



Campbell County Fiscal Court

Invitation to Bid

I. Bid Information

- A. Bid Title: Resurfacing – Fall 2022
- B. Bid Posted: June 16, 2022
- C. Department: Road
- D. Bid opening: July 6, 2022 - 1:30 PM
- E. Location of Open: Campbell County Administration Building, Fiscal Court Chambers,
1st Floor, 1098 Monmouth Street, Newport, KY 41071

F. Bidder Information:

Bidders Name _____

Signature _____

Firm/Company _____

Firm/Co. Address _____

Firm/Co. Phone _____

Firm/Co. Email _____

II. Instructions to Bidders – Terms and Conditions

The Campbell County Fiscal Court will accept bids for Resurfacing until the above-mentioned time and date.

A. Authority

1. This Invitation for Bids is issued in accordance with applicable provisions of the Campbell County Administrative Code Chapter 4 Purchasing and Contracts.
2. This is not an order. Please read all instructions, terms, and conditions carefully.

B. Transmission

1. Bids should be submitted in a sealed envelope addressed to;
Campbell County Finance
1098 Monmouth Street - Suite 322
Newport, KY 41071

2. The envelope must be clearly marked with the bid title.
3. Bids will be received at the CCFC Finance department until the date specified.
4. Late bids, those not clearly marked, or those that do not follow the instructions will not be accepted.
5. Campbell County Fiscal Court will not be held responsible for any premature opening or failure to open any bid not properly addressed and identified as stated above.

C. Instructions

1. Bid forms must be signed in blue ink.
2. One original and one copy of the bid must be submitted. Keep a copy of the bid for your records.
3. A list of qualifications and a minimum of three reference are required. Please refer to Section VII.
4. Bidders should verify their bids before submission. Errors in preparing the submission confers no right of withdrawal or modification after open.
5. Bidders are responsible for all costs associated with the preparation of response to the invitation for bids. Campbell County is not liable for any costs incurred by bidders in their response to this request.
6. A pre-bid or pre-award visit to bidder may be required at the discretion of the Owner.

D. Pricing

1. Firm prices are required.
2. All prices quoted must be F.O.B. destination shown in shipping instructions on specification.
3. Insert time discounts, if any. Time discounts will not be a factor in award determination.
4. Quotations must be submitted on the bid price sheet indicating unit price, total extension of each item, and grand total of bid.
5. Unit prices should be based on the bid specification instructions. Please direct questions to the County at 859-547-1825 prior to submitting a bid.
6. Trade discounts must be deducted by the vendor in calculating the unit price. The unit price must be net.
7. CCFC is KY sales and use tax exempt.

E. Warranty

The selected Bidder shall provide warranty on any services and materials found to be defective or faulty due to imperfect or bad workmanship/materials within one year from the date of completion at no additional cost to the County. This warranty does not change or void any warranties expressed or implied to which the purchase is subject.

F. Regulatory Compliance

1. Pursuant to the provisions of KRS 45A.343, the contractor or vendor is required to reveal to Campbell County Fiscal Court any final determination of a violation of KRS Chapters 136, 139, 141, 337, 338 and 342 by the contractor or vendor within the previous five (5) years; and further that said contractor or vendor has been and is in continuous compliance with the provisions of KRS Chapters 136, 139, 141, 337, 341, and 342 for the duration of the contract. The failure of a contractor or vendor to reveal a final determination of a violation to a local government, or to comply with the statutory requirements, is considered grounds for cancellation of a contract and disqualification of the contractor or vendor from eligibility for any Campbell County Fiscal Court contracts for a period of two (2) years.
2. All bidders must possess all federal, state, and local qualifications licenses to provide products or services in Campbell County, the Commonwealth of Kentucky, and the United

States. ***Please note: Insurance requirements in Section III, Item N of the bid specifications must be met by the awarded bidder.***

- a. Including, but not limited to
 - i. Business license issued by the Occupational License Department of Campbell County (see attached application)
 - ii. Hazardous Communication Program (OSHA)
 - iii. Workers' Compensation Certificate
 - iv. Liability Insurance
 - v. Listed on current KYTC list of pre-approved bidders
3. Successful bidder shall comply with the Kentucky Human Rights Act, HRA 344.150-344.270 as amended and any rules and regulations promulgated therewith, including, but not limited to the Equal Employment Opportunity EEO 45.550 – 45.640 which is incorporated herein by reference. Furthermore, the successful bidder shall comply with the Employment Discrimination Act, EDA 344.040, 344.050 as amended.
4. The scoring of this bid is subject to reciprocal preference for Kentucky resident bidders. Bidders not claiming resident bidder status need not submit the corresponding affidavit.

