

**CAMPBELL COUNTY FISCAL COURT
CAMPBELL COUNTY, KENTUCKY
MINUTES**

DECEMBER 16, 2020

A special meeting of the Campbell County Fiscal Court was held on Wednesday, December 16, 2020, at 5:30 p.m. through a live broadcast on Campbell Media and the Fiscal Court Facebook Page.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
Assistant County Administrator Kim Serra,
Fiscal Court Clerk Paula Spicer,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell

The meeting was called to order at 5:30 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court special meeting of December 2, 2020 were presented. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

At this time, Judge Pendery asked Ms. Serra if any comments or questions had been submitted by the public. Ms. Serra replied that there were none yet. After a brief wait, Ms. Serra reported that no comments had been received.

There being no old business, Paula Spicer presented new business with Resolution R-86-20. R-86-20 authorizes the Judge/Executive to execute an Order of Affiliation with the Campbell County LandSAR team for 2021. Commissioner Painter made a motion to adopt R-86-20, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-87-20 was read by title. R-87-20 authorizes the creation of a Payroll and Benefit Analyst position and further authorizes corresponding amendments to the Administrative Code. Judge Pendery made a motion to adopt R-87-20, seconded by Commissioner Lampe. Ms. Serra

explained that in May the Fiscal Court approved reorganization of the Human Resources/Payroll Department. At that time, staff recommended that the Human Resources Director position not be filled and that Ms. Serra and Ms. Schenkel would divide the payroll and human resources functions between them while continuing to assess the workload and the current staff. Now, it is recommended that the Fiscal Court approve the addition of a position in Pay Grade 6 to handle payroll and benefit transactional accounting-type functions. Ms. Schenkel and Ms. Forrester have been managing this until now and are ready to transfer the duties to a capable person. With the addition of this position, the HR Department will still have the same number of full-time employees due to the promotion of a staff member whose position will not be filled, and the County will still save about \$83,000 per year. All voted “Aye” and the motion passed. Judge Pendery thanked everybody involved in this, particularly Ms. Schenkel. While the prospect of saving money is tempting, there is a burden born by somebody and that fell to Ms. Schenkel, Ms. Forrester and Ms. Serra. Hopefully the addition of the new position will relieve some of the burden while continuing to save money.

A motion was requested to authorize staff to advertise, interview and hire a full-time Payroll and Benefit Analyst. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was then requested to accept the resignation of Police Officer Colten Linville effective December 31, 2020. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to appoint Kimberly Meek to the full-time Building Permit Clerk position with compensation set at Pay Grade 4, \$19.50 per hour effective December 21, 2020. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed. Commissioner Painter stated that he talked to Planning and Zoning Director Cindy Minter today who told him that the County surpassed the \$100 million mark for new construction this year. The Planning and Zoning Department has been extremely busy this year and the new position will provide much needed relief. Judge Pendery agreed adding that many County departments have worked remotely and worked around things due to COVID.

Resolution R-88-20 was read by title. R-88-20 authorizes Group Term Life and Accidental Death and Dismemberment (AD&D) Insurance, Group Voluntary Life and AD&D Insurance and Long-Term Group Worksite Disability Insurance provided by American United Life Insurance Company, a OneAmerica Company for Fiscal Court and other eligible employees. Judge Pendery made a motion to adopt R-88-20, seconded by Commissioner Painter. Commissioner Lampe recused himself from the vote as his employer has a relationship with the company involved. Commissioners Besecker and Painter and Judge Pendery voted “Aye” and the motion passed.

For the final item of new business, Judge Pendery made a motion to reappoint Wayne Carlisle to the Northern Kentucky Convention Center Corporation Board of Directors for a four-year term effective July 15, 2020 through July 14, 2024. Commissioner Lampe seconded the motion. All voted “Aye” and the motion passed.

The County Attorney had no report for the meeting.

Commissioner Besecker remarked that how in the midst of COVID, people's lives have changed with virtual meetings and virtual schooling which has become part of his daily life as a Campbell County High School teacher. He thanked County Attorney Franzen and Commonwealth's Attorney Michelle Snodgrass for addressing his criminal justice class last week. They were able to play off each other's expertise in their respective fields. The students had an excellent experience with the attorneys and were still talking about what they went over days later. Despite the trying time of teaching virtually, students still have great learning experiences and it is a testament to the professionals in our community and leading those two offices. Mr. Franzen stated that he and Ms. Snodgrass thoroughly enjoyed themselves. Commissioner Besecker stated that he looks forward to having them back in the classroom again sometime.

Commissioner Besecker stated that in ending 2020, hopefully we will close a very interesting chapter in all of our lives. He wished the Campbell County residents great blessings, a happy holiday season, Merry Christmas and Happy New Year.

Commissioner Lampe stated that in this unprecedented year there are many people to thank. At this time, he limited his thanks to the County staff who have done a great job through adverse conditions while providing services to our residents. He wished everyone hope and good blessings for 2021 as we leave 2020 behind. Happy Holidays and Happy New Year.

Commissioner Painter echoed Commissioner Lampe's thank you to the staff. He recently drove around to the different County facilities and the Fiscal Court has a good staff who've kept their chin up through this year. He wished all a Merry Christmas and Happy New Year.

Judge Pendery made the following announcements:

The Fiscal Court will team up with Cohen Recycling to collect old holiday lights. Now through February 1, 2021, residents may drop off holiday lights in the containers located in the first-floor lobby of the County Administration Building, 1098 Monmouth Street, Newport and at the upper level entrance of the County Clerk's office, 8330 West Main Street, Alexandria.

The annual tree recycling program will be held December 26, 2020 through January 10, 2021. Residents may drop off live, undecorated trees at the designated area at Pendery Park, 4051 Mary Ingles Highway, Melbourne. The Kentucky Department of Fish and Wildlife will use the trees to improve fish habitat in lakes throughout the Commonwealth.

Organizations interested in receiving Campbell County payroll tax funds to serve Campbell County citizens in the areas of mental health, intellectual disabilities or aging services must download, complete and email the FY2022 MH/ID/AG Tax Fund application. The application can be found on the *Opportunities and Bids* page on the County's website www.campbellcountyky.gov and is due by 11:59pm on Friday, January 15, 2021. Inquiries may be directed to Allyn Reinecke at 859-547-1873 or areinecke@campbellcountyky.gov.

Judge Pendery added to the good wishes already voiced, by acknowledging community organizations and members of the community outside of government that have done outstanding

work on our behalf including St. Elizabeth Hospital, Northern Kentucky Health Department and the Emergency Management staff. The County has had a well-oiled machine put together by very thoughtful people who have dealt with a difficult situation and done a fantastic job.

Ms. Schenkel requested a motion to approve the claims and claims paid per standing order dated December 9 and 16, 2020. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Judge Pendery. All voted “Aye” and the meeting adjourned at 5:53 p.m. Judge Pendery thanked everybody who participated in the meeting and wished everybody a Merry Christmas, Happy New Year and Happy Holidays.

Attachments:

Resolution R-86-20 Approve Order of Affiliation with Campbell County LandSAR Team
Resolution R-87-20 Create Full-time Payroll & Benefit Analyst Position
Resolution R-88-20 Authorize Agreement for Employee Group Term Life/AD&D Insurance
Claims and Claims Paid Per Standing Order dated December 9 and 16, 2020

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk