

**CAMPBELL COUNTY, KENTUCKY
FISCAL COURT
MINUTES**

November 5, 2025

The Campbell County Fiscal Court held a regular meeting on Wednesday, November 5, 2025, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcast it on the Campbell Media Website.

Present:

Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Finance Director/Treasurer, Laura Lewis
Police Captain, Andrew Noyes
Fiscal Court Clerk, Janie Patterson

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on October 15, 2025.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on October 15, 2025 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

New Business

County Administrator, Matt Elberfeld presented new business.

Motion

County Administrator, Matt Elberfeld read a motion to approve a Memorandum of Understanding (MOU) between the Campbell County Fiscal Court and the Campbell County Conservancy to jointly establish and maintain natural surface educational walking trails within a specific and currently unused portion of Pendery Park. The MOU has been approved by the County Attorney's Office.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Personnel

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Brian DeWaine as a Police Officer Grade PO6 with the Campbell County Police Department effective November 6, 2025. Officer DeWaine is a lateral police officer hire and as such will be granted with 8 years, 9 months of service credit.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Katrina Friedrich as a full-time Housing Specialist in the Campbell County Housing Department effective November 9, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make a hiring recommendation for a full-time Administrative Assistant – Housing to fill the vacancy created by the appointment of Katrina Friedrich.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Jeffrey Barnes as a full-time Building Inspector I in the Campbell County Planning and Zoning Department effective November 20, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Andrew Temke from Road Maintenance Specialist Level II to Road Maintenance Specialist Level III in accordance with the current AFSCME working agreement effective November 30, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

County Administrator’s Report

County Administrator, Matt Elberfeld presented a report.

Executive Session

County Administrator, Matt Elberfeld requested a motion to meet in Executive Session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

Motion was made to enter into Executive Session by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion was made to come out of Executive Session by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Resolution R-73-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-73-25, “A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute a purchase and sale agreement for a parcel located at 1094 Race Track Road for the location of the Campbell County Public Safety Facility.”

Motion was made to adopt Resolution R-73-25 by Commissioner Geoff Besecker seconded by Judge/Executive, Steve Pendery. All voted “Aye” and Resolution R-73-25 passed.

County Commissioners’ Report

Commissioner Geoff Besecker said that he had attended The Halloween Event Spooktacular and it was well-attended and a huge success. Commissioner Besecker sent his condolences to the people and families impacted in the UPS plane crash that happened the day prior in Louisville, KY.

Finance Director/Treasurer's Report

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer's Report.

Resolution R-71-25

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-71-25, "A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute a Contract Amendment extending the time of Performance of the Contract for professional services with Atkins-Elrod & Associates."

Motion was made to adopt Resolution R-71-25 by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-71-25 passed.

Dennis Elrod was present to answer any questions.

Resolution R-72-25

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-72-25, "A Resolution adopting and approving the execution of a Rural Secondary Program Agreement between the Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid, for work to be done on Clay Ridge Road."

Motion was made to adopt Resolution R-72-25 by Commissioner Brian Painter seconded by Commissioner Tom Lampe. All voted "Aye" and Resolution R-72-25 passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for permission to purchase two 2.5-ton single axle trucks. The cost will be \$515,666.00 and is included in the FY 2026 budget.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for permission to bid slip repairs for Poplar Ridge and Steffen Road.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated:

- October 31, 2025

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated:

- October 31, 2025

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims & Claims Paid per Standing Order dated:

- October 17, 2025 (CDBG)
- October 22, 2025
- October 29, 2025
- November 1, 2025 (Employee Benefits)
- November 5, 2025

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies.

All voted “Aye” and the motion passed.

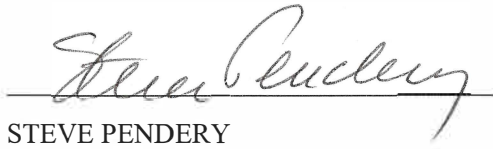
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Brian Painter made a motion to adjourn the meeting; Commissioner Geoff Besecker offered a second to the motion. All voted “Aye” and the meeting adjourned at 9:29 AM.

Attachments

- R-73-25: Execute a purchase and sale agreement for a parcel located at 1094 Race Track Road for the location of the Campbell County Public Safety Facility
- R-71-25: Extend the CDBG grant administrator contract with Atkins-Elrod & Associates
- R-72-25: Execute a Rural Secondary Program Agreement for Clay Ridge Road
- Budget Transfers: October 31, 2025
- Interfund Transfers: October 31, 2025
- Claims & Claims Paid per Standing Order:
 - October 17, 2025 (CDBG)
 - October 22, 2025
 - October 29, 2025
 - November 1, 2025 (Employee Benefits)
 - November 5, 2025

Approved:


STEVE PENDERY
Judge/Executive

Attest:


JANIE PATTERSON
Fiscal Court Clerk