

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT  
MINUTES**

**DECEMBER 21, 2022**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 21, 2022, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance were:

COUNTY JUDGE/EXECUTIVE  
STEVE PENDERY  
COUNTY COMMISSIONERS  
GEOFF BESECKER  
TOM LAMPE  
BRIAN PAINTER

County Attorney Steve Franzen,  
County Administrator Matt Elberfeld,  
Fiscal Court Clerk Paula Spicer,  
Assistant County Administrator Kim Serra,  
Finance Director/Treasurer Laura Lewis,  
Police Chief Craig Sorrell,  
Economic & Community Development Director Justin Otto,  
Human Resources Director Ashley Murray

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Campbell Media website at <https://campbellmedia.org/live/>.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of December 7, 2022 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

Finding that nobody had signed in to address the Fiscal Court, Judge Pendery proceeded with the agenda.

Paula Spicer presented old business with a second reading of Ordinance O-13-22. O-13-22 amends Chapter 73 "Traffic Schedules" of the Campbell County Code of Ordinances to change the maximum speed limit on Licking Pike South in the school zone of Campbell County High

School. Commissioner Besecker made a motion to adopt O-13-22, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

New business was then presented beginning with Resolution R-95-22. R-95-22 authorizes the Judge/Executive to execute a Memorandum of Agreement with the Northern Kentucky Area Development District (NKADD) for operations at the Campbell County Senior Center for fiscal year 2023. Commissioner Painter made a motion to adopt R-95-22, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Ordinance O-01-23 was offered for a first reading. O-01-23 amends Ordinance O-7-95 relating to the Transient Room Tax to include all accommodations contained in House Bill 8 of the 2022 regular legislative session and repealing inconsistent ordinances. No vote was taken on the first reading of the ordinance.

A first reading was given of Ordinance O-02-23. O-02-23 amends the Code of Ordinances specifically Ordinance O-15-94 of Chapter 115 relating to the Motor Vehicle License Fee to include all motor vehicle renting companies contained in House Bill 8 of the 2022 regular legislative session and repealing inconsistent ordinances. No vote was taken on the first reading of the ordinance. Judge Pendery pointed out that in the case of both this Ordinance and O-01-23 the Fiscal Court is reacting to action taken by the General Assembly in the last legislative session.

A motion was requested to accept the resignation of Police Social Worker Angela Weinell effective January 3, 2023. Motion was made by Judge Pendery who also thanked Ms. Weinell for her service, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Judge Pendery made a motion to authorize staff to advertise, interview and make a hiring recommendation for a Police Social Worker to fill the vacancy created by the resignation of Ms. Weinell. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to advance Police Officer John Bright to Police Officer 7 (\$33.48/hour or \$69,638 annually) effective December 26, 2022 in accordance with the current FOP working agreement. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint David Abbott to the full-time Information Technology Technician position in the Information Technology Department effective January 4, 2022 with compensation set at pay grade 4, \$23.00 per hour (\$47,840 annually). Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-96-22 was read by title. R-96-22 adopts the pay rates and authorized positions for the 2023 variable staff of the Fiscal Court and further authorizes corresponding amendments to the Administrative Code. Judge Pendery made a motion to adopt R-96-22, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to adjust the pay rates of current variable part time staff to reflect the updated 2023 Facilities Maintenance, Parks and Golf seasonal pay rates effective January 1, 2023. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise, interview and make hiring recommendations for variable staff for the 2023 Facilities Maintenance, Parks and Golf season. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Mr. Elberfeld requested a motion to accept the resignation for retirement purposes of Paula Spicer, Executive Secretary/Fiscal Court Clerk effective March 31, 2023. Motion was made by Judge Pendery, seconded by Commissioner Besecker. Judge Pendery stated that it has been wonderful to have Ms. Spicer at the Fiscal Court. He thanked her for everything she’s done and she will be missed. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise, interview and make a hiring recommendation for an Executive Secretary/Fiscal Court Clerk. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to appoint Matt Elberfeld as the Official Custodian of Campbell County Fiscal Court records in compliance with Campbell County Code of Ordinances §34.15 effective March 31, 2023. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

The County Administrator had no report for the meeting.

Mr. Franzen had no report but stated that it has been a pleasure working with Ms. Spicer, she is always professional and pleasant and they will have a hard time finding someone who is consistently professional and pleasant.

Commissioner Besecker echoed Judge Pendery’s and Mr. Franzen’s sentiments. It has been a pleasure having Ms. Spicer here to keep everything in order in line and moving things appropriately. It is very much appreciated. Her legacy will be felt for a long time.

He then wished everybody a Merry Christmas and Happy New Year and hopes this holiday season is merry and bright for all.

Commissioner Lampe stated that it’s hard to lose a teammate, a friend to retirement, someone who has served our community and government for 45 years, with over 14 years in Campbell County. Ms. Spicer’s work has been exemplary, and he thanked her for being a dedicated, reliable coworker, who was the constant that they could rely on. He wished her and Tim a long healthy happy retirement.

Commissioner Painter wished everyone a Merry Christmas and Happy New Year. He stated that Ms. Spicer is the only Fiscal Court Clerk that he has worked with since becoming Commissioner

in 2010. It will be a difficult transition. He added that she is gracious to spend some time with her replacement when they are hired. He is glad that she made it to this juncture in her career so that she can do the things she wants to do.