G. Bonds

1. Bid bonds, performance bonds, and payment bonds as prescribed by KRS 45A.430, 435, 440 are required for any bids/proposals that exceed \$99,999. Each bid, or the combination of submitted bids, over \$99,999 must be accompanied by a 5% bid bond of the grand total of the bid. The bid bond of the successful bidder will be retained until a performance bond has been executed and approved, after which the bid bond will be returned. The successful bidder will be required to post a performance bond in the amount of 100% of the bid if awarded a contract over \$99,999. Bonding and surety requirements may vary by project/commodity. Please contact Owner for more information.

H. Reserved Rights

1. Campbell County Fiscal Court reserves the right to reject any or all bids, including without limitations the right to reject any or all nonconforming, non-responsive, incomplete, unbalanced, or conditional bids, to waive formalities, and to reject the bid of any Bidder if CCFC believes that it would not be in the best interest of Campbell County Fiscal Court to make an award to that Bidder. CCFC also reserves the right to negotiate with the apparent qualified Bidder to such an extent as may be determined by Campbell County Fiscal Court.
2. CCFC reserves the right of renewal for any service and maintenance contracts that may be needed for a minimum of two (2) one (1) year periods.
3. In the event the successful bidder fails to commence substantial work on the project within thirty (30) days and the County does not waive this requirement, the County shall have the option to reject the bid and to void the contract, and in such event to either accept the next lowest and best bidder or to negotiate with the best qualified bidder
4. In the event the successful bidder fails to complete the project by the completion date and the County has not waived this requirement in writing, the County shall receive from the bidder (or withhold from the bidder, at its option) liquidated damages of 1% per project per calendar day.
5. All the terms and conditions of these instructions to bidders and the specifications for this project shall constitute, the part of, and incorporate into, the contract between the County and the successful bidder.

I. Award

It is the intent of Campbell County Fiscal Court to award a contract to the lowest responsible bidder meeting specifications. CCFC reserves the right to determine the lowest responsible bid/offer in any way determined to be in the best interests of Campbell County. Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid/proposal specifications; (b) price; (c) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.

III. Bid Specifications

- A. Site visit to all projects STRONGLY encouraged by bidders.
- B. Video of entire project(s) will be taken by contractor prior to any work taking place. Pictures of each driveway entrance/apron will be made as well, prior to any work beginning. Video and pictures will be made available to the county.
- C. All materials, equipment, construction procedures and any or all regulations that would pertain to a similar project let to contract by the Department of Transportation, KYTC.
- D. All equipment (including but not limited to; road broom, grader, rollers, self-propelled paver, safety edge block, etc.) shall meet the current specifications and be approved for similar projects let to contract by the Kentucky Department of Transportation and Bureau of Highways.
- E. All cost of preparation (sweeping, cleaning, grading, trackless tack coat, cutting key-ways at all intersections, milling of bridges, membranes, posting of project date signs and no parking signs on streets to be milled and/or resurfaced, traffic control, temporary traffic control signs, etc.) shall be incidental to the cost of the mix laid. Contractor is responsible for installing advanced warning signs prior to project in order to inform local traffic of expected start date.
- F. Contractor will provide all necessary traffic control and flagging for project. Minimum two-day notice will be provided to residents by contractor via signage and/or letters prior to starting project.
- G. Once contractor is onsite all work will be performed until project completion. If contractor must leave jobsite no further charges will be added.
- H. Bituminous concrete surface and/or base estimate based on per road calculations including; road preparation, trackless tack coat, application, placement, rolling, and flagging as measured by bidder.
- I. Each road considered its own unique project.
- J. Bituminous concrete base and bituminous concrete surface shall be based upon the current Campbell County & Municipal Planning and Zoning Commission Subdivision Regulations, Appendix B.
- K. Trackless tack coat shall be as per Section 406 of the 2019 Edition of the Kentucky Standard Specifications for Road and Bridge Construction. Uniform and complete coverage is expected. Trackless tack coat must be fully cured prior to asphalt application.
- L. Key Ways to be made will be marked in white paint by county. Key ways will be made at all intersections and driveway entrances as needed. All debris from key ways WILL BE swept up and removed.
- M. Bridges - If bridge is part of the project - All bridges are to have key ways cut and not resurfaced unless otherwise noted. Note (1) – Bridge is to be milled to top of original deck and inspected. Do not damage bridge deck. After CCRD inspection and, if needed, repair, membrane shall be installed and 1.5" of bituminous surface applied. Royston Bridge Membrane 10A Easy Pave is

required and will be installed per manufacturer directions. Milled keys ways must accommodate 1.5" of applied bituminous surface. Records of Royston Bridge membrane 10A Easy Pave WILL BE provided to county as part of proof of installation. See Bid Sheet.

N. Asphalt pavement surface with Fiber reinforcement –

Furnish all material, equipment, labor and incidentals for mixing aramid fiber into surface asphalt. Aramid fibers shall be dispersed into the asphalt mix per manufacture's specifications. Dosage of aramid fiber shall be between 2.1 and 4.0 ounces of pure aramid fiber for each ton of hot mix asphalt. Pre-approved aramid fiber products include Forta-Fi and ACE Fiber.

Fiber may or may not be part of final project but is to be included in the pricing on the bid sheet, see bid sheet. Contractor will be made aware of whether or not fiber will be used upon receiving award letter and purchase order.

- O. Milling of existing concrete pavement or asphalt as needed. SEE BID SHEET and BID NOTES. SPECIFICATION- Areas to be milled listed on Bid Sheet and notes. Existing pavement shall be milled at a width of 6 feet along indicated lines at a depth of 1.5 inches towards outside of roadway to ¼ inch nearest centerline (width, depth and direction changes can be made at the discretion of the Road Department). All work shall meet the latest specifications of the Kentucky Department of Highway's Standard Specifications for Bridge and Road Construction. All tons to be figured in US Tons. The Contracted scope of work will include all labor, materials, equipment, and incidentals to complete the milling job, including; all flagmen, trucking and disposal of the cuttings and cleaning of milled surface and any temporary traffic control devices. County may keep some millings. Contractor will post notifications on streets to be milled.
INSURANCE – Contractor shall submit a "Certificate of Insurance" showing proof of Kentucky's Workmen's Compensation Insurance and Liability insurance of not less than \$500,000.00 prior to the County issuing a Purchase Order for the project.
- P. All material generated from milling and key ways will be picked up and hauled off site.
- Q. Leveling/scratch course material shall be bituminous surface or base and applied with paver. Needed leveling/scratch course materials shall be approximated on Bid Sheet. Tonnage used for leveling/scratch course will be kept separate from tonnage used for resurface course. Leveling/scratch course material shall not exceed approximated tonnage without notification to Road Supervisor.
- R. Joint Sealing specifications are dictated by Kentucky Standard Specifications for Road and Bridge Construction. All joints, except at driveway entrances, associated with the project, including concrete joints in curbing, will be crack sealed and price included in the cost per ton. Crack seal to be applied at intersection joints, **THIS IS MANDATORY**. Project is not completed until joint sealing is applied.
- S. Striping may or may not be included. See Bid Sheet and notes. If included, all striping to be completed within TWO business days of resurfacing being completed. Temporary striping to be installed as needed. Penalties incurred for striping not installed equal to project not being complete. All Striping installed per KYTC Standard Specifications for Road and Bridge Construction. Project is not completed until striping is installed.

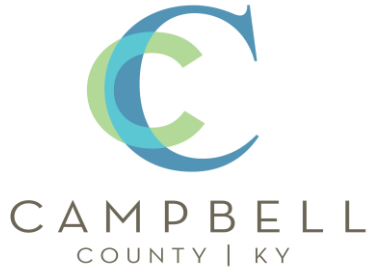
- T. Contractor required to raise storm/sanitary sewer rings and water valve covers that are present within the project extents. Contractor is responsible for providing all rings and will have all necessary rings prior to resurfacing project.
- U. Contractor will be required to not widen the project road with the bid depth of asphalt and only install asphalt over existing asphalt unless otherwise directed by Campbell County. This will prevent asphalt edge failure do to bid depth being installed on unprepared shoulder. Asphalt surface failure along the edge of the project road which is a result of said practice will be the Contractors responsibility to repair with 8" base and 2" surface installation at point of failure plus 25' from either end for a period of six months at no cost to the County. Best asphalt construction/installation practices should be employed. Please talk to Road Supervisor for further questions.
- V. It shall be the responsibility of the contractor to include the installation of 30-degree safety edge (when asphalt, new plus old, is greater than 1.5"), paving of field entrances, road approaches, driveway entrances, milling to effect drainage etc. and perform any other duties as directed by the County.
- W. The Contractors Certified Technician shall furnish the County a report covering asphalt content and gradation for all mixes laid. Copies of all Load Tickets must be furnished. These documents shall be furnished during project and/or along with normal billing documents.
- X. Contractor shall be on the Department of Transportation, Bureau of Highways Approved and Pre-qualified bidders list.
- Y. In the event of a tie, the bid with the earliest date/time received will be considered the successful bidder.
- Z. All projects shall be completed by:

Wednesday, October 26, 2022

IV. Bid Price Sheet and Bid Notes

CAMPBELL COUNTY FISCAL COURT-ROAD DEPARTMENT
RESURFACING/MILLING/STRIPING Fall 2022

BID SHEET/FORM



Company	
Authorized Signature	
Printed Name/Title	
Date	
Address	
City, State, Zip	
Telephone # & email	
Federal ID#	

DO NOT ALTER THIS BID FORM - NO ALTERATIONS ACCEPTED - SEE BID NOTES

NA = Not Applicable

<u>STREET/ROAD</u> PROJECT LIMITS	APPROX. AVG. WIDTH(ft) x APPROX. LENGTH (ft)	<u>REHABILITATION & SCOPE</u>	<u>QUANTITY MILLING</u> TONS, \$ PER TON	<u>LEVELING/SCRATCH</u> TONS, \$ PER TON	<u>QUANTITY SURFACE</u> TONS, \$ PER TON	FIBER REINFORMCMMENT ADDITIONAL PRICE PER TON	STRIPING LENGTH (FT), \$ PER FOOT	<u>TOTAL</u>
<u>Fairlane</u> - US27 to Aulick/Demossville	18' X 14,500'	1.5" Surface - Mill & Fill, Key Ways at Intersections & House #'s. SEE BID NOTES	~425 TONS _____, \$ _____	~240 TONS _____, \$ _____	_____, \$ _____	NA \$ _____	NA _____, \$ _____	\$ _____
<u>Hissem</u> - Clay Ridge to Pendleton County Line	16' X 17,925'	1.5" Surface - No Milling Except Key Ways at Intersections & House #'s. Bridge. SEE BID NOTES	NA _____, \$ _____	~400 TONS _____, \$ _____	_____, \$ _____	NA \$ _____	NA _____, \$ _____	\$ _____
<u>Fischer</u> - 12421 Fischer Road	17' X 625'	Mill and Fill SEE BID NOTES	~100 TONS _____, \$ _____	NA _____, \$ _____	_____, \$ _____	NA \$ _____	NA _____, \$ _____	\$ _____



CAMPBELL COUNTY FISCAL COURT-ROAD DEPARTMENT
RESURFACING/MILLING/STRIPING Fall 2022
Bridge Membrane - Royston Bridge Membrane 10A Easy Pave - Follow all manufacturers installation procedures
BID NOTES

ROAD	1.5" Surface on all Roads unless otherwise noted
<u>Fairlane</u> - US27 to Aulick/Demossville	Mill and Fill -One Location, 1.5" depth mill and 1.5" fill, 1.5" resurface over the mill and fill. (1) At address 887 - Edge to Edge X 2,300'. Key Ways - Aulick/Demossville, 563, 591, 597, 655, 676, 745, 903, 960, US27.
<u>Hissem</u> - Clay Ridge to Pendleton County Line	Bridge (at Nagel) - Mill edge to edge(curb to curb) all asphalt, feather joints, do not damage deck, inspect, repair if needed. Install Chase/Royston Superpave Membrane per manufactures instructions, resurface with 1.5" overlay. Key Ways - Clay Ridge, 13225, Kramer, 13273, 13282, 13298, 13297, 13332, 13337, 13336, 13363, 13378, 13403, 13392, 13386, 13544, 13546, 13575, 13679, Aulick, 13800, 13999, 14049, Nagel, End of County Maintenance at Pendleton Line.
<u>Fischer</u> - 12421 Fischer Road	Mill and Fill -One location at 12421. 1.5" depth mill and 1.5" fill.

V. Authentication of Bid and Affidavit of Non-collusion and Non-conflict of Interest

I hereby swear (or affirm) under the penalty for false swearing as provided by KRS 432.170: That I am the bidder (if the bidder is an individual, a partner (if the bidder is a partnership) or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);

That the attached bid or bids covering Campbell County Fiscal Court, has been arrived at by the bidder independently and have been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other vendor or materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition;

That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;

That the bidder is legally entitled to enter into the contracts with the Campbell County Fiscal Court and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of KRS 164.390, 16.092, 61.096 and 42.990; and

(Applicable to corporations only) That as a foreign corporation we are registered with the Secretary of State, Commonwealth of Kentucky, and authorized to do business in the State _____ or,
That as a domestic corporation we are in good standing with the Secretary of State, Commonwealth of Kentucky _____. (Check the statement applicable.

That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

NOTICE

Any agreement of collusion among bidders or prospective bidders which restrains, tend to restrain, or is reasonably calculated to restrain completion by agreement to bid at a fixed price, or to refrain from bidding or otherwise, is prohibited. The provision of KRS 355.080 and 305.000 which permit the regulation of resale price by contract do not apply to sales to the State, no sales to Local Governments.

Any person who violates any provisions of Kentucky Revised Statue 42.076 shall be guilty of a felony and shall be punished by a fine not less than five thousand dollars nor more than ten thousand dollars, or be imprisoned not less than one year no more than five years, or both such fine and imprisonment. Any firm, Corporation or association which violates any of the provision of KRS 42.076 shall, upon conviction, be fined not less than ten thousand dollars no more than twenty thousand dollars.

In submitting this bid on the Bid Price Sheet, it is expressly agreed that upon proper acceptance by the Campbell County Fiscal Court of any or all items bid, a contract shall hereby be created with respect to the items accepted.

Signed by: _____ Date _____

Firm/Company _____

Address _____

Phone _____

VI. Required Affidavit for Bidders, Offerors, and Contractors Claiming Resident Bidder Status

For Bids and Contracts in General:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement
 - a. Filed Kentucky corporate income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY (Campbell County Fiscal Court) reserves the right to request documentation supporting a bidder's claim of resident bidder statue. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature

Printed Name

Title

Date

Company Name: _____

Address: _____

Subscribed and sworn to before me by: _____
Affiant Title

of _____ this _____ day of _____, 20____.
(Company Name)

Notary Public

____/____/____
My commission expires

VII. References/List of Relevant Work

1. Attach additional sheets if necessary

Project:	
Client:	
Contact Name:	
Phone Number:	
Email:	
Description of Work Performed:	

Project:	
Client:	
Contact Name:	
Phone Number:	
Email:	
Description of Work Performed:	

Project:	
Client:	
Contact Name:	
Phone Number:	
Email:	
Description of Work Performed:	