

**CAMPBELL COUNTY, KENTUCKY
FISCAL COURT
MINUTES**

December 3, 2025

The Campbell County Fiscal Court held a regular meeting on Wednesday, December 3, 2025, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcast it on the Campbell Media Website.

Present:

Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Justin Otto
Police Chief, Craig Sorrell
Fiscal Court Clerk, Janie Patterson

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on November 19, 2025.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Guests

Recognized Assistant County Attorney Bob List on his Retirement and Years of Dedicated Service

Judge/Executive, Steve Pendery said it was a pleasure to honor Assistant County Attorney Bob List on his retirement and years of dedicated service to Campbell County.

County Clerk Jim Luersen was attending a training session and unable to attend, but he wrote a note of recognition which Judge Pendery read aloud.

Sheriff Mike Jansen said that over the years his and Mr. List's careers crossed paths and when Bob enters a room, he commands respect with his professionalism, quietness, and when he speaks people listen. Sheriff Jansen welcomed Mr. List as an Honorary Deputy Sheriff in the Sheriff's Office.

Police Chief Craig Sorrell highlighted Mr. List's knowledge and expertise in the law and said he couldn't thank him enough.

County Attorney Steve Franzen said he has been involved with local government for decades and that the work requires significant responsibility and precision. Mr. Franzen said Bob's unique gift is that he is extremely precise. Mr. Franzen could not think of enough nice things to say about what Mr. List meant to the people of Campbell County, the County Attorney's Office, and to him personally. Mr. Franzen thanked Mr. List for being an excellent attorney and said that to say he will be missed is an understatement.

New Business

County Administrator, Matt Elberfeld presented new business.

Ordinance O-10-25: First Reading

County Administrator, Matt Elberfeld read the title summary for Ordinance O-10-25, "An Ordinance of the Campbell County Fiscal Court amending Chapter 90 of the Code of Ordinances for Animals." Mr. Elberfeld explained this ordinance will update section 90.12 regarding Licensing and Registration of Dogs by eliminating the current fee and simplifying the registration process. This ordinance will not take effect until July 1, 2026.

Animal Services Director, Lisa Krummen was present to answer any questions if needed.

There will be a request for a motion to adopt Ordinance O-10-25 after a second reading.

Ordinance O-11-25: First Reading

County Administrator, Matt Elberfeld read the title summary for Ordinance O-11-25, "An Ordinance of the Campbell County Fiscal Court amending Chapter 90 of the Code of Ordinances for Animals." Mr. Elberfeld explained this ordinance will primarily update sections 90.01 Definitions, 90.03 Vicious Animals, 90.09 Humane Treatment of Animals, and add sections 90.16 Animals and Livestock to Be Under Control, and 90.17 Cost of Care.

Animal Services Director, Lisa Krummen was present to answer any questions if needed.

There will be a request for a motion to adopt Ordinance O-11-25 after a second reading.

Resolution R-76-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-76-25, “A Resolution of the Campbell County Fiscal Court approving AJ Jolly Golf Course Rates for the 2026 Golf Season.” Mr. Elberfeld explained that the 2026 rates will remain unchanged from the 2025 season.

Motion was made to adopt Resolution R-76-25 by Commissioner Brian Painter, seconded by Commissioner Tom Lampe.

Commissioner Brian Painter commented it is a great deal for the quality of the golf course.

Commissioner Tom Lampe said it is a great value for the golf experience.

All voted “Aye” and Resolution R-76-25 passed.

Personnel

Resolution R-77-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-77-25, “A Resolution of the Campbell County Fiscal Court authorizing the creation of a full time Public Works Director position, appointing Road Supervisor Luke Mantle to the position, and authorizing corresponding amendments to the “Authorized Position Lists” of the Campbell County Administrative Code.”

Motion was made to adopt Resolution R-77-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-77-25 passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make a hiring recommendation for a full-time Road Supervisor to fill the vacancy resulting from Luke Mantle’s promotion.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

County Attorney’s Report

County Attorney Steve Franzen said he is going to miss Assistant County Attorney, Bob List who is a dear friend and an invaluable asset to Campbell County.

County Commissioners' Report

Commissioner Geoff Besecker extended gratitude to the Campbell County Historical and Genealogical Society, Steve Battistone, Mark Thomas, and the entire team for their work to beautify downtown Alexandria in front of the Court House with the fifth annual Christmas Trees of Honor and Remembrance display. This event honors and remembers those who have passed away and helps the Society raise funds for its planned relocation to better share the history of Campbell County. Commissioner Besecker also thanked Facilities and Fleet Director, Mike Braun and his crew for their hard work setting up the Christmas Trees.

Commissioner Tom Lampe echoed what Commissioner Besecker said. He also thanked Road Supervisor, Luke Mantle and the Road Department for their excellent work clearing the roads due to the snowstorm.

Judge/Executive, Steve Pendery said he was grateful for the condition of the roads and he thanked the Road Department for their overnight efforts.

County Judge/Executive's Report

Judge/Executive, Steve Pendery made the following announcements:

Holiday Lights Recycling

Solid Waste is collecting holiday string lights at six locations through February 1, 2026. Drop off locations include:

- Campbell County Administration Building, 1098 Monmouth Street, Newport
- Campbell County Clerk's Office, 8330 W Main Street, Alexandria
- Campbell County Public Library at all four branches: Alexandria, Cold Spring, Fort Thomas, Newport

Commissioner Geoff Besecker commented that when he started to decorate for the Christmas Season, his lights didn't work, and he was able to recycle last year's lights.

Holiday Tree Recycling

Recycle your Christmas Trees starting December 26, 2025 through mid-January. Solid Waste will accept unbagged and undecorated evergreen trees at Pendery Park during daylight hours. After collection, the Kentucky Department of Fish and Wildlife will repurpose the trees to create fish habitats in lakes across the Commonwealth.

Finance Director/Treasurer's Report

County Administrator, Matt Elberfeld presented the Finance Director/Treasurer's Report.

Motion

County Administrator, Matt Elberfeld read a motion to authorize the purchase of two inmate transport Ford Police Interceptor SUVs for the Campbell County Detention Center under State Master Agreement MA-758-2300000801 with Paul Miller Ford. Mr. Elberfeld explained that three quotes were requested and Paul

Miller Ford had the lowest bid of \$52,898 per vehicle with partition and rear seat upfitting. The total cost of \$105,796 was included in the Fiscal Year 2026 commissary vehicle budget.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize the Finance Director/Treasurer to open a bank account at US Bank to use for the payment of all administrative fees and claims related to employee medical benefits. Mr. Elberfeld explained these costs will need to be paid and tracked separately from other payroll expenses to ensure proper fiscal management of the internal service fund related to self-funded employee benefits.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Budget Transfers

County Administrator, Matt Elberfeld read a motion to approve Budget Transfers dated:

- November 30, 2025

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Interfund Transfers

County Administrator, Matt Elberfeld read a motion to approve Interfund Transfers dated:

- November 30, 2025

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order

County Administrator, Matt Elberfeld read a motion to approve Claims & Claims Paid per Standing Order dated:

- November 26, 2025
- December 3, 2025

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared to be appropriate.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

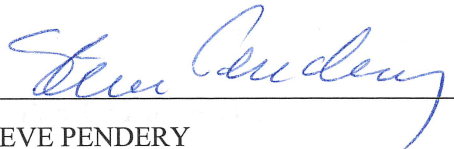
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting, seconded by Commissioner Brian Painter. All voted "Aye" and the meeting adjourned at 9:31 AM.

Attachments


- R-76-25: Approve AJ Jolly Golf Course rates for the 2026 Golf Season
- R-77-25: Create a full-time Public Works Director position, appoint Luke Mantle to the position, and further authorize corresponding amendments to the administrative code
- Budget Transfers: November 30, 2025
- Interfund Transfers: November 30, 2025
- Claims & Claims Paid per Standing Order:
 - November 26, 2025
 - December 3, 2025

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk