

CAMPBELL COUNTY DEPARTMENT OF HOUSING

Highland Village

ORIENTATION PACKET

Your Orientation Packet contains information regarding rules, regulations, policies, and procedures of Campbell County Department of Housing's (CCDH) Housing Program. CCDH administers project-based voucher assistance at Highland Village in Highland Heights, Kentucky. This packet will be useful to you as an applicant and program participant, so please keep the information and refer to it periodically.



1098 MONMOUTH STREET, ROOM 235 Newport, KY 41071

P.O. Box 72424 Newport, KY 41072-0424

PHONE: (859) 261-5200

TDD/TTY: 1-800-545-1833, Ext. 947

FAX: (859) 261-0577

www.campbellcountyky.org



Details regarding the following are contained in your packet:

- How the Program Works
- Acceptable forms of verification of selected waitlist preferences
- Using Income Limits for Eligibility
- How the Family's Total Tenant Payment is Determined
- Family Obligations and Program Requirements
- Criminal Activity
- Ineligibility Time Frames
- Informal Reviews and Hearings
- Scheduling Appointments with Housing Authority Personnel
- Submitting Paperwork and Providing Information
- Reasonable Accommodations
- Information Provided to Owners
- Steps to Take Regarding Maintenance Issues
- Is Fraud Worth it?
- Key Housing Provisions in VAWA
- Campbell County Services

Brochures and Enclosures:

1. Form HUD-52578-b
2. Resource Listing
3. Protect Your Family from Lead in Your Home
4. Fair Housing / Equal Opportunity for All
5. Are you a Victim of Housing Discrimination

PROJECT-BASED VOUCHER ASSISTANCE; HOW THE PROGRAM WORKS

Project-based voucher assistance is rental assistance for eligible low-income families at a specific location. It is federally funded through the United States Department of Housing and Urban Development (HUD), and is administered by state, metropolitan, and local public housing agencies (PHA's). Campbell County Department of Housing (CCDH) is the PHA that administers the program for Campbell and Pendleton Counties, except for the City of Newport.

- A person or family interested in receiving assistance submits a pre-application to CCDH. If they meet pre-eligibility requirements they are admitted to the waiting list;
- When an applicant reaches the top of the waiting list they are scheduled for an orientation and/or an orientation/eligibility appointment;
- If the family is eligible for assistance and meets the owner's suitability requirements for tenancy, the family moves into an approved unit at the selected complex;
- The family pays their share of rent to the owner in the manner and time-frame specified in their lease agreement;
- The PHA pays the remaining portion of the rent directly to the owner;
- Each year the family must participate in the recertification process. During the recertification process the family's income, assets, and allowable deductions are recalculated to determine continued eligibility.

Security Deposits: Owners may determine the amount of the security deposit and collect it from their tenant.

Tenant Selection: Owners are responsible to screen prospective tenants for suitability. The PHA is responsible for determining the family's eligibility for the Program.

Unpaid rent, damages, and eviction: If a tenant does not pay their portion of rent or causes damage to the unit the owner may choose to evict the tenant. The security deposit may be applied toward unpaid rent or damages. The PHA will not reimburse owners for losses; however, the family may be terminated from the Program for violations of their family obligations.

Applicant List Preferences and Documentation Required to Verify Preferences Claimed

PREFERENCE: FIRST RESIDENCY

REASON OR CAUSE: Head of Household, Spouse, or Sole Member lives or works in Campbell or Pendleton County, Kentucky

DOCUMENTATION REQUIRED:

- Lease agreement, Utility bill, Pay stub, Two pieces of first class mail
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Using Income Limits for Eligibility

Income limits are used for eligibility only at admission. Income eligibility is determined by comparing the gross annual income of an applicant to the applicable income limit for their family size. In order to be income eligible, an applicant family's income may not exceed the Maximum Income Limit for their household size. Effective 4/1/18, the applicable HUD published Income Limits do not allow a single person's income to exceed \$32,940.00, a two person household's income to exceed \$37,620.00, a three person household's income to exceed \$42,300.00, and a family of four's income may not exceed \$46,980.00 in order for the family to qualify for assistance at Highland Village.

HOW THE FAMILY'S TOTAL TENANT PAYMENT IS DETERMINED

Thirty percent of a family's monthly-adjusted income is used to determine their Total Tenant Payment. The PHA must consider the family's gross annual income, current assets and any assets that have been disposed of in the past two years, and allowable deductions to determine the Total Tenant Payment.

FAMILY OBLIGATIONS

Family obligations are rules Program Participants must follow in order to receive rental assistance from CCDH. Form HUD-52578-b lists many of these rules and must be signed before you move into your unit at Highland Village, as well as every year when you recertify for your Housing Assistance. Violation of any family obligation may result in termination of assistance, as described in Chapter 12 of the Housing Department's Administrative Plan.

6B.5 on the form HUD-52578b

- The family must promptly notify the PHA when the family is absent from the unit.

PHA Policy

Notice is required under this provision only when all adult family members will be absent from the unit for an extended period. An extended period is defined as any period greater than 14 calendar days. Written notice must be provided to the PHA at the start of the extended absence.

#6B.6 on the form HUD-52578b

- The family must allow the PHA to inspect the unit at reasonable times and after reasonable notice.

PHA Policy

CCDH will attempt two inspections before terminating assistance for failure to allow access. The Housing Authority conducts the required number of inspections of Highland Village biennially.

#6B.7 on the form HUD-52578b

- The family must notify the PHA and the owner before moving out of the unit or terminating the lease.

PHA Policy

The family must use the PHA provided “Notice to Move” form unless the PHA approves an exception. Notices to move must be given to the Landlord and Campbell County Department of Housing. You must give at least a 30-day written notice to move from your assisted unit and, your notice to move must comply with any terms of your lease agreement. Both the tenant and landlord must sign the notice of lease cancellation and it must be received by CCDH prior to the First of the Month for which it will take effect. If either the tenant or the landlord sign and date the agreement on or after the first of the month it is due, both parties acknowledge that the tenant may not have given a full 30-day notice but are agreeing to mutually terminate the lease agreement on the effective date listed below. If the notice is received by Campbell County Department of Housing on or after the first of the month for which it takes effect, CCDH will consider it a “mutual termination of lease agreement.” Campbell County Department of Housing must receive all mutual termination of lease agreements by 4:30 p.m. on the 25th day of the month for which they take effect in order for the agency to accept the notice. If the 25th day of the month is a weekend or holiday, the notice must be received by CCDH by close of business the next business day. **Your lease cancellation date must take effect on the last day of the month. If you remain in your unit after the lease cancellation date you will be responsible for the entire amount of rent for the unit, as the Housing Assistance Payment Contract will terminate the day your lease is cancelled.** Campbell County Department of Housing cannot extend your lease cancellation date without a written request from you and written approval from your Landlord, both which must be received by Campbell County Department of Housing on or before your lease cancellation date.

#6B.10 on the form HUD-5257896b

- The family must request PHA written approval to add any other family member as an occupant of the unit.

PHA Policy

The request to add a family member must be submitted in writing and approved prior to the person moving into the unit. The PHA will determine eligibility of the new member in accordance with the policies in Chapter 3.

#6B.12 on the form HUD-525786b

- The family must give the PHA a copy of any owner eviction notice.

PHA Policy

The family must give the PHA a copy of any owner eviction notice or notice to vacate within five business days of the family’s receipt of the notice.

#6C.2 on the form HUD-52578b

- The family must not commit any serious or repeated violation of the lease.

PHA Policy

The PHA will determine if a family has committed serious or repeated violations of the lease based on available evidence, including but not limited to, a court-ordered eviction or an owner's notice to evict, police reports, and affidavits from the owner, neighbors, or other credible parties with direct knowledge.

Serious and repeated lease violations will include, but not be limited to, nonpayment of rent, disturbance of neighbors, destruction of property, living or housekeeping habits that cause damage to the unit or premises, and criminal activity. Generally, the criterion used will be whether the reason for the eviction was the fault of the tenant or guests. Any incidents of, or criminal activity related to, domestic violence, dating violence, sexual assault, or stalking will not be construed as serious or repeated lease violations by the victim [24 CFR 5.2005(c)(1)].

#6C.7 on the form HUD-52578b

- The family must not damage the unit or premises (other than from ordinary wear and tear) or permit any guest to damage the unit or premises.

PHA Policy

Damages beyond normal wear and tear are damages that exceed the amount of the security deposit paid.

Time Frames for Reporting Changes Required by Family Obligations

PHA Policy

Unless otherwise noted below, when family obligations or agency policy require the family to respond to a request or notify the PHA of a change, notifying the PHA of the request or change within 10 business days is considered prompt notice.

When a family is required to provide notice to the PHA, the notice must be in writing.

Campbell County Department of Housing Program Requirements

- Must keep appointments and provide requested information on time. Three missed appointments within any twelve months' time period is grounds for termination from the program.
- Must report, in writing and within 10 days, any changes to the lease. Some changes do not involve the PHA. For instance, if the owner agrees to amend a pet policy at their tenant's request. Some changes involve the PHA. The PHA may approve requests that must also be approved by the owner, depending on the terms of the lease. If the PHA approves a request, and that request results in a change to the lease, you must provide the PHA an updated lease agreement within 10 days. These changes include but are not limited to utilities, rent changes, landlord services, and household composition. Remember, even if the PHA approves a request you may still be obligated to get approval from your landlord, update your lease, and provide a copy of the new lease to the PHA.
- Must not permit members or guests in the household to participate in any illegal drug or any violent criminal activity. No member or guests of my household will participate in alcohol-related activity that threatens the health, safety, or right to peaceful enjoyment of other residents and persons residing within the immediate vicinity of the premises. I must report all criminal activity of this type that any member or guest in the household participates in within 10 days of the incident.
- Must not operate a business from my unit unless it is approved by the landlord and the Housing Authority and is in compliance with planning and zoning restrictions.
- Must not rent from a family member unless the Housing Authority first approves it.
- Must not be evicted or issued a notice to vacate for a lease violation. I must submit any eviction notice or Notice to Leave the Premises served by my landlord to the Housing Authority within five business days of receipt. If the court enforces my eviction, I must vacate the assisted unit by my eviction date.
- Must not threaten or abuse, verbally or physically, any employee of the Housing Authority. I will not attempt to contact Housing Authority Personnel outside of the PHA office or outside of regular business hours.
- Must not allow a guest in my assisted unit for a total of more than 7 days per month. If my lease agreement allows guests for fewer than 7 days per month then I must comply with the terms of my lease.

CRIMINAL ACTIVITY

Illegal drug activity and violent criminal activity is prohibited for applicants and program participants. Guests to a family's assisted unit must not participate in criminal behavior that is in violation of the Family's Obligations. Families are required to report activity of this type to CCDH within 10 days. No member or guests of the household can participate in alcohol-related activity that threatens the health, safety, or right to peaceful enjoyment of other residents and persons residing within the immediate vicinity of the premises. Illegal drug activity means the manufacture, sale, distribution, use, or possession with intent to manufacture, sell, distribute, or use a controlled substance. Violent criminal activity includes any criminal activity that has as one of its elements the use, attempted use, or threatened use of physical force against the person or property of another. Alcohol-related incidents that meet the above definition must be reported within 10 days.

INELIGIBILITY TIME FRAMES

A family's failure to comply with the agency's Family Obligations, resulting in program ineligibility, also affects the family's future eligibility to reapply and/or receive housing assistance with Campbell County Department of Housing (CCDH). These violations may affect the family's eligibility for assistance with other Housing Authorities as well.

Any violation of a Family Obligation related to illegal drug activity, violent criminal activity, or alcohol-related activity will result in the family's ineligibility to reapply and/or receive housing assistance with Campbell County Department of Housing for 5 years.

If any member of an applicant or participant family commits fraud, bribery, or any other corrupt or criminal act in connection to the program it will result in the family's ineligibility to reapply and/or receive housing assistance with Campbell County Department of Housing for 5 years. Fraud includes intentionally providing false or misleading information or failing to report information that CCDH requires. For example, failing to report someone is living in the assisted unit or has vacated the assisted unit.

CCDH denies assistance if any member of the household has and/or is:

- Been convicted of any illegal drug activity, violent criminal activity, or alcohol-related activity as defined in the agency administrative policy in the past 5 years. If an applicant has an active warrant for their arrest they may be denied assistance.
- Committed fraud, bribery, or any other corrupt or criminal act in connection to any federally assisted housing program the ineligibility time frame is 5 years from the reporting agency's denial or termination date.
- Currently engaging in illegal drug activity the ineligibility time frame is 5 years.
- On a sex-offender registry.
- Been evicted from or denied assistance for federally assisted housing in the past 5 years.
- Been convicted of manufacturing methamphetamines on property owned by a Public Housing Agency (lifetime ineligibility).

Any violation of any Family Obligation that is not included above will result in an ineligibility time frame of 2 years.

INFORMAL REVIEW AND HEARINGS

When a Housing Authority makes a decision that has a negative impact on a family, the family is often entitled to appeal the decision. For applicants, the appeal takes the form of an informal review; for participants, or for applicants denied admission because of citizenship issues, the appeal takes the form of an informal hearing. Hearings and reviews must be requested in writing and the PHA must receive the request within 10 days of the date of notice of negative action to the client.

Applicants may request an informal review for the following:

- Denial of admission to an open waiting list;
- Refusal to approve a lease;
- Denial of assistance based on an unfavorable history that may be the result of domestic violence, dating violence, or stalking.

Applicants may not request an informal review for the following:

- Discretionary administrative determinations by the PHA (i.e. mail that is undeliverable resulting in applicant removal from the waitlist, or applicant removal for failure to respond to a waitlist purge);
- General policy issues or class grievances;
- A determination of the family unit size under the PHA subsidy standards;
- A PHA determination not to grant tenancy;
- A PHA determination that the unit is not in compliance with the HQS;
- A PHA determination that the unit is not in accordance with the HQS due to family size or composition.

Participants may request an informal hearing for the following:

- Determination of the family's annual or adjusted income;
- Calculation of the total tenant payment;
- Determination of appropriate utility allowance for tenant-paid utilities from the CCDH schedule;
- Termination of assistance;
- Determination of unit size for participants in accordance with agency subsidy standards;
- Denial of hardship exemption to the minimum rent requirement.

Participants may not request an informal hearing for the following:

- Discretionary administrative determinations by the PHA;
- General policy issues or class grievances;
- Establishment of the PHA schedule of utility allowances for participant families;
- Determination not to approve a unit or tenancy;
- Determination that an assisted unit is not in compliance with HQS;
- A PHA determination that the unit is not in accordance with HQS because of the family size;
- A determination to exercise or not exercise any right or remedy against the owner under a HAP contract.

APPOINTMENTS ARE REQUIRED

To meet with your Housing Specialist or other representatives of CCDH, you must first make an appointment. CCDH does not allow walk-in appointments and, the agency's Administrative Assistant cannot schedule appointments for you. You must contact the agency representative with whom you wish to meet to schedule an appointment.

SUBMITTING PAPERWORK TO CCDH

Do not slide paperwork under the office door at any time or for any reason. You must get prior permission to e-mail any information to CCDH and, you must follow up with the intended recipient to confirm they have received it. The e-mail system of the agency is generally used for internal correspondence and outside e-mail addresses may not get through. If you fax or mail information it is your responsibility to confirm it has been received by the intended recipient. You may ask for a receipt for any information you submit at the front desk to an agency representative and, if you do not wish to wait for assistance you may drop off paperwork in the drop-box located in the agency's lobby.

NOTICE OF RIGHT TO REASONABLE ACCOMMODATION

A person with a disability may require special accommodation in order to have equal access to the Program. Some examples of reasonable accommodations CCDH can provide include changes, exceptions, or adjustments to a rule, policy, practice, or service.

If an applicant or participant indicates that a reasonable accommodation is needed because of a disability, and the request does not pose an undue financial or administrative burden on the program, CCDH will try to grant the request. To show that a requested accommodation may be necessary, there must be an identifiable relationship between the requested accommodation and the individual's disability.

The family must explain what type of accommodation is needed to provide the person with a disability full access to the PHA's programs and services. If a person's disability is obvious, or otherwise known to the PHA, and if the need for the requested accommodation is readily apparent or known, no further verification will be required. If it is not, the PHA must verify that the person meets the definition of a person with a disability and that the limitations imposed by the disability require the requested accommodation and will enhance the family's access to the PHA's programs and services.

CCDH encourages families to make reasonable accommodation requests in writing and may request the family complete a reasonable accommodation request form. CCDH responds to requests within 10 business days.

STEPS TO TAKE IF YOU HAVE MAINTENANCE ISSUES IN YOUR SUBSIDIZED UNIT

1. Contact your Landlord and verbally notify them of the item(s) in need of repair or replacement and request they address the problem;
2. Allow your Landlord a reasonable amount of time to fix a non-emergency item;
3. If your Landlord fails to make a repair in a reasonable amount of time send them a written request of the item(s) that requires attention;
4. Send a copy of the request you gave the Landlord to your Housing Specialist.

Upon receipt of the notice your Housing Specialist will discuss the situation with the Housing Inspector and a representative of the Housing Authority may contact the Property Owner. If necessary, a Housing Inspector may conduct a special inspection of the property and/or the property owner will be asked to make any necessary repairs in a time frame stipulated by the Housing Inspector. Upon completion of the repair(s) the Inspector will either confirm completion of the repair(s) verbally with you and/or the Property Owner or a re-inspection may be conducted to confirm proper completion of the repair has occurred.

In the event of a maintenance emergency you must contact your Landlord. If your landlord fails to reasonably respond to an emergency situation, please feel free to contact your Housing Specialist for further guidance. The Housing Authority recommends that renters familiarize themselves with their lease agreement and contact their Landlord with questions regarding tenant responsibilities. Housing Quality Standard (HQS) Inspection details can be found in the Housing Authority's Administrative Plan at www.campbellcountky.org ~ County services ~ Section 8 Housing.

APPLYING FOR HUD HOUSING ASSISTANCE? THINK ABOUT THIS...IS FRAUD WORTH IT?

Do You Realize...

If you commit fraud to obtain assisted housing from HUD, you could be:

- Evicted from your apartment or house.
- Required to repay all overpaid rental assistance you received.
- Fined up to \$10,000.
- Imprisoned for up to five years.
- Prohibited from receiving future assistance.
- Subject to State and local government penalties.

Do You Know...You are committing fraud if you sign a form knowing that you provided false or misleading information. The information you provide on housing assistance application and recertification forms will be checked. The local housing agency, HUD, or the Office of Inspector General will check the income and asset information you provide with other Federal, State, or local governments and with private agencies. Certifying false information is fraud. So Be Careful!

When you fill out your application and yearly recertification for assisted housing from HUD make sure your answers to the questions are accurate and honest. You must include: All sources of income and changes in income you or any members of your household receive, such as wages, welfare payments, social security and veterans' benefits, pensions, retirement, etc. Any money you receive on behalf of your children, such as child support, AFDC payments, social security for children, etc. Any increase in income, such as wages from a new job or an expected pay raise or bonus.

All assets, such as bank accounts, savings bonds, certificates of deposit, stocks, real estate, etc., that are owned by you or any member of your household.

All income from assets, such as interest from savings and checking accounts, stock dividends, etc. Any business or asset (your home) that you sold in the last two years at less than full value.

The names of everyone, adults or children, relatives and non-relatives, who are living with you and make up your household.

Ask Questions. If you don't understand something on the application or recertification forms, always ask questions. It's better to be safe than sorry.

Watch Out for Housing Assistance Scams!

- Don't pay money to have someone fill out housing assistance application and recertification forms for you.
- Don't pay money to move up on a waiting list.
- Don't pay for anything that is not covered by your lease.
- Get a receipt for any money you pay.
- Get a written explanation if you are required to pay for anything other than rent (maintenance or utility charges).

Report Fraud. If you know of anyone who provided false information on a HUD housing assistance application or recertification or if anyone tells you to provide false information, report that person to the HUD Office of Inspector General Hotline. You can call the Hotline toll-free Monday through Friday, from 10:00 a.m. to 4:30 p.m., Eastern Time, at 1-800-347-3735. You can fax information to (202) 708-4829 or e-mail it to Hotline@hudoig.gov. You can write the Hotline at:

HUD OIG Hotline, GFI
451 7th Street, SW
Washington, DC 20410 December 2005

Office of Inspector General
United States Department of Housing and Urban Development
Form HUD 1141

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-3000

Key Housing Provisions in VAWA 2013

- VAWA 2013 maintains protections for public housing, Section 8 vouchers, and project based Section 8, and also expands the housing protections from VAWA 2005 to include the following programs which includes HUD's Homeless Assistance Programs:
 - HOME Investment Partnerships program
 - § 202 supportive housing for the elderly
 - Section 236 Rental Program
 - § 811 supportive housing for people with disabilities
 - Section 221(d)(3) Below Market Interest Rate (BMIR) Program
 - HOPWA housing program
 - HUD's McKinney-Vento homeless programs
 - Low-Income Housing Tax Credit properties
 - USDA Rural Housing properties
- VAWA 2013 continues to bar eviction and termination due to a tenant's status as a survivor, and requires landlords to maintain survivor-tenant confidentiality. It also continues to prohibit a tenant who is a survivor of domestic violence from being denied assistance, tenancy, or occupancy rights based solely on criminal activity related to an act of domestic violence committed against them.
- VAWA 2013 now specifically extends housing protections to survivors of sexual assault, and adds "intimate partner" to the list of eligible relationships in the domestic violence definition. Protections also now cover an "affiliated individual," which includes any person living with the survivor and related to him or her by blood or marriage including the survivor's spouse, parent, brother, sister, child, or any person to whom the survivor stands in loco parentis.
- It continues to allow a lease bifurcation so a tenant or lawful occupant who engages in criminal acts of physical violence against affiliated individuals or others may be evicted or removed without evicting or removing or otherwise penalizing a victim who is a tenant or lawful occupant. If victim cannot establish eligibility, the landlord must give a reasonable amount of time to find new housing or establish eligibility under another covered housing program.
- New housing protections in VAWA 2013 includes the requirement that each appropriate agency develop a notice of rights under VAWA for tenants and provide such notice at the time a person applies for housing, when a person is admitted as a tenant of a housing unit, and when a tenant is threatened with eviction or termination of housing benefits.
- VAWA 2013 requires each appropriate agency to adopt a model transfer plan for use by public housing agencies and owners or managers of housing. Tenants must request a transfer and reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit.

Campbell County Services

County Clerk

Alexandria Office, 19 East Main St., Alexandria, KY 41001 – (859) 635-2151
Newport Office, 1098 Monmouth Street, Newport, KY 41071 – (859) 292-3850 (motor vehicles, titles, plates)
(859) 292-3845 (marriage licenses, real estate records)
Voting Information (859) 292-3885

Child Support

515 Monmouth Street, 2nd floor, Newport, KY 41071
859-431-0522

Campbell County Fiscal Court

1098 Monmouth Street, Newport, KY 41071
(859) 292-3838 (Assistance Program)

Campbell County Health Center

1098 Monmouth Street, Newport, KY 41071
859-431-1704

Campbell County Libraries

Cold Spring Branch, 3920 Alexandria Pk., Cold Spring – (859) 781-6166
Carrico/Ft. Thomas Branch, 1000 Highland Ave., Ft. Thomas, KY 41075 - (859) 572-5033
Newport Branch, 901 E. 6th Street, Newport, KY 41071 – (859) 572-5035

Cincinnati Bell Telephone

(513) 565-2210

Duke Energy (Gas & Electric)

1-800-544-6900

Northern Kentucky Water Service District

(859) 578-9898

Sanitation District No. 1

(859) 578-7450

Campbell County Post Offices

Main Office – 420 Columbia St., Newport, KY 41071 – (859) 291-5631
Alexandria – (859) 635-2957
Bellevue – (859) 261-3133
California – (859) 635-9920
Dayton – (859) 261-3528
Ft. Thomas – (859) 441-1938
Highland Heights (859) 441-2037
Silver Grove – (859) 441-6463
Melbourne – (859) 781-4369

Highland Heights Non-Emergency Police and Fire Departments

Police: 859-441-8956 Fire Department: 859-441-7631

Notes:

If you have questions regarding the policies, procedures, and regulations of the Campbell County Department of Housing please reference the agency's Administrative Plan at www.campbellcountkyky.org. If you are disabled and as a result of your disability you require a change in how CCDH communicates, presents information, or a change in venue for appointments, you may submit a request for a reasonable accommodation. We will review your request and respond within 10 business days. You have the right to request an interpreter. If negative action has been taken against an applicant or participant by the PHA in a circumstance where the Violence Against Women's Act (VAWA) should be considered, please notify the PHA of your concerns to determine whether a review is in order.

Campbell County Department of Housing