

**CAMPBELL COUNTY, KY FISCAL COURT
MINUTES**

DECEMBER 7, 2022

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 7, 2022, 7:00 p.m. at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

In attendance were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Assistant County Administrator Kim Serra,
Finance Director/Treasurer Laura Lewis,
Police Chief Craig Sorrell,
Economic and Community Development Director Justin Otto,
Animal Services Director Lisa Krummen

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Campbell Media website.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance

Following roll call, a quorum was declared present.

Judge Pendery announced that the first order of business would be a police officer promotion. He then made a motion to appoint Police Officer Robert Dieman to the rank of Sergeant in the Campbell County Police Department effective December 8, 2022 with compensation set at Pay Grade SG1, \$38.32 per hour (\$79,705.60 annually) in accordance with the current Fraternal Order of Police working agreement. Commissioner Besecker seconded the motion. All voted "Aye" and the motion passed.

Chief Craig Sorrell stated that Officer Dieman started as a Patrol Officer, served in the Detective Bureau where he did a great job, then was selected to serve on the Northern Kentucky Drug Strike Force where he has been for almost two years. Officer Dieman prepared himself well for the Sergeant's exam coming in first on the eligibility list. Judge Pendery added that the Fiscal Court is proud of all of its officers. It is gratifying and rewarding to see people grow and excel in the department. Office Dieman introduced his wife and two sons. He has been with the

Department for almost 13 years and intends to serve his entire police career here. His son Wyatt pinned his Sergeant's badge.

Judge Pendery requested a motion to approve the minutes from the Fiscal Court regular meeting of November 16, 2022. Motion was made by Commissioner Besecker, seconded by Commissioner Painter to approve the minutes. All voted "Aye" and the motion passed.

Judge Pendery then called on Lisa Robinson of Grants Lick who had signed in to address the Fiscal Court. Ms. Robinson wished to talk about changing the time of the Fiscal Court meetings in Alexandria to 9:00am. She does not think that the time is convenient for the people of Campbell County especially those in the south county. She realizes that not many people attend the meetings. However, if there is a subject that people rally around it is hard to get people here if they have to take off work to come to a meeting. Judge Pendery advised that the other counties have morning meetings and the idea is if you have one evening and one morning meeting you can cover everybody's schedule. Retired people may prefer to deal with things during the day. They will see how it goes; it seems to work in the other counties. Ms. Robinson stated that Bracken County's meeting is at 10:00am and a lot of people are unhappy about it.

Judge Pendery proceeded with the agenda.

Paula Spicer presented old business with a second reading of Ordinance O-12-22. O-12-22 establishes Campbell County Detention Center Inmate Fees. Commissioner Besecker made a motion to adopt O-12-22, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

New business was presented next beginning with Resolution R-90-22. R-90-22 establishes the regular meeting schedule for the Campbell County Fiscal Court for years 2023, 2024, 2025 and 2026. Commissioner Lampe made a motion to adopt R-90-22, seconded by Commissioner Painter. Commissioner Besecker realizes that change can sometimes draw conclusions or prompt questions. The Fiscal Court does disadvantage some people in the community by not allowing those who work second shifts to attend meetings or people with children trying to get back out while fixing dinner and helping with homework. He doesn't know if there is ever a perfect schedule but it is rare that they would ever see anybody on second shift here at this meeting or at the other meeting. There is always opportunity to email or call the Fiscal Court members about issues on the agenda or on the minds of people in the community. Although this is a four-year schedule it could be changed if there is a significant reason. Mr. Elberfeld agreed that they could pass another resolution amending the meeting schedule. Commissioner Painter stated that many times senior citizens have busy afternoons and people who work from home can sometimes slip out if there is an issue that they want to take up with the Fiscal Court and this will give them an opportunity. If it doesn't work, it can certainly be changed back. Judge Pendery agreed. All voted "Aye" and the motion passed.

Resolution R-91-22 was read by title. R-91-22 authorizes the County Judge/Executive to execute an Order of Affiliation with the Campbell County LandSAR Team for 2023. Commissioner Lampe made a motion to adopt R-91-22, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Resolution R-92-22 was read by title. R-92-22 authorizes installation of school traffic devices on roads in the school zone of Campbell County High School. Mr. Elberfeld explained that R-92-22 and O-13-22 are related. Campbell County High School requested establishment of a school zone in the back side of the school; there already is a school zone on Camel Crossing and this would be an additional one. In order to do that, they need to establish the school zone by resolution, and then set the speed limit to 25mph within the zone by ordinance. The Police Department and Road Department were consulted and it makes sense that there is a school zone on that part of the property. Commissioner Besecker made a motion to adopt R-92-22, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Ordinance O-13-22 was presented for a first reading. O-13-22 amends Chapter 73 “Traffic Schedules” of the Campbell County Code of Ordinances to change the maximum speed limit on Licking Pike South in the Campbell County High School school zone. No vote was taken on the first reading of this ordinance.

