

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

APRIL 15, 2020

A special meeting of the Campbell County Fiscal Court was held on Wednesday, April 15, 2020, at 5:30 p.m. through a live broadcast on Campbell Media and the Fiscal Court Facebook Page.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Assistant County Administrator Kim Serra,
Fiscal Court Clerk Paula Spicer,
Finance Director/Treasurer Marie Schenkel,
Police Chief Craig Sorrell,
IT Director Steve Penrod

The meeting was called to order at 5:30 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of March 18, 2020 were presented. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker to approve the minutes. All voted "Aye" and the motion passed.

Judge Pendery explained that the public was able to submit questions about agenda items or COVID-19 related issues in advance of the meeting by emailing Kim Serra by noon on April 15 or they may post comments during the designated public comment period during the live meeting via Facebook. At the time of the meeting, no comments had been submitted. Mr. Elberfeld stated that if questions are submitted after the public comment period, staff will follow up after the meeting or the issue will be addressed at the next meeting. Judge Pendery added that this is a special meeting of the Fiscal Court and any comments/questions about something that is not on the agenda will be addressed later.

Matt Elberfeld presented old business with a second reading of Ordinance O-05-20. O-05-20 amends the text of the Official Zoning Ordinance for unincorporated Campbell County, Kentucky adding conditional uses within the Rural Commercial (RC) Zone and Neighborhood Commercial (NC) Zone. Mr. Elberfeld recalled that Cindy Minter had given a presentation on this ordinance at the last meeting. This is a text change, not a map change so there are no zoning

changes to individual parcels. The amendment aligns conditional uses in the RC and NC zones with other similar zones. He reiterated that there are no changes to individual parcels without further approval from the Board of Adjustment. Commissioner Lampe made a motion to adopt O-05-20, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Ordinance O-06-20 was read by title. O-06-20 amends Chapter 73 “Traffic Schedules” of the Campbell County Code of Ordinances to change the maximum speed limit on a portion of Nagel Road West. Mr. Elberfeld stated that the first 0.8 miles of Nagel Road are geometrically bad, more densely populated and there is a church in the area. After a resident request and reviewing data from a speed trailer, it was determined that the first 0.8 miles from US 27 should be lowered to 25mph. Both the Road Supervisor and Police Chief agree with this change. Commissioner Painter made a motion to adopt O-06-20, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Mr. Elberfeld then presented new business beginning with Resolution R-22-20. R-22-20 accepts the Kentucky Highway Department’s recommendations for the fiscal year 2020-2021 Rural Secondary Road Program and approves submission for Flex Funds at a later time. Staff recommends approving the projects presented by Andy Yeager at the last meeting. Luke Mantle, Road Supervisor, recommends retaining the Flex Funds of about \$140,000 for use on a County road to be named at a later date. This is consistent with past practice. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Resolution R-24-20 was read by title. R-24-20 authorizes renewal of the rates with Humana Health Plan, Inc. to provide medical insurance to eligible employees of the Fiscal Court and Detention Center for FY21. Humana is the current health insurance carrier and the County is happy with their service. The renewal rates are 3% lower than the current rates. Commissioner Besecker made a motion to adopt R-24-20, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-25-20 was read by title. R-25-20 authorizes renewal of dental insurance through payroll deduction for all eligible employees of the Fiscal Court and Detention Center with Dental Care Plus. Dental Care Plus is the current provider of dental insurance and has offered a 3% reduction in the rates. This insurance is 100% employee paid; there is no cost to the Fiscal Court. Commissioner Besecker made a motion to adopt R-25-20, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-26-20 was read by title. R-26-20 authorizes a contract with Humana to offer vision insurance through payroll deduction to all eligible employees of the Campbell County Fiscal Court and Detention Center. Mr. Elberfeld stated that the County was not satisfied with the current vision insurance provider. Therefore, it is switching to Humana with a 10% reduction in rates. This insurance coverage is also 100% employee paid through payroll deduction. Commissioner Besecker made a motion to adopt R-26-20, seconded by Commissioner Lampe. Commissioner Besecker thanked the staff for working with the insurance carriers to get a reduction in rates. All voted “Aye” and the motion passed.

