

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

November 19, 2025

The Campbell County Fiscal Court held a regular meeting on Wednesday, November 19, 2025 at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the meeting and broadcast it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Finance Director/Treasurer, Laura Lewis
Police Chief, Craig Sorrell

Regular Meeting

Judge/Executive, Steve Pendery convened the meeting at 5:30 PM.

Roll Call

Following roll call, a quorum was confirmed.

Minutes

Judge/Executive, Steve Pendery presented a motion to approve the minutes of the Special Mayor's Meeting on October 28, 2025 and the Regular Fiscal Court Meeting on November 5, 2025.

Motion was made to approve the minutes of the Special Mayor's Meeting on October 28, 2025 and the Regular Fiscal Court Meeting on November 5, 2025 by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

New Business

County Administrator, Matt Elberfeld presented new business.

Resolution R-74-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-74-25, "A Resolution of the Campbell County Fiscal Court approving and entering into an Interlocal Agreement for Animal Shelter Services with participating Campbell County Cities and authorizing the Judge/Executive to sign said Interlocal Agreement on behalf of the Fiscal Court."

Motion was made to adopt Resolution R-74-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-74-25 passed.

Motion

County Administrator, Matt Elberfeld presented a motion to authorize the Judge/Executive to enter into an Order of Affiliation with Campbell County LandSAR for the period January 1, 2026 through December 31, 2026.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

Motion

County Administrator, Matt Elberfeld presented a motion to authorize the Judge/Executive to enter into an Order of Affiliation with the Northern Kentucky Technical Rescue Team for the period January 1, 2026 through December 31, 2026.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Personnel***Executive Order***

County Administrator, Matt Elberfeld presented a motion to adopt the 2026 holiday schedule for employees of the Fiscal Court.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld presented a motion to advance Police Officer Daniel Bailey to Police Officer 7 in accordance with the current FOP working agreement effective November 20, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld presented a motion to appoint Judith Stevins as a full-time Senior Center & Wellness Assistant at the Campbell County Senior Center effective December 1, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Board Appointments

Executive Order

County Administrator, Matt Elberfeld presented a motion to reappoint Maggie Whitson and Joyce Hamberg to the Campbell County Cooperative Extension District Board for a three-year term effective January 1, 2026 through December 31, 2028.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

County Administrator’s Report

County Administrator Matt Elberfeld presented a report.

Motion

County Administrator, Matt Elberfeld presented a motion to authorize the Judge/Executive to execute a Memorandum of Understanding with the Northern Kentucky Water District (NKWD) for the Race Track Road Water Fill Station project. The not to exceed cost of \$180,400 is the construction cost (\$139,000) plus the estimated cost for NKWD supplied materials (\$25,000) plus a 10% contingency.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

County Commissioners’ Report

Commissioner Geoff Besecker noted the season of gratitude and expressed his hope that residents enjoy time with family, friends, and loved ones. Commissioner Besecker said he is blessed to work with the members of the Fiscal Court and appreciates them. He also wished everyone in Campbell County a Happy Thanksgiving.

Commissioner Tom Lampe also wished everyone in the community a Happy Thanksgiving.

Commissioner Brian Painter gave a report about the Northern Kentucky Chamber’s Eggs N’ Issues: Regional Economic Outlook for 2026 event that he attended. The guest speakers were Janet Harrah, Executive Director of Outreach and Senior Director, Center for Economic Analysis and Development, and Northern Kentucky University’s Julianne Dunn, Regional Executive, Cincinnati Branch, Federal Reserve Bank of Cleveland. Commissioner Painter summarized the presentation noting a forecast of gradual sustained growth without recession, inflation similar to what is being seen now, noting that the Northern Kentucky area lags behind in population increase affecting financial growth, and the tariff decision expected from the Supreme Court will have some bearing on how to move forward.

Judge/Executive, Steve Pendery commented that demographic trends will create challenges in 25 years because there will be more people retiring than people entering the workforce.

Judge/Executive's Report

Judge/Executive, Steve Pendery made the following announcements:

Holiday Lights Recycling Program

Solid Waste will be collecting holiday string lights at six different locations during the upcoming season starting December 1, 2025 through February 1, 2026. Drop off locations include:

- Campbell County Administration Building, 1098 Monmouth Street, Newport
- Campbell County Clerk's Office, 8330 W Main Street, Alexandria
- Campbell County Public Library at all four locations: Alexandria, Cold Spring, Fort Thomas, Newport

Finance Director/Treasurer's Report

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer's Report.

Resolution R-75-25

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-75-25, "A Resolution declaring county owned personal property as surplus and authorizing the County Finance Director/Treasurer to sell or otherwise dispose of such property."

Motion was made to adopt Resolution R-75-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-75-25 passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to award the upgrade of the Jail Main Security System project to Securitas Technology via cooperative purchasing through Sourcewell contract 20121024 at the recommendation of Jailer Jim Daley. Ms. Lewis explained this meets a critical need to update hardware, software, security licenses, cameras, and controls. Utilizing a national cooperative agreement under KRS 45A.300 provides the county access to experienced corrections facility vendors and the value of a competitively sourced agreement with lower administrative burden. This project was included in the FY 2026 budget and has an estimated total cost of \$838,965 with a 5% contingency recommendation included for electrical and additional equipment costs.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept the bid from GSF USA for janitorial services at the Campbell County Administration Building. Ms. Lewis explained that of the six bids received, GSF USA submitted the low bid of \$3,887 per month, or \$46,644 annually, which is included in the FY 2026 budget.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept the bid from Lonkard Construction for the Boyd Road Bridge Pedestrian Rail Improvements project. Ms. Lewis explained the bridge will be transformed from carrying vehicular traffic to strictly a pedestrian bridge. The low bid of \$282,705 is included in the FY 2026 budget.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept the bid from EnviroScience, Inc. for the AJ Jolly Park Lake Concrete Riser & Valve Improvements. Ms. Lewis explained this is per the recommendation of Verdantas.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for permission to bid the resurfacing of Clay Ridge, Skyline Drive, and Alexandria Pike East.

Motion was made by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for permission to bid swamp mats including any and all needed accessories. Ms. Lewis explained the mats are large timber pieces that enable access over unstable and/or saturated ground and will be used as part of the AJ Jolly Lake dredging process.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims & Claims Paid per Standing Order dated:

- November 7, 2025
- November 12, 2025
- November 19, 2025

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared to be appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

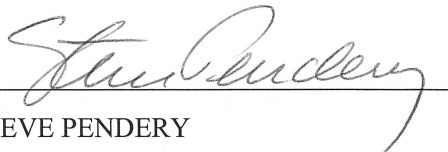
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting, Commissioner Brian Painter offered a second to the motion. All voted "Aye" and the meeting adjourned at 5:51 PM.


Attachments

- R-74-25: Enter into an Interlocal Agreement for Animal Shelter Services
- R-75-25: Declare certain county-owned personal property as surplus
- Claims & Claims Paid per Standing Order:
 - November 7, 2025
 - November 12, 2025
 - November 19, 2025

Approved:


STEVE PENDERY
Judge/Executive

Attest:


JANIE PATTERSON
Fiscal Court Clerk