

**CAMPBELL COUNTY FISCAL COURT  
CAMPBELL COUNTY, KENTUCKY  
MINUTES**

**JUNE 3, 2020**

A special meeting of the Campbell County Fiscal Court was held on Wednesday, June 3, 2020, at 5:30 p.m. through a live broadcast on Campbell Media and the Fiscal Court Facebook Page.

COUNTY JUDGE/EXECUTIVE  
STEVE PENDERY

COUNTY COMMISSIONERS  
GEOFF BESECKER  
TOM LAMPE  
BRIAN PAINTER

County Attorney Steve Franzen,  
County Administrator Matt Elberfeld,  
Assistant County Administrator Kim Serra,  
Fiscal Court Clerk Paula Spicer,  
Finance Director/Treasurer Marie Schenkel,  
Police Chief Craig Sorrell

The meeting was called to order at 5:30 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Minutes from the Fiscal Court regular meeting of May 20, 2020 were presented. Motion was made by Commissioner Besecker, seconded by Commissioner Painter to approve the minutes. All voted "Aye" and the motion passed.

At this time, Judge Pendery asked Ms. Serra if any comments or questions had been submitted by the public. After a brief wait, Ms. Serra reported that none had been received.

Following roll call, a quorum was declared present.

Judge Pendery asked Mr. Elberfeld to proceed with old business.

Matt Elberfeld presented old business with a second reading of Ordinance O-07-20. O-07-20 enacts and adopts the 2020 S-40 Supplement to the Campbell County Code of Ordinances for the period July 1, 2019 through December 31, 2019. This is not new legislation, it simply codifies legislation passed during that six-month period. Commissioner Painter made a motion to adopt O-07-20, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

Mr. Elberfeld then moved on to new business with Resolution R-41-20. R-41-20 authorizes and approves a temporary lease of a portion of the parking lot at 1098 Monmouth Street to The Baker's Table LLC for outdoor dining space during the COVID-19 State of Emergency. He

explained that The Baker's Table is a restaurant located at 10<sup>th</sup> and Monmouth Streets. The owner requested the use of three parking spaces adjacent to the restaurant to place tables for outdoor dining during the COVID-19 pandemic. Staff is agreeable to this and has received a certificate of insurance from The Baker's Table for \$1 million. The lease outlines the responsibilities of The Baker's Table and is effective through October 31, 2020. The County Attorney's office has reviewed and recommends this lease. Commissioner Besecker made a motion to adopt R-41-20, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to authorize the Campbell County Police Department to apply to the Victims of Crime Act (VOCA) grant program to fund a police social worker position. This is a joint application with the City of Highland Heights which will cover 80% of the employment cost of a police social worker; the County and City will split the remaining costs. This position will primarily focus on domestic violence cases, assist in mental health, drug abuse, elderly concerns and any other social work topic. Both departments have been interested in this but were unsure whether they would have a full work load for such a position. If all goes well and there is a lot of use for the position, they might look at expanding the program. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

A motion was requested to accept the resignation of Police Officer Geoffrey Lucas effective May 31, 2020. Officer Lucas is an 11-year veteran of the Campbell County Police Department. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to appoint Allyn Reinecke as Judge Pendery's designee on the Northern Kentucky Agency for Substance Abuse Policy Board (NKY ASAP) effective July 1, 2020. Mr. Elberfeld stated that Ms. Reinecke has been serving in this capacity. This formalizes her appointment since ASAP is updating its by-laws. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

Mr. Elberfeld presented Resolution R-44-20 by title. R-44-20 authorizes the Judge/Executive to execute an agreement with Sanitation District No. One for the 50-50 storm water system cost share program on Blangey Road. This is not a new project on Blangey Road – it is the same large project but the storm water component has been separated out of the construction drawings. This portion of the project totals about \$30,000 for storm-water infrastructure making it eligible for the 50-50 program. Upon completion the Fiscal Court will be reimbursed about \$15,000 from SD1 to help pay for the project. Commissioner Lampe made a motion to adopt R-44-20, seconded by Judge Pendery. All voted "Aye" and the motion passed.

County Attorney Steve Franzen advised that the Courts opened on June 1. They are not back to normal yet but are headed in that direction. He is looking forward to having full dockets soon.

Commissioner Besecker stated that he was glad to see the Fiscal Court members at the VFW Post 3205 Memorial Day tribute to remember our fallen soldiers and those continuing to serve. He was grateful to see the community come out to honor the veterans even without a parade.

Commissioner Besecker thanked the local police departments for their service during these tumultuous times. He recognized Chief Sorrell and other police chiefs for their continued professionalism in interactions with residents. He continues to pray for their safety and service while they protect and serve our communities.

Commissioner Besecker recognized the 2020 graduates. He is sure that they will remember their graduation during these strange times. It has been a trying time for the seniors. He has been praying for them and hoping they will continue to move forward using this as a point of strength rather than a point of weakness.

Commissioner Besecker stated that he and Senator Wil Schroder will meet with Cincinnati Bell to discuss a build-out of fiopitics in the community. The Fiscal Court continues to try to get the best service that it can for all residents. It is long past due for some residents to get these types of service. He ended his report by urging residents to stay safe and to continue to look forward as we move through these trying times.

