



COVID 19 Response
Situation Report 7
03/24/2020 1500hrs

Red = New Information from prior report

Current Situation

- Governor Beshear declared a State of Emergency for the Commonwealth of Kentucky on March 6, 2020. The Kentucky SEOC activated at Level 4 (Monitoring) on March 6, 2020.
- Boone, Kenton, & Campbell County and Cincinnati have all declared States of Emergency
- Kentucky COVID19 cases:
 - 124 Confirmed Cases
 - 4 Deaths
 - 0 Recovered
 - 10 in N. Ky
- CVG in contact with N. Ky Health Dept and 3 N. KY County EMAs
- CVG EOC – in monitoring mode – communication to kcabresponse@cvgairport.com 859-767-7103
- KCAB evaluating staff and will implement work from home for those appropriate positions. Will not affect operations. CVG Centre will be locked to badged tenant employees.
- AETNA is scaling back cleaning to KCAB out buildings to concentrate on passenger facilities
- Standard Parking buses received sanitizing and disinfecting from outside vendor. pre-post trip wipe down of all seats, handrails, hand pulls, etc. that the drivers perform at the start and end of their shift. Each shuttle also receives a nightly detail clean when they are washed and fueled.
- KCAB Operations creating plan for parking aircraft. If there are plans need to contact AOC ASAP 859-767-7777
- The following restrooms are closed to allow housekeeping to focus on most used and save cleaning supplies. A8, A13, B21 & B6. Closed Restrooms are currently undergoing heavy maintenance while closed.
- Governor Beshear ordered bars and restaurants to close for in house dining effective at 5 PM on March 16, 2020. **Current CVG restaurant list attached below**
- Runway 18R/36L is closed during COVID19 pandemic. This will not affect flight operations
- Governor Beshear ordered mandatory postage of signs on all public entrances. **Order and signs at end of report.**
- Airport Police, Fire and AOC departments restricted to department members only. No guests. Deliveries and cleaning personnel only.



Emergency Management

- Received approval from TSA to eliminate the requirement for gate guards to touch IDs of persons accessing security gates.
- Received approval from TSA to eliminate the training requirement for rebadging. Rebadging will simply be a through the window exchange of badges.
- Given the significant reduction in passenger travel, imminent reduction in flight operations, and focus on maximizing staff availability, KCAB, Delta, and TSA are taking strategic steps with the bag handling system. See Updated Below.
- TSA altered checkpoint staffing to better manage throughput.
- TANK will be reducing some service to Hebron locations on Monday 03/23/2020. CVG Service will not be affected
- Delta has ceased SkyCap operations
- Governor Beshear has ordered all non-essential in person retail businesses closed
- The Airplane Viewing Area and Holscher park will be closed until further notice.
- **Smoking area at Concourse B-Grafcliff is closed. No smoking area available at Concourse A & B.**
- **Memo from CVG CEO Candace McGraw identifying airport workers as essential personnel for any travel restrictions due to State ordered closing is attached.**

Reporting

- Please send any requests for KCAB concerning the COVID19 response AND any operational updates, including reduced capability and staffing to KCABresponse@cvgairport.com Urgent needs can be relayed to 859-767-7103.
- Weekly CVG operations call will take place on Wednesdays at 11:00 am est. Call in number is 513-621-0220, passcode 707445#
- In the event a CVG employee has a positive COVID19 test result, please email KCABresponse@cvgairport.com the following information: company the employee works for; the location the employee last worked; the last date of work and if possible the county the employee lives in. Please do not forward the employees name.

Planning











- If airlines scale down operations, we would like to take gates out of service for deep cleaning to ready for re-opening and preserve limited cleaning supplies. Notify KCABresponse@cvgairport.com for any gates taken out of service.
- If concessions scale down operations, they should deep clean store before closing to aid in speedy reopening. Notify KCABresponse@cvgairport.com of stores closed and cleaned.

References

- Cleaning Companies
 - Moore Advanced Services Group, 888.493.8853
 - Superior Environmental Services (SES), 513.874.8355

COVID-19, Cold and Flu

How can you tell the difference?

SYMPTOMS		CORONAVIRUS COVID-19	COLD	FLU
	Sore throat	Sometimes	Common	Common
	Cough	Common	Common	Common
	Sneezing	—	Common	Sometimes
	Fever	Common	—	Common
	Body aches	Sometimes	Mild	Common
	Tiredness	Sometimes	Mild	Common
	Headache	—	—	Common
	Runny/stuffy nose	—	Common	Sometimes
	Nausea	—	—	Sometimes
	Shortness of breath	In severe cases	—	—

Adapted from the Cleveland Clinic. Sources: Centers for Disease Control and Prevention, World Health

For more information, visit: coronavirus.ohio.gov



Emergency Management

Phase II		Updated: 3/23/2020
<u>Store Name</u>	CLOSED	OPEN
	EFFECTIVE: 3/24/2020	
TERMINAL		
Queen City Exposition		X
InMotion	X	
Starbucks		X - "To Go" Only
CONCOURSE A		
Starbucks Coffee		X - "To Go" Only
Over The Rhine		X
The Local	X	
Sam Adams	X	
Stella Artois Bar	X	
Urban Market	X	
Today	X	
Natalie's Candy Jar Kiosk	X	
Smashburger		X - "To Go" Only
InMotion	X	
Blaze Pizza	X	
Vino Volo Wine Bar	X	
Be Relax Spa	X	
Cork N Bottle	X	
Subway		X - "To Go" Only
The Club CVG	X	
Christian Moerlien	X	
Gaslight Market		X
Graeter's	X	
CONCOURSE B		
Seven Hills Essentials	X	
semiSweet	X	
Bluegrass Bazaar	X	
No Boundaries	X	
The Scoreboard	X	
forever Heather	X	
Duty Free Americas	X	
Max & Erma's	X	
Graycliff Divans and Boutiques	X	
Fifth Third Bank		10 to 4 Daily
Books, Barrels & Bridges	X	
Chick-fil-A		X
McDonald's		X
Natalie's Candy Jar		10 to 6 Daily
Starbucks		X - "To Go" Only
Vino Volo Wine Bar	X	
Outback Steakhouse	X	
InMotion	X	
Sunglass Hut	X	
Trip Advisor		X
Bruegger's Bagels		X
Gaslight Gifts	X	
Gold Star	X	
Be Relax Spa	X	
Brooks Bros/Spanx/Brighton	X	
Hop & Cask	X	
CNBC East		X
Crew Outfitters	X	
Escape Lounge		Sun - Fri 6 am to 6 pm Sat 6 am to 4 pm Food "To Go" Only



Operations Memorandum

To: ALL KCAB STAFF, CVG TENANTS, and AFFILIATES
From: Candace McGraw, Chief Executive Officer
Subject: Documentation that the Bearer of this Document is Deemed Essential Personnel During the COVID-19 Pandemic
Date: March 24, 2020

I serve as Chief Executive Officer of the Kenton County Airport Board, the owner/operator of the Cincinnati/Northern Kentucky International Airport (CVG), a certified airport pursuant to 14 CFR Part 139 (Federal Aviation Administration). CVG Airport remains operational to both passenger flight and air cargo activity. As essential infrastructure, the movement of passengers and cargo is critical to maintain essential transportation services during this pandemic, as well as to maintain the supply of food, medical supplies, and equipment.

The individual presenting this document and/or a CVG Airport badge for access to airport property is deemed essential personnel in support of public transportation infrastructure and thus should be permitted to travel to/from the airport in support of this critical mission.

If any questions, please contact the Airport Operations Center at (859) 767-3123.

A handwritten signature in black ink, reading 'Candace S. McGraw'.

Candace S. McGraw
Chief Executive Officer
Cincinnati / Northern Kentucky International Airport

How to Disinfect for COVID-19 .

Prevent the Spread of COVID-19

Frequent and thorough hand washing with warm water and soap before preparing food, before eating, and after using the restroom or changing diapers.

Surfaces that are frequently touched should be cleaned and sanitized often. Examples include:

- Toilet and restroom surfaces
- Doorknobs
- Light Switches and light switch plates
- High chairs
- Phones
- Tables and Chairs
- Wheelchairs and walkers
- Recreation equipment
- Railings
- Remote controls

Effective Disinfectant

Chlorine Bleach (Regular/Unscented): Mix and use the chlorine solution promptly.

- **1 2/3 cup bleach in 1 gallon of cold water.** Use on frequently touched surfaces, and allow to air dry for at least one minute. If used on a food contact surface, make sure to rinse with water afterwards.

Steps to Clean Spills of Vomit or Feces

- Block-off area.
- Use personal protective equipment (PPE) such as gloves, masks, and gowns.
- Clean up visible debris using paper towels, while minimizing aerosols.
- Discard items in a plastic bag.
- Thoroughly clean affected area with soap and water.
- Disinfect area and objects in the affected area using 1 and 2/3 cups bleach in 1 gallon of cold water, and allow to air dry. If used on a food contact surface, make sure to rinse with water afterwards.
- Take off gloves, gown, and mask – in that order – and place in a plastic bag before leaving affected area.
- Re-glove and place plastic bag in a secure trash container. Remove gloves, and wash hands.
- Always wash your hands after handling any contaminated material, trash, or waste.

Case of COVID-19 in your Facility

Please contact the Northern Kentucky Health Department immediately. We will assist your facility with the next steps, including proper disinfection techniques, and other preventative actions.

If you have further questions, please contact the Northern Kentucky Health Department at 859-363-2070, between the hours of 8am and 5pm, Monday through Friday, or visit www.nkyhealth.org

AFTER TRAVEL PRECAUTION: CORONAVIRUS DISEASE 2019 (COVID-19)

You have traveled to a location with ongoing community spread of COVID-19,
or you may have been exposed to COVID-19.

COVID-19 is a respiratory illness that can spread from person to person.

Stay Home

Stay home for the next 14 days and monitor your health. Take your temperature with a thermometer two times a day and watch for symptoms.

If you feel sick and have symptoms:

- Call ahead before you go to a doctor's office or emergency room.
- Tell the doctor about your recent travel and your symptoms.
- Avoid contact with others.
- Do not travel while sick.

Symptoms

Illnesses have ranged from mild symptoms to severe illness and death. Symptoms may appear 2–14 days after exposure.

Symptoms can include:



Fever (100.4°F/38°C or higher)



Cough



Shortness of breath



How can you prevent the spread of illness?



- Wash hands often.

- Avoid touching eyes, nose or mouth with unwashed hands.



- Avoid contact with sick people.

- Stay home while you are sick; avoid others.



- Cover mouth/nose with a tissue or sleeve when coughing or sneezing.

What does staying home look like?

Take these steps to monitor your health and practice social distancing:

1. Take your temperature with a thermometer two times a day and monitor for fever. Also watch for cough or trouble breathing.
2. Stay in your home and avoid contact with others.
3. Keep your distance from others (about 6 feet or 2 meters).



Public Health Passenger Locator Form: To protect your health, public health officers need you to complete this form whenever they suspect a communicable disease onboard a flight. Your information will help public health officers to contact you if you were exposed to a communicable disease. It is important to fill out this form completely and accurately. Your information is intended to be held in accordance with applicable laws and used only for public health purposes. ~Thank you for helping us to protect your health.

One form should be completed by an adult member of each family. Print in capital (UPPERCASE) letters. Leave blank boxes for spaces.

FLIGHT INFORMATION:										1. Airline name										2. Flight number										3. Seat number										4. Date of arrival (yyyy/mm/dd)									
																																								2 0									

PERSONAL INFORMATION:										5. Last (Family) Name										6. First (Given) Name										7. Middle Initial										8. Your sex									
																																								Male <input type="checkbox"/> Female <input type="checkbox"/>									

PHONE NUMBER(S) where you can be reached if needed. Include country code and city code.																			
9. Mobile										10. Business									
11. Home										12. Other									
13. Email address																			

PERMANENT ADDRESS:										14. Number and street (Separate number and street with blank box)										15. Apartment number									
16. City										17. State/Province																			
18. Country										19. ZIP/Postal code																			

TEMPORARY ADDRESS: If you are a visitor, write only the first place where you will be staying.																													
20. Hotel name (if any)										21. Number and street (Separate number and street with blank box)										22. Apartment number									
23. City										24. State/Province																			
25. Country										26. ZIP/Postal code																			

EMERGENCY CONTACT INFORMATION of someone who can reach you during the next 30 days																													
27. Last (Family) Name										28. First (Given) Name										29. City									
30. Country										31. Email																			
32. Mobile phone										33. Other phone																			

34. TRAVEL COMPANIONS – FAMILY: Only include age if younger than 18 years																																							
Last (Family) Name										First (Given) Name										Seat number										Age <18									
(1)																																							
(2)																																							
(3)																																							
(4)																																							

