

**CAMPBELL COUNTY, KY FISCAL COURT  
MINUTES**

**JANUARY 4, 2023**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, January 4, 2023, 9:00 a.m. at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

In attendance were:

COUNTY JUDGE/EXECUTIVE  
STEVE PENDERY  
COUNTY COMMISSIONERS  
GEOFF BESECKER  
TOM LAMPE  
BRIAN PAINTER

County Attorney Steve Franzen,  
County Administrator Matt Elberfeld,  
Fiscal Court Clerk Paula Spicer,  
Assistant County Administrator Kim Serra,  
Finance Director/Treasurer Laura Lewis,  
Police Chief Craig Sorrell,  
Economic & Community Development Director Justin Otto

The meeting was called to order at 9:00 a.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Campbell Media website.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance

Following roll call, a quorum was declared present.

Judge Pendery requested a motion to approve the minutes from the Fiscal Court regular meeting of December 21, 2022. Motion was made by Commissioner Painter, seconded by Commissioner Besecker to approve the minutes. All voted "Aye" and the motion passed.

Mr. Jerry Neltner requested to address the Fiscal Court. Mr. Neltner advised that he has a problem with the State. He can not get anything done about Rt. 536 and US 27. When turning at the bend by United Dairy Farmers there is a six inch drop off. He had been trying for five months to get a load of gravel put in there. He has called numerous elected officials and has emailed the State with no response. The Highway Department will not return his calls. He realizes that it is not the County's responsibility, but wondered if they could put some pressure on somebody. The same goes for Rt. 10 from US 27 to 915. He would appreciate anything the County could do. Judge Pendery stated that the County has a good relationship with KY

Highway Department District Six and will contact them. He apologized on behalf of the Highway Department for their lack of response.

Judge Pendery then proceeded with the agenda. He explained that at this meeting the Fiscal Court handles a lot of housekeeping items. Not only because of the new year, but also the beginning of a new term.

Paula Spicer presented old business beginning with a second reading of Ordinance O-01-23. O-01-23 amends the Code of Ordinances specifically Ordinance O-7-95 relating to the Transient Room Tax to include all accommodations contained in House Bill 8 of the 2022 regular legislative session and repealing inconsistent ordinances. Commissioner Lampe made a motion to adopt O-01-23, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Ordinance O-02-23 was read by title for a second reading. O-02-23 amends the Code of Ordinances specifically Ordinance O-15-94 of Chapter 115 relating to the Motor Vehicle License Fee to include all motor vehicle renting companies contained in House Bill 8 of the 2022 regular legislative session and repealing inconsistent ordinances. Commissioner Lampe made a motion to adopt O-02-23, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

New business was presented with a reading of Resolution R-01-23 by title. R-01-23 establishes the continuity of government for the Fiscal Court. Commissioner Painter made a motion to adopt R-01-23, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-04-23 was read by title. R-04-23 authorizes the Judge/Executive to execute a Memorandum of Agreement between Boone, Campbell and Kenton Counties and the Northern Kentucky Area Development District for operation of the Northern Kentucky Office of Drug Control Policy. Commissioner Lampe made a motion to adopt R-04-23, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-05-23 was read by title. R-05-23 sets the 2023 fees for A J Jolly Park and Pendery Park. Commissioner Besecker made a motion to adopt R-05-23, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Resolution R-10-23 was read by title. R-10-23 authorizes the Judge/Executive to execute an application to the Kentucky Board of Emergency Medical Services for Ambulance Block Grant Funds for FY 2023-2024. Commissioner Besecker made a motion to adopt R-10-23, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Resolution R-09-23 was read by title. R-09-23 appoints Campbell County Fiscal Court employees pursuant to KRS 67.710(7). Judge Pendery made a motion to adopt R-09-23, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to reappoint Luke Mantle as County Road Supervisor for a term of four years effective January 4, 2023 with compensation set at pay grade 7, \$100,108.06 annually.

Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to reappoint William Turner as Director of the Office of Emergency Management for a term of four years effective January 4, 2023 with compensation set at pay grade 7, \$89,986.78 annually. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to reappoint Paula Spicer as Fiscal Court Clerk effective January 4, 2023 with compensation set at pay grade 5, \$63,193.00 annually. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint Matthew Elberfeld to the position of County Administrator and Deputy Judge/Executive and authorizing the Judge/Executive to enter into an employment agreement on behalf of the Campbell County Fiscal Court effective January 4, 2023. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-06-23 was read by title. R-06-23 approves and extends the current working agreements with the Fraternal Order of Police Lodge #10 and the American Federation of State, County and Municipal Employees Local 286. Judge Pendery made a motion to adopt R-06-23, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint Gregory Fassler as Business Analyst in the Finance Department effective January 5, 2023 with compensation set at pay grade 6, \$74,500 annually. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise, interview and make a hiring recommendation for an Accountant to fill the vacancy created by the promotion of Mr. Fassler. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to authorize the Judge/Executive to enter into a contract with Douglas Bryant to provide School Resource Officer services for the 2023 Fiscal Year effective January 5, 2023. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Commissioner Besecker recalled that last year the Fiscal Court approved two SRO positions, so they are still looking for another. Chief Sorrell replied that this is still one opening. They are looking for a retired officer. They are one short on the new schools that were picked up. He may need more next year. All voted “Aye” and the motion passed.

Resolution R-02-23 was read by title. R-02-23 establishes the working committees of the Campbell County Fiscal Court and makes appointments to said committees. Judge Pendery made a motion to adopt R-02-23, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Resolution R-03-23 was read by title. R-03-23 appoints officers to the Campbell County Public Parks Corporation effective January 4, 2023 through December 31, 2026. Judge Pendery made a motion to adopt R-03-23, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to reappoint Taunya Jack to the position of Campbell County Law Library Clerk effective January 4, 2023 with compensation set at \$1,200.00 annually. The Circuit Court Clerk serves as ex officio librarian of the county law library and as such, is entitled to a salary of not less than \$50 nor more than \$100 per month for her services. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to appoint Judge/Executive Steve Pendery to the Ohio-Kentucky-Indiana Regional Council of Governments and Matt Elberfeld as his alternate for a four-year term effective January 1, 2023 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to appoint Commissioner Brian Painter to the Ohio-Kentucky-Indiana Regional Council of Governments and Commissioner Tom Lampe as his alternate for a four-year term effective January 1, 2023 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed. Commissioner Painter advised that OKI is a municipal planning organization and that all federal funds for roads move through that organization. Judge Pendery added that OKI has a 120-person executive committee – 70 percent of which are elected officials from the three-state area. If there is one quasi-governmental group outside of DC and Frankfort that can take credit for the Brent Spence Bridge finally coming to fruition it would be OKI. Today is a big day for NKY because we will hear from the President and others about \$1.6-1.7 billion being granted to build a new companion bridge at the Brent Spence crossing later on today.

A motion was requested to appoint Commissioner Brian Painter to the Municipal Government League of Northern Kentucky (MGLNKY) with Commissioner Tom Lampe as his alternate for a four-year term effective January 4, 2023 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint Judge/Executive Steve Pendery to the Northern Kentucky Area Development District (NKADD) Board of Directors with Matt Elberfeld as his alternate for a four-year term effective January 4, 2023 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to appoint Judge/Executive Steve Pendery to the Northern Kentucky Solid Waste Area Board with Allyn Reinecke as his alternate effective January 4, 2023 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to appoint Commissioner Brian Painter to the Northern Kentucky Solid Waste Area Board with Commissioner Tom Lampe as his alternate for a four-year term effective

January 4, 2023 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

County Administrator Elberfeld had no report for the meeting.

County Attorney Franzen understands that they are anxious to hear about the opioid litigation settlements but he is not quite ready to discuss it. They are still trying to get answers on a couple of things. He believes that they’ll have good news but would like to wait a couple of weeks before discussing it.

Commissioner Besecker wished everybody a Happy New Year. He added that over the past couple of months in 2022 he rode along with a number of Campbell County Police Officers on various shifts. He likes to get out with the officers who are out there every day to patrol and serve, no matter the holiday or weather. They are doing a great job being the face of safety often finding people at their worst moments. He appreciates their role in our community and thanked all of the officers and staff.

Commissioners Lampe and Painter had no report but wished everybody a Happy New Year.

Judge Pendery advised that the Fiscal Court has two pots of money that were created by the taxpayers of Campbell County to service citizens in the following areas: aging services, senior services and mental health/intellectual disabilities. He announced that any organizations interested in receiving Campbell County Payroll Tax Funds to service the citizens of Campbell County in the areas of Mental Health, Intellectual Disabilities, or Aging Services must download, complete, and email the FY2024 MH/ID/AG Tax Fund Application, which is available on the [Opportunities and Bids](#) page at [www.campbellcountky.gov](http://www.campbellcountky.gov). Applications are due no later than 4:00 pm on Tuesday, January 31, 2023.

Laura Lewis presented the Finance Director/Treasurer’s report by requesting a motion to authorize staff to advertise for bids to repair slips on Covert Run Pike, a heavily traveled road, by extending the existing retaining structures. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to accept the bid of Rack and Ballauer in the amount of \$262,098 for reconstruction of Royal Avenue and Summit Lane off of US 27 in Cold Spring. The bid came in under estimate and is included in the FY23 budget. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to issue a request for letters of interest from vendors to provide consulting services for a full update of the Campbell County and Municipal Comprehensive Plan. KRS 100 requires a review of the County Comprehensive Plan every 5 years. The plan update is included in the FY23 budget. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to authorize execution of a support service agreement with Woodhull LLC for a new Ricoh copier for the Campbell County Office of Emergency Management.

Execution of the agreement is subject to final approval from the County Attorney's office. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted "Aye" and the motion passed.

Resolution R-07-23 was read by title. R-07-23 approves the County Clerk's budget for calendar year 2023. Ms. Lewis stated that she has reviewed the Clerk's budget and everything is in order. County Clerk Jim Luersen was present to answer questions. Commissioner Lampe made a motion to adopt R-07-23, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Resolution R-08-23 was read by title. R-08-23 approves the County Sheriff's budget for calendar year 2023. Ms. Lewis stated that she has reviewed the budget and everything is in order. Sheriff Mike Jansen was present to answer questions. Commissioner Lampe made a motion to adopt R-08-23, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Ms. Lewis requested a motion to approve interfund transfers dated December 31, 2022. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted "Aye" and the motion passed.

A motion was requested to approve budget transfers dated December 31, 2022. Ms. Lewis stated that the transfers don't increase the total size of the budget, but reallocate funds to different line items. Motion was made by Painter, seconded by Judge Pendery. All voted "Aye" and the motion passed.

Ms. Lewis then requested a motion to approve the claims and claims paid per standing order dated December 28, 2022 and January 4, 2023, and employee benefit claims dated January 1, 2023. County Attorney Steve Franzen advised that he has reviewed the claims, claims paid per standing order and employee benefit claims and determined that they all appear appropriate. Commissioner Besecker made a motion to approve the claims, seconded by Commissioner Painter. Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies. All voted "Aye" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Painter. All voted "Aye" and the meeting adjourned at 9:32 a.m.

Attachments:

Ordinance O-01-23	Amend Transient Room Tax
Ordinance O-02-23	Amend Rental Motor Vehicle License Fee
Resolution R-01-23	Establish Succession of Office
Resolution R-04-23	Agreement for Operation of NKY Office of Drug Control Policy
Resolution R-05-23	2023 Fees for AJ Jolly Park and Pendery Park
Resolution R-10-23	Application for Ambulance Block Grant Funds
Resolution R-09-23	Appoint Fiscal Court Employees

Resolution R-06-23 Extend Current Working Agreements with FOP and AFSCME  
Resolution R-02-23 Establish Working Committees of the Fiscal Court  
Resolution R-03-23 Appoint Campbell County Public Parks Corporation Officers  
Interfund Transfers dated December 31, 2022  
Budget Transfers dated December 31, 2022  
Claims and Claims Paid Per Standing Order dated December 28, 2022 and January 4, 2023, and  
Employee Benefits Claims dated January 1, 2023

Approved:

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STEVE PENDERY  
Judge/Executive

Attest:

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Paula K. Spicer, Fiscal Court Clerk