Judge Pendery made the following announcements:

Campbell County Solid Waste is partnering with Cohen Electronics to host a Holiday Light Recycling Program from December 1 – February 1. Residents can drop off unwanted strings of lights at the Campbell County Administration Building, 1098 Monmouth Street in Newport, the Campbell County Clerk’s Office, 8330 W. Main Street in Alexandria or at one of the four branches of the Campbell County Public Library in Alexandria, Cold Spring, Ft. Thomas and Newport during normal business hours. Please only place strings of lights, free of plastic bags and other packaging products, in the barrels provided.

The Campbell County Christmas Tree Recycling Program will begin Monday, December 26 and run through Sunday, January 15. Residents may drop off natural Christmas trees at Pendery Park during daylight hours. Please remove all tinsel, ornaments, ribbons, lights, and bags, and place your tree in the designated area in the park. The Kentucky Department of Fish and Wildlife will collect the trees and use them as fish habitat in lakes throughout Kentucky.

Judge Pendery then called on Laura Lewis to present the Finance Director/Treasurer report. Ms. Lewis first thanked Ms. Spicer for helping her learn all the mechanics of the agenda when she came to county government.

Ms. Lewis then began her report by requesting a motion to authorize staff to advertise for bids to replace bridge structure, KYTC 019C00008N, on Barrs Branch Road. The current aging structure will be replaced with new abutments and bridge beams. Staff will apply for KYTC, Rural and Secondary Road Funds, an 80/20 match funding for the project. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to request proposals to replace the fuel system at the Road Department. This will include replacement of both the diesel and gasoline tanks as well as a digital fuel monitoring system. The fuel system is used by the Road Department, Parks & Recreation Department and Golf Course. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to authorize staff to advertise for bids for delivery of diesel and gasoline fuel to the Road Department fuel system. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to approve the purchase of a portable/mobile dispatch console from the Motorola state master agreement for \$42,918.75. The County was awarded an additional Emergency Management funding allocation grant to cover 50% of the purchase price. The local share cost is \$21,459.38. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Ms. Lewis then requested a motion to approved the claims and claims paid per standing order dated December 14 and 21, 2022. The County Attorney advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Judge Pendery then recognized Julie Kirkpatrick and Josh Quinn of meetNKY and Lee Crume of Tri-ED in the audience.

Ms. Kirkpatrick appreciates the chance to amend the County’s ordinance to clear up the language adding short-term rentals, RV’s and campgrounds. She explained that meetNKY is the tourism organization that supports Boone, Campbell and Kenton Counties. She advised that Campbell County is doing very well with tourism right now. There are 1,300 Campbell Countians employed in the tourism industry and it has generated \$111 million in economic impact. Visitors come here to take advantage of not only the City of Newport but of all of the great attributes in Campbell County. MeetNKY looks forward to working closing to develop a robust outdoors campaign for Campbell County considering A J Jolly and all of the great farms and wineries in the County. Ms. Kirkpatrick stated that the weather will be turning bad and she hopes that the Public Works employees stay safe at this time. Commissioner Painter asked if meetNKY is focusing on all county assets for Kenton and Boone too. Ms. Kirkpatrick replied that they are working on trail systems with Tri-State Trails, the Ohio River Way, and the Licking River Blue Water Trail that will eventually allow people to kayak from Paris, Kentucky the old home of bourbon to Newport where the bourbon got on ships and was then transported to New Orleans.

Lee Crume advised that Northern Kentucky Tri-ED is a 35-year old nonprofit company that does economic development work for Boone, Campbell and Kenton Counties. The motor vehicle license fee is critical for Tri-ED as it enables them to do their work. Since the organization was created they have successfully worked over 800 business projects, bringing over 75,000 jobs and \$10 billion in investments in our counties. In January they will announce over 2,300 jobs at an average wage of over \$66,000, a \$300 million investment with a quarter of those jobs in the higher end of the pay range to be located in Campbell County. Mr. Crume explained that the Motor Vehicle License Fee was created in the legislature by the northern Kentucky caucus 30 years ago and it works around car rentals. At the time, they could not predict how things would change and other technologies would come along. He is happy to report that they engaged the northern Kentucky legislative caucus and the industries on which this fee works who all supported having the fee apply to the new technologies. The idea is that it would create a fair playing field for everybody providing services known as car rental, car sharing and Uber and Lyft types of activities. Tri-ED is thrilled that this got through the legislature last year and that the three counties are supportive of amending their motor vehicle license fee ordinances. The new revenues will allow Tri-ED to take on new challenges that were not envisioned 30 years ago when it was created.

Judge Pendery stated that both organizations are very well know and much appreciated. Your statistics are great and he thanks them and appreciates them being at the meeting.

Judge Pendery then asked Justin Otto if he’d like to caution everybody on what is about to happen with the weather. Mr. Otto advised that some bad winter weather is coming our way and

urged people to check the Campbell County Office of Emergency Management’s Facebook page for tips and updates. He will be serving at the joint information center in Frankfort at the emergency operations center for the State Thursday night and Friday.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Judge Pendery. All voted “Aye” and the meeting adjourned at 6:00 p.m.

Attachments:

- Ordinance O-13-22 Amend Speed Limit in School Zone
- Resolution R-95-22 Agreement with NKADD for Senior Center Funding
- Ordinance O-01-23 Amend Transient Room Tax
- Ordinance O-02-23 Amend Rental Motor Vehicle License Fee
- Resolution R-96-22 Adopt Positions and Pay Rates for 2023 Variable Staff Claims and Claims Paid Per Standing Order dated December 14 and 21, 2022

Approved:

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STEVE PENDERY  
Judge/Executive

Attest:

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Paula K. Spicer, Fiscal Court Clerk