Resolution R-94-22 was read by title. R-94-22 authorizes a revision to the Interlocal Agreement between the Campbell County Fiscal Court and the City of Highland Heights, Kentucky for planning and zoning administrative services. Commissioner Lampe made a motion to adopt R-94-22, seconded by Commissioner Painter. Mr. Elberfeld explained that the City of Highland Heights currently uses the County to provide building inspection services and they would like it to provide planning and zoning services. They will keep their own planning commission so they are not joining the joint planning commission. Cindy Minter and her team would just serve as staff for the City similar to the arrangement with Bellevue, Dayton and Cold Spring. Highland Heights will pay \$2,000 per month for these services and the County will keep any fee revenue that it gets for zone change applications, land divisions, etc. It has worked out well for other cities who do not have the workload to have a full-time planning person on staff; it is a cheaper option for them than hiring an engineering/consulting firm to do the work. Highland Heights approved its part of this agreement at its meeting last night. Commissioner Painter asked about the legal responsibility – is it still with Highland Heights because of their own planning commission. Mr. Franzen replied that it would depend on the issue. Judge Pendery and Mr. Elberfeld pointed out that the County does have insurance for that. All voted “Aye” and the motion passed.

A motion was requested to appoint Ryan Nicole Heath to the full-time Tax Specialist position in the Occupational Tax Department, effective January 4, 2023 with compensation set at pay grade 4, \$26.00 per hour (\$47,320 annually). Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-93-22 was read by title. R-93-22 authorizes the addition of a full-time Associate Planner position, authorizes corresponding amendments to the Administrative Code and appoints Emily Woodward to the full-time Associate Planner position with compensation set at pay grade 5, \$58,240 annually effective December 7, 2022. Judge Pendery made a motion to adopt R-93-22, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to accept the resignation of Business Analyst Gioacchino (Joey) Cucchiara Jr. effective December 29, 2022. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Judge Pendery then made a motion to authorize staff to advertise, interview and make a hiring recommendation for a full-time Business Analyst in the Finance Department. Commissioner Painter seconded the motion. All voted “Aye” and the motion passed.

A motion was requested to reappoint Robert B. Horine III to the Sanitation District No. 1 Board of Directors for a four-year term effective December 13, 2022 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Ms. Serra wished to clarify that the resolution adding the Associate Planner position contained a second part appointing a person to the position. Ms. Spicer confirmed that the appointment is contained in the resolution; the resolution was only read by title.

Neither the County Administrator nor County Attorney had reports for the meeting.

Commissioner Besecker advised that he is participating in a two-day training at the Fire Training Center in Highland Heights set up by the Campbell County Office of Emergency Management. The training is for disaster management for public services and mitigation incidents. It is something he hopes we will never have to use, but something he was glad to take part in simply to see what the process looks like. He was pleasantly surprised that the room was full of people from the entire Cincinnati region as far north as Butler County, Ohio and from around northern Kentucky. These are necessary trainings for emergency management and first responders. Newport’s Fire Chief and Lisa Kruppen Animal Services Director were among the attendees. He acknowledged the OEM for setting up these trainings. Bill and his crew do a great job.

Commissioner Besecker also recognized the Historical and Genealogical Society who set up a fundraiser for the second year to have some trees in front of the Courthouse. Community members could purchase a tree to commemorate/memorialize somebody or just to spread some Christmas cheer. They look beautiful along Main Street. He attended the lighting last week. He thanked Mike Braun and his staff for working with the Historical Society to get the utilities in place.

Commissioner Lampe advised that a wonderful celebration was held at the Prysmian Group in Highland Heights yesterday; the Fiscal Court was well represented there. The Prysmian Group f/k/a General Cable did a ribbon cutting to unveil their \$7.2 million investment to renovate and improve their 80,000-sf office building. It is fantastic, the work spaces are very inviting. He explained that General Cable was purchased by Prysmian Group in a \$3 billion transaction finalized in June 2018. At that time the thought was to keep Prysmian’s north American headquarters in South Carolina. But as they became familiar with the Highland Heights facility and the community, they changed their mind and now this is their north American headquarters. There are 350 employees there, 6,000 in north American and 13,000 employees globally. The Fiscal Court is proud of that facility, happy to have them as a community partner and thank them for their investment.

Commissioner Painter stated that he was at the Prysmian Group ribbon-cutting as well. Commissioner Lampe asked if he remembered the three main attractions to that facility that they

preferred over the South Carolina facility. Commissioner Painter stated that they were NKU, CVG Airport and the Greater Cincinnati cosmopolitan area.

Judge Pendery made the following announcements:

Campbell County Solid Waste is partnering with Cohen Electronics to host a Holiday Light Recycling Program from December 1 – February 1. Residents can drop off unwanted strings of lights at the Campbell County Administration Building, 1098 Monmouth Street in Newport, the Campbell County Clerk’s Office, 8330 W. Main Street in Alexandria or at one of the four branches of the Campbell County Public Library in Alexandria, Cold Spring, Ft. Thomas and Newport during normal business hours. Please only place strings of lights, free of plastic bags and other packaging products, in the barrels provided.

The Campbell County Christmas Tree Recycling Program will begin Monday, December 26 and run through Sunday, January 15. Residents may drop off natural Christmas trees at Pendery Park during daylight hours. Please remove all tinsel, ornaments, ribbons, lights, and bags, and place your tree in the designated area in the park. The Kentucky Department of Fish and Wildlife will collect the trees and use them as fish habitat in lakes throughout Kentucky.

Laura Lewis presented the Finance Director/Treasurer’s report by requesting a motion to authorize staff to advertise for bids to resurface 2.9 miles of the following roads beginning in spring of 2023:

- Bezold Road
- Flatwoods Road -900 feet of Flatwoods will be milled and filled as part of the resurfacing project.

This is part of the regularly scheduled/planned road maintenance bid in the fall and spring of each fiscal year. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to accept the recommendation of Mike Braun to award the calendar year 2023 janitorial services bid for the County Administration Building to SLCS Cleaning LLC for a total annual cost of \$47,400 or \$3,950 monthly. The previous bid for these services was held in 2019 so this is an increase. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted “Aye” and the motion passed.

A motion was requested to accept the bid of John P. Tumlin & Sons in the amount of \$556,000 for the Animal Services building addition. Five bids were received and Tumlin entered the lowest bid. The contractor has completed high quality work for the County on recent projects. The cost of the project was included in the FY2023 budget. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to authorize the purchase of a 2.5-ton truck from FYDA in the amount of \$217,833 for the Campbell County Road Department. This bid was received through a joint bid process with Boone and Kenton Counties as conducted by Kenton County. It is budgeted for fiscal year 2023, but the lead time for delivery for these large custom trucks is likely 12-14 months. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Ms. Lewis requested a motion to approve interfund transfers dated November 30, 2022. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to approve budget transfers dated November 30, 2022. Ms. Lewis stated that the transfers don’t increase the total size of the budget, but reallocate funds to different line items. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Ms. Lewis then requested a motion to approve the claims and claims paid per standing order dated November 23 and 30 and December 7, 2022, general election claims dated November 18, 2022 and employee benefit claims dated December 1, 2022. County Attorney Steve Franzen advised that he has reviewed the claims, claims paid per standing order and employee benefit claims and determined that they all appear appropriate. Commissioner Besecker made a motion to approve the claims, seconded by Commissioner Painter. Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Painter. All voted “Aye” and the meeting adjourned at 7:35 p.m.

Attachments:

- Ordinance O-12-22 2nd Reading to Establish Detention Center Inmate Fees
- Resolution R-90-22 Establish Regular Fiscal Court Meeting Schedule
- Resolution R-91-22 Order of Affiliation with Campbell County LandSAR Team
- Resolution R-92-22 Installation of Traffic Devices in School Zone
- Ordinance O-13-22 1st Reading to Change Speed Limit in School Zone
- Resolution R-94-22 Amend Interlocal Agreement with Highland Heights
- Resolution R-93-22 Add Associate Planner Position and Make Appointment
- Interfund Transfers dated November 30, 2022
- Budget Transfers dated November 30, 2022
- Claims and Claims Paid Per Standing Order dated November 23 and 30 and December 7, 2022,
- General Election Claims dated November 18, 2022 and Employee Benefits Claims dated December 1, 2022

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk