



**Campbell County Fiscal Court
1098 Monmouth Street
Newport, KY 41071**

Request for Proposals

Important

- This is **not** an order.
- Read all instructions, terms, and conditions carefully.

Request: Campbell County Facilities Department

Proposals recommending culvert repair or replacement solutions for culverts at AJ Jolly Park

Proposals Received

Until Closing Date: Tuesday, February 11, 2020 at 10:00 AM

Send Proposals

To: Campbell County Administration Building, Finance
1098 Monmouth Street, Newport, Kentucky 41071

Date Issued: January 28, 2020

Bidders' Name _____

Signature _____

Firm/Company _____

Address _____

Phone _____

Email _____

Important Instructions to Bidders

1. The proposal should be in a SEPARATE ENVELOPE and have typed on the envelope, "AJ Jolly Park Culverts Solution," the opening date, and time. Campbell County Fiscal Court will not be held responsible for any failure to open proposals not properly addressed and identified as stated above



2. The proposal must be completed, signed in ink and received at **Campbell County Fiscal Court, 1098 Monmouth Street, Finance-Room 323, Newport, KY 41071**, no later than the date and time specified for final receipt of the proposals, at which time all received proposals will be reviewed and evaluated. The evaluation and decision-making process should be completed in 2 to 4 weeks. Offerors will be notified via letter.
3. One original and one copy of each proposal must be submitted. An electronic copy on flash drive should be submitted for any proposal exceeding 20 pages.
4. In the event of a tie, the proposal with the earliest time received stamp will be considered successful.
5. A list of qualifications and a minimum of three (3) references are required and should be attached to this proposal.
6. The successful bidder/offeror is responsible for all licenses, insurance, Hazardous Communication Program (OSHA) and incidentals. A workers' compensation certificate should accompany all bidding documents as proof. Proof of certification may be requested during the life of the contract as deemed necessary.
7. The successful bidder/offeror must have (or obtain) a business license issued by the Occupational License Department of Campbell County 859-292-3884 prior to beginning work.
8. Campbell County Fiscal Court reserves the right to reject any or all proposals, including without limitations the right to reject any or all nonconforming, non-responsive, incomplete, unbalanced, or conditional proposals, to waive formalities, and to reject the proposals of any Bidder if Owner (Campbell County Fiscal Court) believes that it would not be in the best interest of the Owner to make an award to that Bidder. Owner also reserves the right to negotiate with the apparent qualified Bidder to such an extent as may be determined by Owner.
9. It is the intent of Campbell County Fiscal Court to award a contract to the most effective solution meeting specifications. Campbell County reserves the right to determine the most effective offer on the basis of individual item, group of items, or any way that is in the best interest of Campbell County. The following factors will be considered: meeting all conditions and requirements of the proposal specifications, price, qualifications of the bidder/offeror, delivery or completion date, product quality, maintenance cost or warranty, and period of useful life.
10. Complete proposal packet follows this instruction list and can be requested by contacting Laura Lewis, Campbell County Business Analyst at **859-547-1825** or Mike Braun, Campbell County Maintenance Director at **859-743-4145**.
11. Bid bonds, performance bonds, and payment bonds as prescribed by KRS 45A.430, 435, 440 are required for any bids/proposals that exceed \$99,999.



Request for Proposals

The request for proposals is for culvert repair or replacement solutions for culverts at AJ Jolly Park, 1505 Racetrack Road, Alexandria, KY 41001.

Proposals may offer the following options:

Option 1 – Concrete cloth materials only with delivery, County to install

Option 2 – Concrete cloth materials and full installation

Option 3 – Combination of culvert repair with concrete cloth and replacement

1.0 Description

The Campbell County Fiscal Court, hereafter referred to as the County, is accepting proposals from qualified contractors for the purpose of restoring culverts at AJ Jolly Park to a 25-year useful life.

2.0 Scope of Work and Specifications

The scope of work includes:

- Culverts in the list on page 6 of this document
- Any replacement culverts will be supplied by Campbell County Fiscal Court and delivered to the staging area
- Delivery must be F.O.B. destination to 1505 Racetrack Road, Alexandria, KY 41001
- Any culvert spoils can be separated and stored onsite in designated areas
- Any layers of cloth are to be attached every 200 mm with self-tapping screws and washers
- Free edge of the concrete cloth to be sealed to limit future high-water infiltration between cloth and pipe
- Sealant to be applied to 100 mm overlap at the seam

OPTION 1 – Provide concrete cloth materials in sufficient quantity for culverts listed to be repaired.

OPTION 2 – Provide concrete cloth materials and full installation in listed culverts

OPTION 3 – Propose solution using a combination of repair and replacement for listed culverts.



3.0 Warranty

The selected contractor shall provide warranty on any services and materials found to be defective or faulty due to imperfect or bad workmanship/materials within one year from the date of completion at no additional cost to the County.

4.0 Standards

All services related to this request shall be performed in accordance with current Federal, State, and Local regulations.

5.0 Submission of Proposal

Proposals shall be submitted in a sealed envelope marked "AJ Jolly Park Culverts Solution."

1 paper copy and 1 electronic copy on flash drive should be submitted.

Proposals are to be sent to:
Campbell County Fiscal Court
Attn: Finance-Room 323
1098 Monmouth Street
Newport, KY 41071

Final responses to request for proposals are due on the closing date **Tuesday, February 11, 2020 at 10:00 AM EST**. Late or facsimile proposals will not be accepted. Campbell County reserves the right to reject any and all proposals.

All questions regarding this request for proposals should be directed to Mike Braun at mbraun@campbellcountky.gov or 859-743-4145.

6.0 Response Format

Please submit the following information:

- 6.1 Transmittal Letter – Introduce organization and proposal, no more than 1 page in length
- 6.2 Qualifications-Brief description of the background and qualifications of the company providing proof it can accomplish the scope of work in the proposal with 3 references
- 6.3 Completed Bid Sheet-Proposal of rates
- 6.4 Warranty information



7.0 Evaluation and Selection

Each submission will be evaluated based upon the following criteria and ability to complete the project. Following evaluation, the organization selected will be presented to the Fiscal Court for approval.

- 7.1 Price
- 7.2 Qualifications of the offeror
- 7.3 Relevant experience and expertise
- 7.4 Product quality
- 7.5 Meeting proposal specifications
- 7.6 Effectiveness
- 7.7 Useful Life
- 7.8 Maintenance cost or warranty



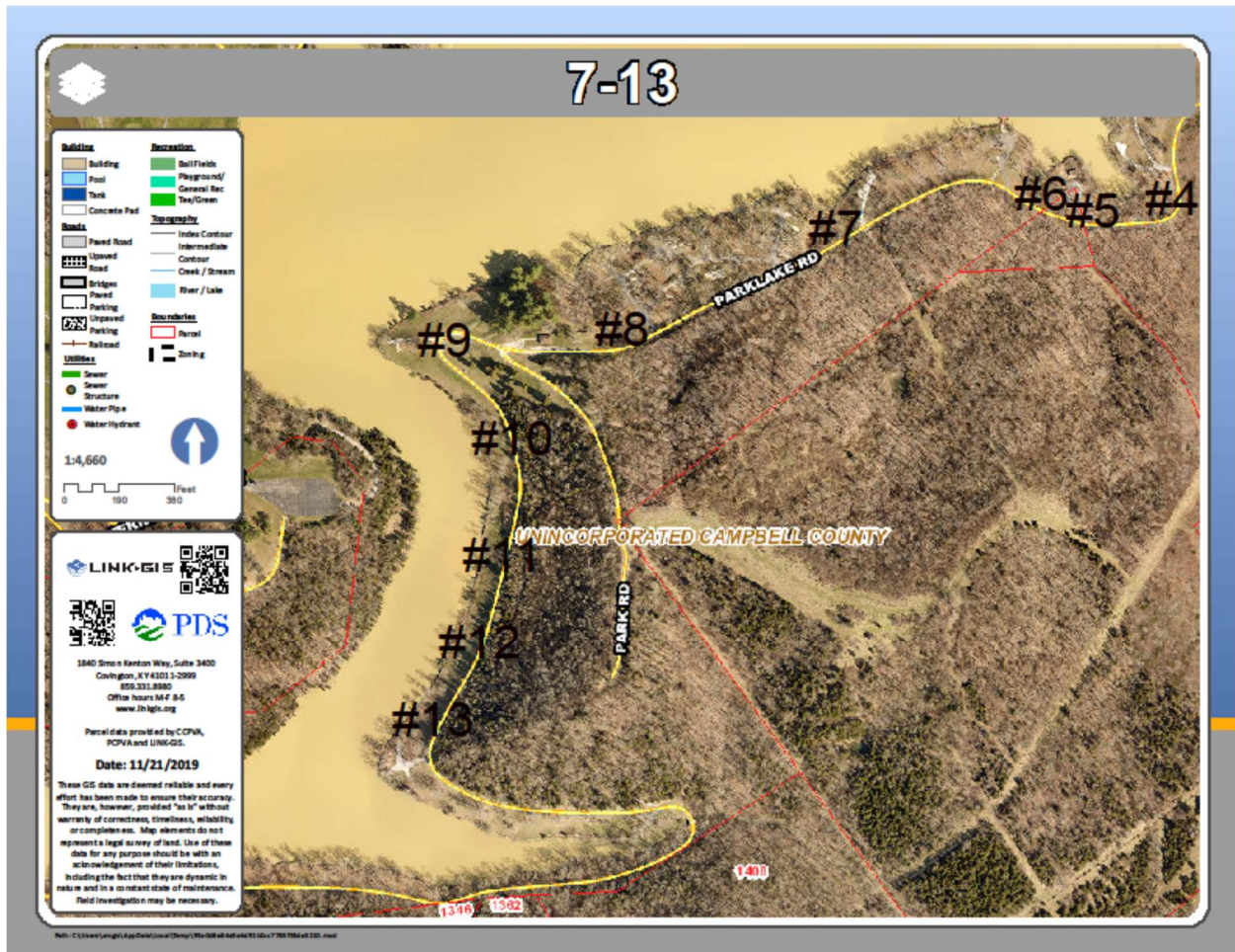
11-20-19 AJ Jolly Park - Culvert Inventory

Crosses Water Line
New Culvert Location

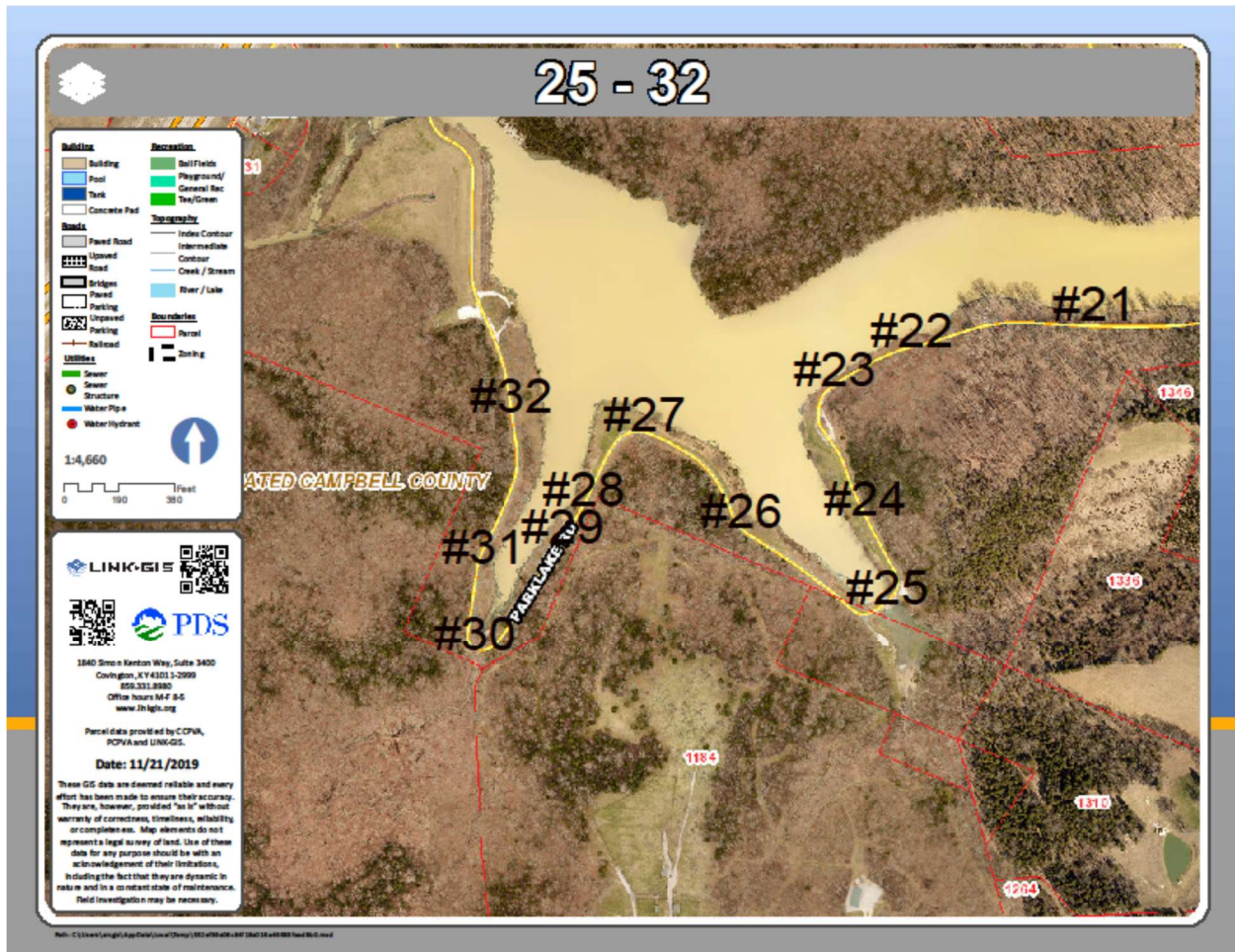
Inventory Begins at Ranger Station to Dam

Culvert#	Location	LAT	Long	D"	L'	Type	Replace	D"	L'	Type	Notes
4	Bend by 1st Campsite	38.8309	-84.3658	36	50	CMP	Y	48	50	HDPE	
6	Past 1st Campground	38.90232	-84.35237	48	50	CMP	Y	48	60	HDPE	
7	By Improved Campground	38.88269	-84.36977	48	60	CMP	Y	60	70	HDPE	
8	1st past ICG by bath house	38.88172	-84.37238	30	70	CMP	Y	48	80	HDPE	
17	1st after Pier Wall	38.87646	-84.37461	36	36	CMP	Y	48	60	HDPE	
31	Next after #30	38.87419	-84.38634	24	60	CMP	Y	48	60	HDPE	

CULVERTS 7 TO 13



CULVERTS 25 TO 32





Bid Form

Bid Request: **Campbell County Facilities**
AJ Jolly Park Culverts Solution

Bidders Name _____

Signature _____

Firm/Company _____

OPTION 1: Provide concrete cloth materials in sufficient quantity for listed culverts to be repaired.

Quantity	Item Description	Price Each	Sub-Total	Total
			\$	\$
	Delivery			
		Total Bid		\$

OPTION 2: Provide concrete cloth materials with full installation in listed culverts.

Quantity	Item Description	Price Each	Sub-Total	Total
			\$	\$
	Delivery			
	Installation			
		Total Bid		\$

OPTION 3: Propose solution using a combination of repair and replacement for listed culverts.

Quantity	Item Description	Price Each	Sub-Total	Total
			\$	\$
	Delivery			
	Installation			
		Total Bid		\$



AUTHENTICATION OF BID AND AFFIDAVIT OF NON-COLLUSION AND NON-CONFLICT OF INTEREST

I hereby swear (or affirm) under the penalty for false swearing as provided by KRS 432.170: That I am the bidder (if the bidder is an individual, a partner (if the bidder is a partnership) or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);

That the attached bid or bids covering Campbell County Fiscal Court, has been arrived at by the bidder independently and have been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other vendor or materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition;

That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;

That the bidder is legally entitled to enter into the contracts with the Campbell County Fiscal Court and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of KRS 164.390, 16.092, 61,096 and 42.990; and

(Applicable to corporations only) That as a foreign corporation we are registered with the Secretary of State, Commonwealth of Kentucky, and authorized to do business in the State _____ or,
That as a domestic corporation we are in good standing with the Secretary of State, Commonwealth of Kentucky _____. (Check the statement applicable.

That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

NOTICE

Any agreement of collusion among bidders or prospective bidders which restrains, tend to restrain, or is reasonably calculated to restrain completion by agreement to bid at a fixed price, or to refrain from bidding or otherwise, is prohibited. The provision of KRS 355.080 and 305.000 which permit the regulation of resale price by contract do not apply to sales to the State, no sales to Local Governments.

Any person who violates any provisions of Kentucky Revised Statue 42.076 shall be guilty of a felony and shall be punished by a fine not less than five thousand dollars nor more than ten thousand dollars, or be imprisoned not less than one year no more than five years, or both such fine and imprisonment. Any firm, Corporation or association which violates any of the provision of KRS 42.076 shall, upon conviction, be fined not less than ten thousand dollars no more than twenty thousand dollars.

In submitting this bid on the Bid Price Sheet, it is expressly agreed that upon proper acceptance by the Campbell County Fiscal Court of any or all items bid, a contract shall hereby be created with respect to the items accepted.

Signed by: _____ Date _____

Firm/Company _____

Address _____

Phone _____