Commissioner Lampe echoed the sentiments of safety for our community during these trying times. He thanked staff for their resiliency and efforts to provide services during the past couple of months. He is impressed with what they have been able to accomplish. He encouraged everybody to support local business as restrictions are being lifted and to stay healthy and safe.

Commissioner Painter also reaffirmed the sentiments of the other Commissioners regarding people who have served and the staff that has been bearing up well under the extra burdens placed upon them. In March he met with Pendleton County Water District which aspires to improve its water system in Campbell County. They are in the process of getting a map prepared to assist with designs. The Fiscal Court has worked hard over the years to make water service available in Campbell County. There are some tough areas that are hard to get to. They will take a look at them and see what can be done. PDS staff and Cindy Minter are working on the mapping issue. They may be about to get some help from the State. Everything about the year 2020 is a little peculiar, lets try to stay level-headed, advance our society and love one another. God bless all and stay safe.

Judge Pendery asked Kim Serra to report on the parks and the clean up event. Ms. Serra advised that the (A J Jolly) park officially opened last week for passholders and people to take part in most activities, except playground equipment and shelter rentals. Some staff was reassigned to assist with kayak rentals and bike rentals by sanitizing the equipment. Both season and daily passes are being sold. On June 11 camping will begin on a limited basis at 50% capacity; the yurts will not be open this year. One of the challenges with opening camping is the bathhouses which have to be cleaned every two hours while they are open. For the foreseeable future, bathhouses in the campground will be open from 9am to 6pm. Additional portable toilets, hand-wash stations and hand sanitizing stations have been installed throughout the park. People are encouraged the purchase season passes or make camping reservations online or by phone whenever possible. There are rangers in the ranger station and the only concessions being sold at this time are ice and firewood. If all goes well, staff hopes to offer shelter rentals and expand camping capacity and concessions.

Ms. Serra explained that the County cleanup normally takes place in April. It was cancelled and rescheduled to June 19 and 20 from 8am to 5pm at the normal locations plus a location in Wilder. Due to less help at the event and to keep contact at a minimum, residents are asked to stay in their cars until it is their turn to approach the garbage vehicles and they will have to unload their own vehicles. All of the normal items that can be brought to a cleanup may be brought – all information is on the website.

Judge Pendery reiterated that staff is doing a fantastic job during these different circumstances. It is more dangerous for first responders and police. Everybody has applied themselves, shown great patience and ingenuity in getting work done on time with as high a quality as you can expect. Thanks to everybody for their work. In daily conversations with the Health Department and St. Elizabeth Hospital he gets news about new infections and hospitalizations. While the infection rate has been consistent in the last few weeks there has been a fairly dramatic drop in the number of people seriously ill at St. Elizabeth Hospital. The last he heard there were fewer than 10 people at the ICU. Our thoughts go out to those patients and their families. At peak there were about 80 people in that circumstance. People interested in tracking the numbers can visit the Northern Kentucky Health Department's website and get statistics by county, zip code, age, etc.

Marie Schenkel began her report by requesting a motion to authorize staff to solicit proposals for new core networking switch equipment, installation and labor for the County Administration Building, 1098 Monmouth Street. The current switches will reach the end-of-life for support on June 30, 2020 resulting in the County being unable to secure HP Care package coverage from HP. This equipment is critical to the County and all offices located at the County Administration Building. Staff expects the cost to be about \$80,000. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Resolution R-43-20 was read by title. R-43-20 authorizes the Judge/Executive to execute a contract with the Campbell County Fire Protection Association for FY 2021 funding in the amount of \$60,000. This is the same amount of funding for the last few years. Judge Pendery made a motion to adopt R-43-20, seconded by Commissioner Painter who asked if the Association gives reports on its projects. Ms. Schenkel explained that the Association provides reports and justification for expenditures and the Fiscal Court reimburses them. All voted "Aye" and the motion passed.

Resolution R-42-20 was read by title. R-42-30 approves funding for the County Attorney's office for FY 2021 in the amount of \$190,080. This is the same level of funding provided last year and is budgeted. Commissioner Painter made a motion to adopt R-42-20 seconded by Commissioner Lampe. Judge Pendery complimented the County Attorney and his staff. All voted "Aye" and the motion passed. Steve Franzen thanked the Fiscal Court – he appreciates their support and welcomes any questions and requests.

Ms. Schenkel announced that there was a placeholder for interfund transfers, but none were needed.

A motion was requested to approve budget transfers dated May 29, 2020. Ms. Schenkel explained that the transfers do not increase the overall budget they only reallocate certain funds. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Ms. Schenkel then requested a motion to approve the claims and claims per standing order dated May 27, June 1 and June 3, 2020. County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Painter. All voted “AYE” and the meeting adjourned at 6:04 p.m.

Attachments:

Ordinance O-07-20 Second Reading to Adopt 2020 S-40 Supplement to Code of Ordinances  
Resolution R-41-20 Temporary Lease of Portion of 1098 Monmouth Street Parking Lot  
Resolution R-44-20 Agreement with SD1 for 50-50 Storm Water System Cost Share Program  
Resolution R-43-20 Contract with Campbell County Fire Protection Association  
Resolution R-42-20 County Attorney’s Office FY21 Funding  
Budget Transfers dated May 29, 2020  
Claims and Claims Paid Per Standing Order dated May 27, June 1 and June 3, 2020

Approved:

---

STEVE PENDERY  
Judge/Executive

Attest:

---

Paula K. Spicer, Fiscal Court Clerk