

**CAMPBELL COUNTY FISCAL COURT
CAMPBELL COUNTY, KENTUCKY
MINUTES**

JUNE 17, 2020

A special meeting of the Campbell County Fiscal Court was held on Wednesday, June 17, 2020, at 5:30 p.m. through a live broadcast on Campbell Media and the Fiscal Court Facebook Page.

**COUNTY JUDGE/EXECUTIVE
STEVE PENDERY**

**COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER**

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Assistant County Administrator Kim Serra,
Fiscal Court Clerk Paula Spicer,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell

Judge Pendery announced that prior to beginning the meeting, a public hearing would be held and he called on Marie Schenkel, Finance Director/Treasurer to conduct the hearing to receive public comment on possible uses of the County Road Aid (CRA) and Local Government Economic Assistance (LGEA) funds. Ms. Schenkel advised that the public hearing was advertised and no comments had been emailed to her in advance of the hearing. No comments were submitted through Facebook Live during the public hearing and the hearing was closed.

The special Fiscal Court meeting was called to order at 5:33 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of June 3, 2020 were presented. Motion was made by Commissioner Besecker, seconded by Commissioner Lampe to approve the minutes. All voted "Aye" and the motion passed.

At this time, Judge Pendery asked Ms. Serra if any comments or questions had been submitted by the public. After a brief wait, Ms. Serra reported that none had been received.

Judge Pendery asked Mr. Elberfeld to proceed with old business.

Matt Elberfeld presented old business with a second reading of Ordinance O-08-20. O-08-20 sets the annual budget and appropriations of Campbell County, Kentucky for the Fiscal Year

2020-2021 (FY21). Mr. Elberfeld recalled that a first reading of the ordinance was done at the May 20 meeting whereat Ms. Schenkel conducted a thorough discussion of the proposed budget. The Ordinance has been available for viewing on the County's website for the last couple of weeks. It was sent to the Kentucky Department for Local Government who has approved, signed and returned it to the County. Judge Pendery stated that this budget has been designed with much flexibility as the County is expecting a serious drop-off in revenue and hopes to avoid budget amendments in the future. Commissioner Lampe made a motion to adopt O-08-20, seconded by Commissioner Painter. All voted "Aye" and the motion passed. Judge Pendery pointed out that the budget process is a long and arduous one. He thanked Ms. Schenkel, her staff and other Fiscal Court staff for their attention to details of the budget.

Mr. Elberfeld then proceeded with new business with Resolution R-45-20. R-45-20 acknowledges the annual review of the Campbell County Administrative Code. No changes are recommended at this time. Commissioner Besecker made a motion to adopt R-45-20, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Resolution R-49-20 was read by title. R-49-20 authorizes the Judge/Executive to file a Coronavirus Relief Fund (CRF) application for the reimbursement of incurred expenses or other allowable uses of CRF funds with the Department for Local Government (DLG), allowing the Judge/Executive to execute any documents deemed necessary by DLG to reimburse the County, and authorizing the Judge/Executive to act as the authorized correspondent with DLG for reimbursement. Mr. Elberfeld explained that Kentucky received CARES Act funding and the Governor has set aside \$300 million for cities and counties to be split 50/50. Campbell County's share is about \$3.2 million to be allocated on a reimbursement basis. Mr. Elberfeld gave examples of reimbursable expenses. Authorizing the application is the first step in the process. Judge Pendery stated that the process is still evolving and the County wants to take full advantage of it so that taxpayers are not bearing costs associated with the pandemic. Commissioner Painter made a motion to adopt R-49-20, seconded by Commissioner Lampe. Mr. Elberfeld advised that the counties' and cities' allotments are based on population using census data. This is a good example of why it is important for residents to complete their census forms. All voted "Aye" and the motion passed.

A motion was requested to authorize a 2% pay increase for Fiscal Year 2021 for employees represented by AFSCME and the FOP in accordance with their respective working agreements. Both working agreements have a "me-too" clause with a floor meaning that whatever raise the noncovered Fiscal Court employees get the unions will get the same amount or 2% whatever is greater. Staff is holding off on pay increases for nonrepresented employees until they have a better understanding of what the County's financial circumstances will be – what the payroll tax receipts and the property tax valuation numbers will be. The Fiscal Court is contractually obligated to implement the raises for these two groups. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Judge Pendery made a motion to accept the resignation of Ken Studer, Road Maintenance Specialist III effective August 1, 2020, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to reappoint Fred Macke Jr. to the Northern Kentucky Water Service District Board for a four-year term effective August 27, 2020 through August 26, 2024. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to reappoint Jack Scott and Jim Krift to the Campbell County Extension District Board for a three-year term effective June 30, 2020 through June 29, 2023. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to appoint Paul See to Fire District No. 2 Board of Trustees for a three-year term effective July 1, 2020 through June 30, 2023. Mr. See will fill a vacancy due to the expired term of Cathie Engle. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Mr. Elberfeld then presented Resolution R-46-20 by title. R-46-20 approves funding in the amount of \$4,197,841 for the Transit Authority of Northern Kentucky for Fiscal Year 2021. This is a two percent decrease from last year. TANK has been redesigning its system from a coverage model to a frequency model. Andy Aiello attended the Fiscal Court meeting earlier in the year and there has been much public discussion on the issue. There are three changes in Campbell County based on feedback received: (1) extend Routes 25 and 25X to the Village Green in Alexandria, (2) delay implementation of the consolidation of the Route 12 and Southbank Shuttle route due to the number of riders requiring mobility assistance until the Southbank Shuttle vehicles are eventually replaced with more user-friendly vehicles and (3) proposed cuts to service in Ft. Thomas near the VA Hospital will remain. This route is one of the most inefficient/expensive routes in TANK’s network. TANK has talked to the VA and the area is still eligible for RAMP service to qualified riders. Mr. Elberfeld explained the updated funding formula to better reflect TANK’s operating model cost and benefits. He stated that Campbell County’s share of funding is projected to decrease in the following year. The TANK board unanimously approved the redesign at its last meeting. Commissioner Painter made a motion to adopt R-46-20, seconded by Judge Pendery. Judge Pendery stated that after a year of consideration one may forget that the original intention was to save the system by making it more relevant in the future and increase ridership. The weakest routes have been eliminated but the time/investment will be spent on greater frequency on routes that have more traffic in the hopes that people will come to rely on more frequent service on the routes that are most active. Commissioner Painter stated that by making a funding formula to include jobs that are accessed by buses is true to the form of the 1978 ballot issue to enable TANK. This is a good addition to the funding formula and well thought out. Commissioner Lampe thanked TANK and the three County Administrators for their efforts. This was a lengthy and thorough process. Sometimes there are negative results that impact some people, but it is the Fiscal Court’s fiduciary responsibility to do the right thing. He thinks that the consultants hired by TANK and its own staff came up with recommendations that make sense across the board. Some people will be affected and hopefully they will be able to use alternative options such as nearby park-and-rides, adapt and continue to use TANK as it is redesigned. All voted “Aye” and the motion passed.

Commissioner Besecker reiterated his thanks to educators that just recently graduated seniors across the region through virtual commencements over the last few weeks. He also thanked the parents and families involved. He can't wait to see the great things that these seniors are going to do.

Commissioner Besecker stated that he had a good meeting with Senator Wil Schroder and Cincinnati Bell regarding Fiopitics and expansion of service. He will be able to share more on this in the future. Hopefully there will be expanded service soon thanks to Cincinnati Bell and Senator Schroder.

Commissioner Lampe expressed his thanks to all who are working through this pandemic to provide needed services. He hopes that everybody is able to stay safe and healthy.

Commissioner Painter stated that he and his wife went to a restaurant last week for the first time in a long time. Things are starting to open again and people seem to be taking things in stride. He encouraged people to look on the bright side and keep moving on.

Judge Pendery announced that Campbell County will host a Clean Up event on Friday June 19th and Saturday June 20th from 8AM to 5PM. Due to social distancing guidelines, all participants will be required to unload their own vehicle. Further information about the event including social distancing procedures can be found at the County's website.

Judge Pendery advised that there have been fewer than 1,500 people infected and about 78 deaths attributed to COVID-19 across Boone, Campbell, Grant and Kenton Counties. Of the 1,500, there are about 324 with an active infection. The results have gotten better week-by-week over the past month. He encouraged people to continue following recommendations of health officials. The longer good results continue, the smoother the transition to a normal economy is going to be. He thanked everybody who has worked hard to make it so.

Ms. Schenkel began her report by requesting a motion to accept the bid of Smith Construction in the amount of \$429,918 for installation of a drilled shaft/pier wall, including guard rail, on Poplar Thicket Road. This project is scheduled to begin in FY21 and is budgeted in FY21. This was the lowest of two bids received for this project. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

A motion was requested to accept the following bids for Road Department materials during FY21:

- a. Hot mix bituminous concrete – Barrett Paving Materials, Bluegrass Paving, Inc., Eaton Asphalt Paving Co. Inc. and Mago Construction Co.
- b. Culvert Pipe – Viking Supply Inc.
- c. Stone – Hilltop Companies-Hilltop Stone LLC
- d. Gasoline and Diesel Fuel – Valor Oil

Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to accept the bid of Global Business Solutions for core switch upgrade at the County Administration building and authorizing Judge Penderly to execute any contracts related to this project. Three bids were received as a result of a solicitation, and staff recommends accepting the bid of Global Business Solutions in the amount of \$68,025 which includes hardware, labor and shipping. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Ms. Schenkel requested a motion to accept a bid for road salt. She explained that the Fiscal Court solicited bids for road salt and also participated in the KACo reverse auction. Luke Mantle, Road Supervisor recommends rejecting the bids of Cargill Inc. and Compass Minerals Inc. received on June 2 and accept the bid received through the KACo reverse auction from Morton Salt at \$67 per ton which is about \$22 less than the current year’s price. Motion was made by Judge Penderly, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Resolution R-47-20 was read by title. R-47-20 authorizes renewal of a contract with the Kentucky Association of Counties All Lines Fund for property and liability insurance coverage effective July 1, 2020. There is a slight increase in premium from last year due to the increased number of vehicles and increased value of the vehicles owned by the County. Judge Penderly made a motion to adopt R-47-20, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-48-20 was read by title. R-48-20 authorizes renewal of a contract with the Kentucky Association of Counties for workers’ compensation insurance coverage effective July 1, 2020. There is a significant decrease in premium from last year as a result of the County’s experience modifier dropping from 4 points to 0.84. Commissioner Lampe made a motion to adopt R-48-20, seconded by Commissioner Painter. Commissioner Painter stated that a lot of credit for this savings needs to go to Representative Adam Koenig for taking on workers’ compensation reform last year. Judge Penderly pointed out that the experience modifier means that the County has not used the policy much. A 0.84 is an exceptionally good experience modifier for government agencies – the average government agency would be a 1.0. All voted “Aye” and the motion passed.

A motion was requested to acknowledge that the Sheriff has completed the 2019 tax collection. The auditor has requested that the Fiscal Court acknowledge that the Sheriff has settled with the Fiscal Court. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to acknowledge that the Sheriff has completed the 2019 911 fee collection. The auditor has requested that the Fiscal Court acknowledge that the Sheriff has settled with the Fiscal Court. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims per standing order dated June 4, June 10 and June 17, 2020. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a

motion to approve the claims, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Painter. All voted “AYE” and the meeting adjourned at 6:17 p.m.

Attachments:

- Ordinance O-08-20 Set the FY21 Annual Budget & Appropriations
- Resolution R-45-20 Acknowledge Annual Review of the County Administrative Code
- Resolution R-49-20 Application for Coronavirus Relief Fund
- Resolution R-46-20 FY21 Funding for Transit Authority of Northern Kentucky
- Resolution R-47-20 Renewal of Property and Liability Insurance Coverage
- Resolution R-48-20 Renewal of Workers’ Compensation Insurance Coverage
- Claims and Claims Paid Per Standing Order dated June 4, June 10 and June 17, 2020

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk