

**CAMPBELL COUNTY, KY FISCAL COURT  
MINUTES**

**DECEMBER 1, 2021**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 1, 2021, 7:00 p.m. at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE  
STEVE PENDERY  
COUNTY COMMISSIONERS  
GEOFF BESECKER  
TOM LAMPE  
BRIAN PAINTER

County Attorney Steve Franzen,  
County Administrator Matt Elberfeld,  
Fiscal Court Clerk Paula Spicer,  
Assistant County Administrator Kim Serra,  
Finance Director/Treasurer Marie Schenkel,  
Police Chief Craig Sorrell,  
Economic & Community Development Director Justin Otto

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Fiscal Court Facebook Page.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Judge Pendery requested a motion to approve the minutes from the Fiscal Court regular meeting of November 17, 2021. Motion was made by Commissioner Painter, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

Chief Sorrell introduced Police Officer Kristen Fischer who graduated from the Police Academy 2-3 weeks ago. Officer Fischer came to the Campbell County Police Department after working at the Campbell County Detention Center. Judge Pendery administered the Oath of Office, congratulated Officer Kristen Fischer and wished her a long and safe career. Officer Fischer's father pinned her badge and she then introduced her family that were present.

There being no old business, Paula Spicer presented new business beginning with Resolution R-86-21 by title. R-86-21 approves Broadus Capital Investments LLC for participation in the Campbell County Property Assessment and Reassessment Moratorium Program for the properties located at 1019 Lowell Street and 532 West 10<sup>th</sup> Street, Newport, Kentucky.

Commissioner Besecker made a motion to adopt R-86-21, seconded by Commissioner Lampe. Mr. Elberfeld explained this incentive is for eligible businesses in buildings which are 25+ years old and at least 51 percent commercial. It encourages infill development particularly in the urban core and river cities. The two properties are next to each other at an intersection accounting for the two different street addresses. The buildings were originally a granary which will be redeveloped into a restaurant. All voted "Aye" and the motion passed.

A motion was requested to adjust the hourly rate of pay for David Schneider, Housing Inspector to \$27.38 per hour effective October 31, 2021. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to advance Police Officer Michael Curtis from PO6 (\$28.71/hour or \$59,716 annually) to PO7 \$30.71/hour or \$63,876 annually) effective November 22, 2021 in accordance with the current Fraternal Order of Police working agreement. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

The County Administrator had no report for the meeting.

County Attorney Franzen advised that he may request an executive session at the next Fiscal Court meeting to talk about the opioid litigation.

Commissioner Besecker advised that the Campbell County Historical & Genealogical Society put up decorated trees in front of the Alexandria Courthouse and after this weekend they will be lit. He then announced that this Saturday from 3-6pm is Light Up Alexandria at the Alexandria Community Center on West Main Street.

Commissioners Lampe and Painter had no reports for the meeting.

Judge Pendery made the following announcements:

1. A public information session will be held on Wednesday, December 8<sup>th</sup> from 5:30PM to 7:30PM in the Fiscal Court Chambers at 1098 Monmouth Street, Newport, KY regarding the Licking River Blue Water Trail Project. Any member of the public interested in learning more about existing conditions along the Licking River and who want to have input into planning for future public use along the Licking River in Campbell County should attend.
2. Campbell County Solid Waste is partnering with Cohen Electronics to host a Holiday Light Recycling Program from December 1 – February 1. Residents can drop off unwanted strings of lights at the Campbell County Administration Building, located at 1098 Monmouth Street, Newport, or the Campbell County Clerk's Office, located at 8330 W. Main Street, Alexandria during normal business hours.

Marie Schenkel began the Finance Director/Treasurer's report by requesting a motion to authorize staff to solicit bids for the construction of a new park shelter for the Girl Scouts at A J Jolly Park. The project is included in the FY22 budget and is estimated to cost \$50,000. Kim Serra explained that the Girl Scouts have occupied a section of A J Jolly Park for some years. The County would like to repurpose the space and the Girl Scouts are interested in moving to another location. They have picked an area near the Environmental Education Center. The new

shelter for the Girl Scouts will be the same size and type as Private Picnic Shelter #1. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to extend the contract with SLCS Cleaning LLC for janitorial services at the County Administration Building for a one-year period from January 1, 2022 through December 31, 2022. SLCS has agreed to provide the services at the same rate of \$30,600 annually (\$2,550 monthly). However, staff recommends adding floor scrubbing to the agreement at a cost of \$300 per month bringing the new total annual cost to \$34,200. Staff has been happy with the services provided by SLCS. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to extend the contracts with Professional Lawn Care and Jackpots LLC for snow removal services at County-owned facilities for the 2021-2022 winter season. Both contractors have agreed to provide these services at the winter 2020 rates. Professional Lawn Care covers the north County locations and Jackpots LLC covers south County locations. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to approve interfund transfers dated November 30, 2021. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted “Aye” and the motion passed.

A motion was requested to approve budget transfers dated November 30, 2021. Ms. Schenkel stated that the transfers don’t increase the total size of the budget, but reallocate funds to different line items. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims paid per standing order including employee benefit claims dated November 24 and December 1, 2021. County Attorney Steve Franzen advised that he has reviewed the claims, claims paid per standing order and employee benefit claims and determined that they all appear appropriate. Commissioner Besecker made a motion to approve the claims, seconded by Commissioner Painter. Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Judge Pendery. All voted “Aye” and the meeting adjourned at 7:20 p.m.

Attachments:

Resolution R-86-21 Approve Property Assessment/Reassessment Moratorium  
Interfund Transfers dated November 30, 2021  
Budget Transfers dated November 30, 2021

Claims and Claims Paid Per Standing Order dated November 24 and December 1, 2021 and  
Employee Benefits Claims dated December 1, 2021

Approved:

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STEVE PENDERY  
Judge/Executive

Attest:

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Paula K. Spicer, Fiscal Court Clerk