35. TRAVEL COMPANIONS – NON-FAMILY: Also include name of group (if any)																													
Last (Family) Name										First (Given) Name										Group (tour, team, business, other)									
(1)																													
(2)																													



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF LEGAL SERVICES**

Andy Beshear
Governor

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Frankfort, KY 40621
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502-564-7573
www.chfs.ky.gov

Eric C. Friedlander
Acting Secretary

Wesley W. Duke
General Counsel

ORDER

March 17, 2020

On March 6, 2020, Governor Andy Beshear signed Executive Order 2020-215, declaring a state of emergency in the Commonwealth due to the outbreak of COVID-19 virus, a public health emergency. Pursuant to the authority in KRS 194A.025, KRS 214.020, and Executive Order 2020-215, the Cabinet for Health and Family Services, Department of Public Health, hereby orders the following directives to reduce and slow the spread of COVID-19:

1. By 5:00 p.m. on March 18, 2020, all public-facing businesses that encourage public congregation or, that by the nature of the service to the public, cannot comply with CDC guidelines concerning social distancing, shall cease all in-person operations.
2. These public-facing businesses that must close include entertainment, hospitality and recreational facilities, community and recreation centers, gyms and exercise facilities, hair salons, nail salons, spas, concert venues, theaters, and sporting event facilities.
3. For the avoidance of doubt, businesses providing food, food processing, agriculture, industrial manufacturing, feed mills, construction, trash collection, retail, grocery and consumer goods, home repair/hardware and auto repair, pharmacy, and other medical facilities, biomedical and healthcare, post offices, insurance, banks, gas stations, laundromats, veterinary clinics and pet stores, warehousing, storage, and distribution, public transportation, and hotel and commercial lodging may remain open, subject to limitations provided in prior



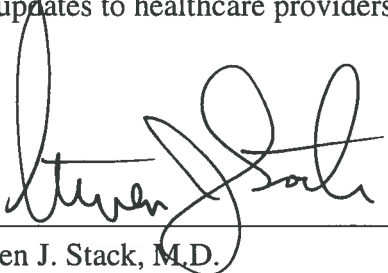
orders, but must to the extent practicable implement Centers for Disease Control guidance, including:

- maintaining a distance of 6 feet between persons;
- ensuring employees practice appropriate hygiene measures, including regular, thorough handwashing;
- ensuring that employees who are sick remain home; and
- regularly cleaning and disinfecting frequently touched objects and surfaces.

4. Public-facing businesses that remain open shall post the attached sign at all entrances.

5. The Department of Public Health hereby delegates to local health departments the authority to take all necessary measures to implement this Order.

The Cabinet for Health and Family Services will monitor these directives continuously and may extend the directives beyond their current expiration date. The Cabinet will continue to provide information and updates to healthcare providers during the duration of this Public Health Emergency.

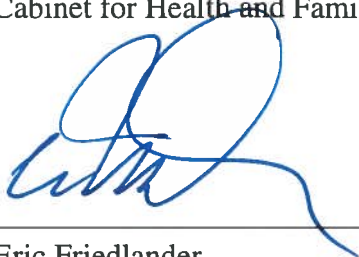


Steven J. Stack, M.D.

Commissioner of Public Health

Department of Public Health

Cabinet for Health and Family Services



Eric Friedlander

Acting Secretary

Governor's Designee

Do you feel sick?



If you are sick or have been in
the last 24 hours,
please **DO NOT ENTER.**

To prevent the spread of germs:

- Wash your hands often with soap and water.
- Avoid touching your eyes, nose, and mouth.
- Cover your mouth when you cough or sneeze.
- Avoid close contact with sick people.
- Clean and disinfect frequently touched objects and surfaces.
- Stay home when you are sick.

¿Se siente enfermo?



Si está o ha estado enfermo
en las últimas 24 horas,
por favor **NO ENTRE.**

Para prevenir la propagación de gérmenes:

- Lávese las manos frecuentemente con agua y jabón.
- Evite tocarse los ojos, la nariz y la boca.
- Cúbrase la boca cuando tosa o estornude.
- Evite el contacto cercano con las personas enfermas.
- Limpie y desinfecte los objetos y las superficies que se tocan frecuentemente.
- Quédese en casa cuando esté enfermo.