

**CAMPBELL COUNTY FISCAL COURT  
POSITION DESCRIPTION**



<b>Position Title:</b>	Road Maintenance Specialist
<b>Department:</b>	Road Department
<b>Reports To:</b>	Road Supervisor
<b>FLSA Status:</b>	Non-Exempt
<b>Employment Status:</b>	Full Time – 80 hours Biweekly
<b>Pay Grade:</b>	AFSCME Working Agreement

**SUMMARY:**

Under immediate supervision, drives County Road Department trucks and operates equipment in order to maintain county roads and bridges.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:** includes, but are not limited to:

- Operates all hand tools, saws, line trimmer, drills, brooms, and roller;
- Hauls dirt, stone, and black top;
- Patches potholes;
- Installs and/or replaces culverts;
- Plow and salt streets and roadways during winter weather;
- Sprays weeds, trims bushes, and trims roadways with appropriate KY spray license;
- Builds and repairs fences and bridges;
- Work in an on-call environment;
- Perform traffic control;
- Performs related duties as required.

There are three Road Maintenance Specialist grade levels with each described below. The number of specialists needed at each level is determined by the County, and movement to a higher level is based on an employee's demonstration of ability to operate all of the equipment and successfully complete the required training associated with a higher level.

Level 1: Truck Driver CDL Class A, all hand tools, saw, wacker, drills, broom and roller.

Level 2: Athey loader, tanker, back hoe, bucket truck, skidsteer, roadside mower, mini-excavator, and 544 rubber-tire loader. In addition, the employee must complete 16 hours of Kentucky Transportation Cabinet (KYTC) training.

Level 3: Excavator, grader, 145 track loader, 1150 dozer, mower, and trimmer. In addition, the employee must complete an additional 16 hours of Kentucky Transportation Cabinet (KYTC) training.

**QUALIFICATIONS (KNOWLEDGE, SKILLS, AND ABILITIES):**

- Knowledge of standard maintenance techniques and equipment;
- Ability to obtain tanker endorsement;
- Ability to perform standard mathematical computations.

**EDUCATION AND EXPERIENCE:**

High School Diploma or the equivalency, plus two years of responsible field experience performing work similar to the essential functions and responsibilities listed above; or any combination of training and experience which provides the desirable knowledge, skills and abilities.

**NECESSARY SPECIAL REQUIREMENTS:**

- Class A Commercial Driver’s License with no transmission restrictions, meaning can legally operate automatic and manual transmissions (this requirement is a condition of employment);
- Ability to meet and deal tactfully and courteously with the public.

**PHYSICAL DEMANDS:**

- Regularly required to lift between 25-50 lbs. and occasionally up to 90lbs;
- Regularly required to stand, stoop, kneel, crouch, crawl and sit;
- Regularly required to work in high places and use dangerous machinery and sharp tools;
- Regularly exposed loud noise levels, fumes, chemicals, and toxic substances;
- Frequently required to walk;
- Work is performed outdoors regardless of weather conditions; regularly exposed to extremes in temperature.

My signature below signifies that I have reviewed and understand the contents of the position description. I am aware of the requirements of the positions, and will perform to the best of my ability, the job duties and requirements specified in this position description.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date