Resolution R-27-20 was read by title. R-27-20 authorizes group term life and accidental death and dismemberment (AD&D) insurance provided by UNUM Life Insurance Company to eligible employees of the Fiscal Court and Detention Center. The County provides \$50,000 group term life insurance for each employee. The premiums increased a little; however, this is the first increase in three years. Commissioner Besecker made a motion to adopt R-27-20, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-28-20 was read by title. R-28-20 authorizes voluntary life, short and long-term disability and accident insurance provided by UNUM Life Insurance Company to eligible employees of the Fiscal Court and Detention Center. This is voluntary coverage, paid 100% by employees through payroll deduction. The rates are the same as last year. Commissioner Besecker made a motion to adopt R-28-20, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Resolution R-29-20 was read by title. R-29-20 authorizes renewal of an agreement with Chard Snyder to serve as a Third-Party Administrator of contributions to employees’ Health Savings Accounts for all eligible employees of the Fiscal Court and Detention Center. Both staff and employees are satisfied with Chard Snyder’s performance over the last couple of years. This year’s rate is the same as last years. Commissioner Besecker made a motion to adopt R-29-20, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

Mr. Elberfeld stated that Resolution R-30-20 was removed from the agenda. The Department of Local Government has extended the deadline for Recreational Trails Program applications and this will be taken up at a later meeting.

Resolution R-31-20 was read by title. R-31-20 authorizes the Judge/Executive to make application for and, upon approval, to enter into an agreement with the Kentucky Office of Homeland Security (KOHS), to execute any documents which are deemed necessary by KOHS to facilitate and administer the project and to act as the authorized correspondent for this project. The resolution also establishes a procurement policy for any KOHS-approved project for the FY2018 application cycle. The Fiscal Court previously approved applying for this grant to purchase personal floatation devices for all police officers across the County and its cities and for other equipment. This simply authorizes Judge Penderly to execute any agreements if the County is awarded a grant. Commissioner Lampe made a motion to adopt R-31-20, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Commissioner Lampe made a motion to proclaim April 2020 as National Census Month in Campbell County, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Resolution R-32-20 was read by title. R-32-20 authorizes the Judge/Executive to renew a support service contract with Global Business Solutions, Inc. for a one-year term effective April 1, 2020 at a monthly cost of \$1,350. There is no increase in the current contract price. Commissioner Lampe made a motion to adopt R-32-20, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to advance Lieutenant Tom Nitschke from LT1 (\$36.5565/hour or \$76,037.34 annually) to LT2 (\$37.6532/hour or \$78,318.46 annually) effective April 5, 2020 in accordance with the current FOP working agreement. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to advance Sergeant Ryan Markus from SG2 (\$34.4580/hour or \$71,672.64 annually) to SG3 (\$35.4917/hour or \$73,822.66 annually) effective April 1, 2020 in accordance with the current FOP working agreement. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

A motion was requested to advance Police Officer Zachary Vance from PO2 (\$21.8546/hour or \$45,457.44 annually) to PO3 (\$22.5102/hour or \$46,821.17 annually) effective April 2, 2020 in accordance with the current FOP working agreement. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

Mr. Elberfeld explained that Blangey Road is a County-maintained road that is sliding into a creek. The cost to repair the slide is about \$500,000. The slide at the very end of the road is on Tom Davidson's property. The cost to repair that particular portion is about \$300,000. It is at the end of the road and only impacts Mr. Davidson's property. After discussion with Mr. Davidson, staff determined that the better option would be to abandon the County road at Davidson's property, move the road a little to get it away from the creek and build a tee turnaround on Davidson's property. The total cost for that option is about \$150,000 and will eliminate any long-term maintenance obligation because it will be removed from the County-maintained road list. Mr. Elberfeld requested a motion to authorize Judge Pendery to execute an agreement with Tom Davidson regarding Blangey Road. In consideration of payment of \$45,000 to Mr. Davidson, he will dedicate the right-of-way to the County to build the tee turnaround and agree not to contest removing the portion of road from the County-maintained road list. Upon approval of this agreement, 60% of the payment will be made to Mr. Davidson and the remaining 40% paid upon completion of the project. Mr. Davidson has already signed the agreement. Motion was made by Judge Pendery, seconded by Commissioner Besecker to execute an agreement with Mr. Davidson. In response to Commissioner Besecker's question, Mr. Elberfeld clarified that the County will maintain the portion of Blangey Road that goes onto Mr. Davidson's property including the tee turnaround. Mr. Davidson intends to build a new driveway off of the tee turnaround and the County will not be responsible for that. County maintenance will stop at the new tee turnaround. All voted "Aye" and the motion passed.

Mr. Elberfeld then requested a motion to authorize staff to seek bids to construct a tee turnaround, repair smaller slides on Blangey Road and any other projects necessary to repair Blangey Road. He explained the reason for the blanket approval is that he and the Road Supervisor will work with Cardinal Engineering to determine the best way to bid the projects. It may make sense to bid some components of the project separately. Staff will come back for Fiscal Court approval before beginning any work. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "Aye" and the motion passed.

Steve Franzen advised that the Kentucky Supreme Court has extended the closing of courts for face-to-face hearings until May 31, so the Courthouse is closed until May 31. There is no

guarantee it will reopen then. Emergency hearings, such as spouse or child abuse, and other constitutionally required hearings are still going on, mostly by remote video. Everything else is on hold until at least May 31.

Commissioner Besecker thanked Dr. Saddler and the Northern Kentucky Health Department for their work on the COVID-19 and keeping the region informed. He knows that Judge Pendery and others are in constant contact with the Health Department. He also thanked Campbell County businesses that have maneuvered ways to meet the needs of the people including restaurants and grocery stores; he asked that the residents continue to support them as much as possible. He also reminded everybody of the importance of responding to the Census questionnaire. He acknowledged students, teachers and school districts across Campbell County and urged students to continue to work hard and try their best to get every ounce of education despite these peculiar times; this is something that they will never forget. He thanked Campbell Media, Jennifer Teipel and her crew, for making this meeting possible. He is praying for the health and wellness of everybody in our community.

Commissioner Lampe stated that his thoughts are with everyone during this unprecedented time in our history. Everyone has been affected by this and while there have been hardships, he has seen a lot of good. He hopes that everybody is able to emerge as better organizations, community, better families and better people. He thanked the Campbell County staff, he is impressed with their hard work. They work hard normally, but have really risen to the occasion during these challenging times. He also thanked those who are forced into work on a daily basis because of their profession - taking care of people who need it.

Commissioner Painter stated that the County has worked hard, living below its means through the years, so that they could have some reserve funds to weather times like these without the tax rates going sky high. He thanked the County Administrator and Treasurer. The sooner the quarantine/lock-down ends the better it will be for the County financially. Right now, the County can continue to take care of roads, the animal shelter and parks, but needs this to end pretty soon. He thanked each and every one of the County staff who continue to work hard behind the scenes. God Bless you all.

Judge Pendery talked about the importance of the census. If individuals get mailers, or somebody visits their home please extend them your fullest courtesy. Everybody counts. The Census determines how many seats Kentucky has in Congress and determines how billions of dollars in public funding get distributed annually for health clinics, schools, affordable housing, public transit and hundreds of other programs. The Census happens just once every ten years. He asked that when individuals receive an invitation from the U.S. Census Bureau, please keep in mind how important it is to the community and complete the simple questionnaire online, by phone or by mail. For more information or to participate visit 2020census.gov.

With reference to the current COVID-19 crises, Judge Pendery stated that we are fortunate to have a County government that has the capability and financial wherewithal to react in the way we'd like. The County is fortunate to have talent and dedication among its employees and those who are going into harms way for our sakes i.e. first responders and jail employees. We as taxpayers and citizens ought to be grateful for the incremental increases across northern

Kentucky and Campbell County and the number of people who have become infected and unfortunately the number of people who have passed away. That said, we have not gone exponential, it is incremental and hopefully in the next couple of weeks that will continue. There will be experts talking about best practices putting us in a better position to weather the storm and putting less strain on first responders and medical personnel. There is less of a drain on personal protective equipment and tests and beds at the hospital. He urged that everybody continue to follow the procedures in place, the Governor has a press conference every day and the Health Department and St. Elizabeth are doing fantastic with the challenges with this crisis and keeping us all safe. Judge Penderly added to the comments of the other Commissioners asking that residents stay safe and healthy, and that they observe the suggested course of action that has made us successful so far.

Marie Schenkel began her report by requesting a motion to approve the purchase of nine Motorola APX 8000 Single Key portable radios for the Campbell County Detention Center in the amount of \$34,146. The radios will replace outdated models and will sync with the Dispatch Center's new radio system. The price for the radios was negotiated by the Northern Kentucky Area Development District and is included in the Detention Center's FY20 budget. Motion was made by Commissioner Lampe, seconded by Commissioner Besecker. Commissioner Painter stated that there is a question on Facebook regarding the cost of the radios. Ms. Serra acknowledged seeing the question on Facebook about why the radios cost so much. If nobody can answer the question at this time, she will get the answer and respond directly to the gentleman who asked the question. All voted "Aye" and the motion passed.

Resolution R-23-20 was read by title. R-23-20 authorizes and directs the Deputy Judge/Executive and County Treasurer to process and execute any and all disbursements for valid invoices/claims against the County on a weekly basis for the County of Campbell, Kentucky pursuant to an emergency declaration issued on March 13, 2020. Ms. Schenkel explained the process by which claims will be presented to the County Attorney, Commissioners and Judge/Executive on a weekly basis and if anything needs to be removed from the claims, they will remove it and process checks each Wednesday. Claims will be sent for review on Friday and the checks will be cut the following Wednesday. Judge Penderly made a motion to adopt R-23-20, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to acknowledge that the Campbell County Jailer has submitted a draft of his FY2021 budget by the April 1 deadline as required by the Department for Local Government. Motion was made by Judge Penderly, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

A motion was requested to approve the interfund transfers dated March 30, 2020. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. All voted "Aye" And the motion passed.

A motion was requested to approve budget transfers dated March 31 and April 15, 2020. Motion was made by Commissioner Besecker, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims, supplemental claims and claims per standing order dated March 23, April 1, April 2 and April 15, 2020, County Attorney Steve Franzen advised that he has reviewed the claims and determined that they all appear appropriate. Commissioner Lampe made a motion to approve the claims, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioners Lampe and Painter. All voted “AYE” and the meeting adjourned at 6:20 p.m.

Attachments:

- Ordinance O-05-20 Amend Zoning Ordinance Text
- Ordinance O-06-20 Amend Traffic Schedules, Speed Limits
- Resolution R-22-20 Recommendations for Use of Rural Secondary Road & Flex Funds
- Resolution R-24-20 Renewal of Employee Medical Insurance
- Resolution R-25-20 Renewal of Employee Dental Insurance
- Resolution R-26-20 Contract for Employee Vision Insurance
- Resolution R-27-20 Renewal of Group Term Life & AD&D Insurance
- Resolution R-28-20 Renewal of Voluntary Group Term, Life, Disability & Accident Insurance
- Resolution R-29-20 Renewal of HSA 3rd Party Administrator Services
- Resolution R-30-20 Application for Recreational Trails Program Grant Funds
- Resolution R-31-20 Application for KY Office of Homeland Security Funds
- Resolution R-32-20 Agreement with Global Business Solutions for IT Support Services
- Resolution R-23-20 Authorize Weekly Disbursements for Valid Invoices/Claims
- Interfund Transfers dated March 30, 2020
- Budget Transfers dated March 31 and April 15, 2020
- Claims, Supplemental Claims and Claims Paid Per Standing Order dated March 23, April 1, April 2 and April 15, 2020

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk