

**CAMPBELL COUNTY FISCAL COURT  
CAMPBELL COUNTY, KENTUCKY  
MINUTES**

**NOVEMBER 18, 2020**

A special meeting of the Campbell County Fiscal Court was held on Wednesday, November 18, 2020, at 5:30 p.m. through a live broadcast on Campbell Media and the Fiscal Court Facebook Page.

**COUNTY JUDGE/EXECUTIVE  
STEVE PENDERY**

**COUNTY COMMISSIONERS  
GEOFF BESECKER  
TOM LAMPE  
BRIAN PAINTER**

County Attorney Steve Franzen,  
County Administrator Matt Elberfeld,  
Assistant County Administrator Kim Serra,  
Fiscal Court Clerk Paula Spicer,  
Finance Director/Treasurer Marie Schenkel,  
Police Chief Craig Sorrell

The meeting was called to order at 5:30 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court special meeting of November 4, 2020 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

At this time, Judge Pendery asked Ms. Serra if any comments or questions had been submitted by the public. Ms. Serra replied that there were none yet. After a brief wait, Ms. Serra reported that no comments had been received.

There being no old business, Matt Elberfeld presented new business with Resolution R-79-20. R-79-20 authorizes the Judge/Executive to execute an agreement with the Kentucky Department of Housing, Buildings and Construction for expanded jurisdiction and designating the County's Chief Building Official. Mr. Elberfeld explained that this is related to the November 4, 2020 agenda item whereby Dave Rodgers was named as the Chief Building Official. This action will make everything official with the Commonwealth. Commissioner Lampe made a motion to adopt R-79-20, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Resolution R-80-20 was read by title. R-80-20 authorizes the Judge/Executive to execute a grant agreement to accept a Victims of Crime Act (VOCA) Grant award for establishing a Police Social Worker position in Campbell County for the Campbell County and Highland Heights Police Departments. Commissioner Lampe made a motion to adopt R-80-20, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Resolution R-81-20 was read by title. R-81-20 authorizes the Judge/Executive to enter into a contract with the Commonwealth of Kentucky to accept Emergency Management Assistance Program Grant (EMPG) funds to support operation of the Campbell County Office of Emergency Management. Mr. Elberfeld explained that this is the annual funding that helps pay for salaries and operating expenses of the County’s Office of Emergency Management. The \$3 million mentioned in the grant is the amount that the federal government gives to the Commonwealth. The Commonwealth divides the \$3 million among local jurisdictions. The amount received by Campbell County depends on reimbursement and how many jurisdictions apply for funding. The County’s annual allotment is usually around \$45,000. Commissioner Besecker made a motion to adopt R-81-20, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to recommend to the Kentucky Department for Public Health that Brandon Heineke DVM and Kevin Hanson PE be reappointed to the Campbell County Local Board of Health each for a two-year term effective January 1, 2021 through December 31, 2022. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Neither the County Administrator nor the County Attorney had a report for the meeting.

Commissioner Besecker asked everybody to do their best to stay safe and healthy. He wished everybody a very happy Thanksgiving. He urged all to consider the blessings in their lives, hug their families and reach out if they need help to any number of service organizations that are there to help.

Commissioner Lampe agreed with Commissioner Besecker on his well-wishes for our community. He added that the number of COVID cases is rising and St. Elizabeth Hospital is under more pressure. He wished all first responders and those on the front lines helping residents deal with the pandemic well and then wished everybody a happy Thanksgiving.

Commissioner Painter wished everybody a happy Thanksgiving. He stated that Judge Pendery may have something to say about the COVID pandemic and he awaits the distribution of the vaccine.

Judge Pendery announced that the Campbell County Fiscal Court offices will be closed on November 26 and 27, 2020 in observance of the Thanksgiving holiday. He wished everybody good health and safety over the Thanksgiving holiday.

Judge Pendery stated that the COVID pandemic which has been around for eight months is reaching an all-time high nationally and in Northern Kentucky. There are more people infected

at this time in Campbell County than all of the people who were infected in the last eight months. There is an explosion of cases across northern Kentucky which is reflected in the population at the hospital; they have 162 people in their care compared to a couple of weeks ago when there were 30 people. The Governor made pronouncements today which the Fiscal Court hasn't had a chance to evaluate, but it sounds like there are going to be some service-type businesses that will be restricted and the same may be true of schools. People need to be aware of the Governor's recommendations and orders in the fight against COVID in the near future.

Judge Pendery advised that the Brent Spence Bridge was heavily damaged in an accident between two vehicles wherein one of the vehicles caught fire and the heat of the fire damaged structural members on the bridge. The Kentucky Transportation Cabinet was able to find structural members to replace those damaged on the bridge that fit closely. The parts have been delivered and are being machined. With the materials in hand and the emergency bidding process, repairs will be underway and will be accomplished within a 36-day time frame – this is extraordinarily good news. He does not have any further information, but will try to get answers if anybody has questions. Although the bridge is located in a neighboring county, it has led to serious traffic problems in Campbell County and will continue to do so until the bridge is reopened. Judge Pendery urged everybody to be very careful on I-471 and I-275 and other affected roads due to traffic congestion.

Marie Schenkel presented the Finance Director/Treasurer's report beginning with Resolution R-82-20. R-82-20 authorizes the Judge/Executive to execute a contract with the Campbell County Board of Education for Fiscal Year 2021 for the provision of bus transportation of parochial school students. This is an annual contract. The County usually receives a significant reimbursement of the costs from the Commonwealth – this year it received about 93% of the costs. The amount of this year's contract is significantly lower due to being prorated because of the COVID crises. Commissioner Lampe made a motion to adopt R-82-20, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to approve the purchase of Yardi Breeze software for the Housing Department pursuant to KRS 45A.380 Noncompetitive Negotiations as described in the County's Purchasing Policy due to the current public health emergency. The software will allow the Department to complete rentals and communications with clients and landlords remotely while remaining HUD compliant. The contract with Yardi will be for a term of five years with year one costs fully covered by utilizing CARES Act federal grant funds. A portion of year two costs will be covered by the CARES Act and the remaining three years would be paid as an annual operating expense for the Housing Department. Ms. Schenkel explained that the Department's current software cannot accommodate the remote processes that the Department needs to perform. This was the best option and from an accountant's perspective a very good option. Motion was made by Commissioner Painter, seconded by Judge Pendery. Commissioner Painter questioned the five-year contract when this is the year that it is really needed. Ms. Schenkel replied that this is going to make the office and its client communications more efficient. The current software provider has plans to go in the direction of the proposed software but they don't seem very promising. That was one reason to switch to the new software. Judge Pendery summarized that the new software has benefits in the COVID world, but is an upgrade anyway. Ms. Schenkel confirmed that it is a significant upgrade. All voted "Aye" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims paid per standing order dated November 11 and 18, 2020. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Lampe made a motion to adjourn, seconded by Commissioner Painter. All voted "Aye" and the meeting adjourned at 5:50 p.m. Judge Pendery thanked everybody for joining the meeting.

Attachments:

Resolution R-79-20 Agreement with KY Dept of Housing, Buildings & Construction  
Resolution R-80-20 Agreement for Victims of Crime Act Grant Funds  
Resolution R-81-20 Contract for Emergency Management Assistance Program Grant Funds  
Resolution R-82-20 Contract with Campbell County Board of Education  
Claims and Claims Paid Per Standing Order dated November 11 and 18, 2020

Approved:

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STEVE PENDERY  
Judge/Executive

Attest:

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Paula K. Spicer, Fiscal Court Clerk