \_\_\_\_\_ At Malnutrition Risk: Yes \_\_\_\_\_ No \_\_\_\_\_

Score of 2 or more = At Risk for Malnutrition

**Health Related Information**

If at nutrition/malnutrition risk, referral was made to?

Registered Dietitian \_\_\_\_\_

Personal Physician \_\_\_\_\_

Health Department \_\_\_\_\_

Other \_\_\_\_\_

What are your health concerns?

Alcoholism/substance abuse \_\_\_ Alzheimer's disease \_\_\_ Arthritis \_\_\_  
Heart Issues \_\_\_ Anemia \_\_\_ Seizure \_\_\_ Cancer \_\_\_ Dental problems \_\_\_  
Diabetes \_\_\_ GI Issues \_\_\_ Vision Loss \_\_\_ High Blood Pressure \_\_\_  
HIV Human Immunodeficiency Virus Infections \_\_\_ Thyroid Issues \_\_\_  
Renal Disease \_\_\_ Memory Loss \_\_\_ Obesity \_\_\_ Sleeping Disorder \_\_\_  
Osteoporosis \_\_\_ Vertigo / Dizziness / frequent falls \_\_\_ Pain \_\_\_  
Parkinson's disease \_\_\_ Respiratory Disorders/ Disease \_\_\_ Stroke \_\_\_  
Other \_\_\_ None of the Above \_\_\_

### Release & Waiver of Liability

I understand that Campbell County Senior & Wellness Center and any other NKADD contracted site I may participate at assumes no responsibility for injuries or illness which I may sustain as a result of my participation in a program, the use of any equipment, exercise, or any other activity at this facility.

I expressly acknowledge on behalf of myself and my heirs that I assume the risk of any and all illness which may result from my participation in these activities.

I hereby release and discharge Campbell County Senior & Wellness Center, and any other NKADD contracted site I may participate at, its agents, servants and employees from any and all claims for injury, death, loss or damage which I may suffer as result of my participation in these activities.

I understand that Campbell County Senior & Wellness Center and any other NKADD contracted site I may participate at is not responsible for any personal property lost or stolen while I participate at this facility.

Applicant Signature: \_\_\_\_\_

I am the person represented in this application. I attest that the information contained herein is true and accurate to the best of my knowledge; and serves as my consent to apply for offered services.

I understand that my information is being gathered to effectively plan, arrange, or deliver services to meet my individual needs. I have read, understand and agree to all the terms and policies of this facility.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

### STAFF ONLY BELOW:

How was Age Verified? \_\_\_\_\_

Specify the type: Assessment \_\_\_ Reassessment \_\_\_

Physician Recommendation Form Expiration Date \_\_\_\_\_

What is the name of the person conducting this assessment? \_\_\_\_\_

What is the name of the agency the assessor works for? CCSC

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I am the person represented in this application. I attest that the information contained herein is true and accurate to the best of my knowledge; and serves as my consent to apply for offered services.

I understand that my information is being gathered to effectively plan, arrange, or deliver services to meet my individual needs. I have read, understand and agree to all the terms and policies of this facility.

Date \_\_\_\_\_

Signed \_\_\_\_\_

Printed Name \_\_\_\_\_

## **Campbell County Senior Wellness Center MEMBERSHIP AGREEMENT**

For the mutual benefit of all members of Campbell County Senior Wellness Center (dba CCSWC) member agrees to abide by all Rules adopted by CCSWC for use of its facilities and equipment. Member shall notify CCSWC of any change in physical condition that may impair member's ability to engage in any activity at Campbell County Senior Wellness Center. Member agrees to participate in assessments by CCSWC staff to determine physical and functional fitness to participate in the use of its equipment, facilities, and programs. If CCSWC determines in its sole discretion that member's physical condition presents any risk to member or others, CCSWC may suspend, terminate, or refuse to renew this membership. The CCSWC observes the same holidays closures as the Senior Center. CCSWC may close occasionally for periodic maintenance. All members must complete a Registration Packet prior to using the Wellness Center. Any violation of Campbell County Senior Wellness Center's Rules or any terms of any written agreement with CCSWC may result in member's termination, suspension, or refusal of CCSWC to renew membership.

### **ASSUMPTION OF RISK, WAIVER, AND RELEASE OF LIABILITY**

In consideration of the permission to use the facilities, equipment, services, premises, and products provided at Campbell County Senior Center and Campbell County Fiscal Court (collectively referred to hereafter as CCSC & CCFC) today, and at any time in the future, I understand and voluntarily agree to all of the following:

**Assumption of Risk:** I understand that any physical activity carries with it an inherent risk of injury. Strength training can involve strenuous exertions of various muscles placing stress on the muscles, bones, and joints. Cardiovascular training can involve sustained physical activity placing stress on the heart, arteries, and blood pressure. Risk of injury may be minor such as soreness, sprains, strains, and bruises, or serious such as heart attack, stroke, paralysis, and death. I understand these risks and voluntarily agree to assume all risk of injury or illness associated with physical exercise whatever the cause.

**Waiver and Release of Liability:** I agree on behalf of myself, my spouse, my heirs, personal representative, assigns, and anyone else claiming by or through me to release, waive, and discharge CCSC & CCFC, its directors, officers, owners, employees, volunteers, independent contractors, agents, assigns, successors, vendors, suppliers, equipment manufacturers, lessors, consultants, members, and all others associated with CCSC & CCFC from all liability from any and all claims, demands, or suits arising from the acts, failure to act, or conduct of any of them arising from their negligence (whether ordinary or gross), breach of duty, or any other theory of legal liability for (1) any physical or emotional injury or illness suffered by me (including death) arising from my attending CCSC & CCFC or using its equipment, facilities, services, products, or premises; and (2) any damage to, loss of, or theft of my property.

**Indemnification and Hold Harmless:** I agree on behalf of myself, my spouse, my heirs, personal representative, assigns, and anyone else claiming by or through me to indemnify and hold harmless CCSC & CCFC by paying all costs and attorneys fees incurred by CCSC & CCFC in investigating and defending a claim or suit if my claim or suit is withdrawn, or if a court determines for whatever reason that CCSC & CCFC is not liable for the injury or loss.

**Severability and Venue:** This agreement is intended to be interpreted as broad and as inclusive as permitted by the laws of Kentucky to relieve CCSC & CCFC from any liability for any and all claims for damages due to injury or property loss based on any legal theory. If any portion of this agreement is held invalid, the balance of the agreement shall continue in full legal force. Any legal action shall be brought in Campbell County, and this agreement shall be interpreted under the laws of Kentucky.

**I Have Read and Understand this Agreement and I Voluntarily Agree to All of its Terms Including the Waiver of My Right to Sue CCSC & CCFC and Any One Associated with CCSC & CCFC for Injury to Me.**

**Date:** \_\_\_\_\_ **Signature of Member** \_\_\_\_\_

# Campbell County Senior and Wellness Center

## Member Code of Conduct

The Campbell County Senior and Wellness Center intends to provide a friendly place for its members to participate in social, health and wellness activities. The purpose of this Code of Conduct is to provide a foundation for a safe, respectful, and comfortable environment for all Senior Center participants and staff.

Participants are expected to be considerate and treat others with kindness, courtesy, and respect regardless of race, color, gender, sex, religion, national origin, age, disability and individual beliefs.

### Prohibited

- Engaging in activity prohibited by law.
- Use of abusive, obscene, threatening, harassing, insulting, offensive, or suggestive language.
- Harassment or intimidation by words, gesture, body language or any menacing behavior.
- Physical contact with other members or staff in an angry or threatening or violent manner.
- Use of tobacco, vapor / e-cigarettes, drugs, and alcohol is prohibited inside the Center. No smoking within 50 feet of the building.
- Selling, soliciting, or panhandling.
- Carrying or concealing weapons or other devices that could be used as a weapon.

### Consequences

#### First Offense-Verbal Warning

- Staff will meet with the participant to discuss the inappropriate behavior. Incident and meeting will be documented.
- Advise participant that continued inappropriate behavior will result in suspension from the Senior Center.

#### Second Offense-Written Notice of Warning

- Meet with the participant to discuss continued issue. Follow up the meeting with a written notice.
- Suspension may be considered, depending on the nature and severity of the violation.

#### Third Offense-Suspension of Center Privileges

- Length of time will be dependent on the nature and severity of the violation, and will be decided by Senior Center Staff in consultation with Campbell County Administration.

If a violation causes harm to a center member, staff member or center property, the violator will be instructed to leave the center immediately and such action may result in permanent revocation of center privileges.

Senior Center staff reserve the right to immediately dismiss participants from the Senior Center for any violation of this Code of Conduct.

By my signature below I acknowledge that I understand that ALL participants must comply with this Code of Conduct. Signature Name Date

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Signature

Name

Date

# **Campbell County Wellness Center**

## **Rules and Regulations**

### **GENERAL RULES AND GUIDELINES**

1. Posted rules and policies are subject to change.
2. Employ proper etiquette, language and courtesy to all members. This includes conduct and following time limits on equipment.
3. Wellness Center Dress Code: Appropriate shoes, shirt, shorts or slacks. No open toe or hard sole shoes are permitted on the equipment.
4. No smoking in any areas of the Wellness Center.
5. Equipment &/or Facility Closure: Repairs and/or maintenance may make it necessary for the Wellness Center to temporarily limit equipment or even close. In this unforeseen instance, we will be unable to reduce or suspend your obligation of your membership fee.
6. Membership Registration Packet: Completion of the Membership Agreement, Health/Medical History and Physician Recommendation Form are required before commencement in any and all programs/activities/events by and through the Wellness Center. (See Physician Recommendation Form below for further explanation).
7. Membership is open to individuals age 60 and over.
8. All members must sign-in at the front desk upon entering the Wellness Center.
9. Only water, in a closed non-glass container is permitted in the Wellness Center unless deemed necessary by a scheduled program or event.
10. Weather Closure Policy - The Wellness Center may close during inclement weather.
11. Telephone Policy - Telephone use is for emergencies only.

### **HEALTH/MEDICAL HISTORY FORM & PHYSICIAN RECOMMENDATION FORM**

1. It is in your best interest to inform your physician of your interest to begin an exercise program, however this recommendation may be waived if:
  - a. You are not under a physician's care.
  - b. Have not experienced any hospitalization, illnesses or surgical procedures within the past 2 years.
  - c. You are not currently taking any prescribed medication.
  - d. There are no conditions present that hinder involvement, however, this will be decided upon review of the Health/Medical History.
2. Members must notify the Wellness Center and disclose any conditions or restrictions that could create risk or harm to that member or other members or staff with exercise. New medications and/or new health conditions will merit an updated Physician Recommendation Form.
3. Where necessary and agreed upon by member and staff, the Wellness Center staff will contact a member's physician or therapist to coordinate a prudent program for a member's situation.
4. The member is ultimately responsible for completing and turning in required paperwork in particular any forms sent to their physician. Forms can be faxed or mailed to the Wellness Center.

## **SCHEDULED PROGRAMS AND ACTIVITIES**

1. All programs/activities included in the *Basic Membership* are/are not subject to extra fees.
2. All members must pre-register for all programs and activities to ensure proper space and equipment. All members are expected to call and cancel if they are unable to attend.
3. All programs and activities are limited to the room's capacity. If there are cancellations or no-shows those members on the waiting list will be notified. The waiting list is on a first come, first serve basis.
4. Classes/Programs/Activities may be cancelled or changed any time based upon level of attendance, instructor availability, seasonal demand and member request.
5. The Wellness Center will make every effort to accommodate individual needs within the class, but may be required to restrict participation privileges if there is concern for the member's personal safety and well-being, and/or the safety of the other members in the class. The right to restrict participation privileges temporarily or permanently remains the sole discretion of the Wellness Center based upon instructor assessment of the situation.
6. The Wellness Center will provide a written schedule of programs and activities that will be conducted in the Wellness Center.

## **HEALTH AND SAFETY REGULATIONS**

1. The Wellness Center may revoke or deny the membership of any member whose use of the facilities, in the Wellness Center's sole judgment, creates a danger of health or a safety hazard to the member or other members.
2. The Wellness Center has the right to require an initial or a second statement of physical health from a member's physician. Should there be a change in health status or medication, the member should submit an updated Physician Recommendation Form.
3. It is highly recommended that members' participating in any and all activities or events leave currently prescribed medication, i.e., inhalers, nitroglycerine, etc. with the Wellness Center Staff.
4. It is highly recommended members bring small towels and water.
5. All program participants must properly warm-up prior to the start of a program and cool-down at the end of the program.
6. The Wellness Center will provide appropriate training information, i.e., target heart rate or perceived exertion scales and instruct members in self-monitoring techniques so they can safely monitor their levels of exertion.
7. The exercise leader or instructor will inform members of the risks, possible injury, limitations and benefits of any exercise or program being performed.
8. Members are expected to wipe off equipment in the Wellness Center, (i.e., equipment, controls, seats, railings) upon completion of their workout.

## **MEMBERSHIP AGREEMENT**

1. All members voluntarily agree to the Membership Agreement that includes Assumption of Risk, Waiver/Release of Liability, Indemnification and Hold Harmless and Severability and Venue.
2. The Wellness Center shall not be responsible or liable to members for articles damaged, lost or stolen in or about the Wellness Center, or for loss or damages to any property including, but not limited to, automobiles and the contents thereof.