

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

October 15, 2025

The Campbell County Fiscal Court held a regular meeting on Wednesday, October 15, 2025 at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the meeting and broadcast it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Police Chief, Craig Sorrell

Absent:

Finance Director/Treasurer, Laura Lewis

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 5:30 PM.

Roll Call

Following roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on October 1, 2025.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on October 1, 2025 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Guests

The ION Center

The ION Center Chief Programming Officer, Angie Teegarden, thanked the Fiscal Court for their support and for taking the time to recognize October as “Domestic Violence Awareness Month”. She said that anyone who is interested can visit and tour the ION Center anytime.

Judge/Executive, Steve Pendery thanked Ms. Teegarden for all that she and the ION Center does and presented her with a Proclamation declaring October 2025 as “Domestic Violence Awareness Month.”

Commissioner Geoff Besecker commented that he had recently toured the ION Center and that it was an eye-opening experience. Commissioner Besecker said it is impressive what they are able to do with a limited budget and their work is a labor of love.

Judge/Executive, Steve Pendery said information is available on the ION Center website and that free confidential support and services are offered for victims, survivors, and their families.

Old Business

County Administrator, Matt Elberfeld presented old business.

Ordinance O-09-25: Second Reading

County Administrator, Matt Elberfeld read the title summary for the second reading of Ordinance O-09-25, “An Ordinance of the Campbell County Fiscal Court amending Chapter 73 “Traffic Schedules” of the Campbell County Code of Ordinances to add stop signs on Clay Ridge Road and Pleasant Ridge Road.”

Motion was made to adopt Ordinance O-09-25 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Ordinance O-09-25 passed.

New Business

County Administrator, Matt Elberfeld presented new business.

Resolution R-63-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-63-25, “A Resolution of the Campbell County Fiscal Court amending the Campbell County Police Policy and Procedure Manual.”

Motion was made to adopt Resolution R-63-25 by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and Resolution R-63-25 passed.

Motion

County Administrator, Matt Elberfeld read a motion authorizing the Judge/Executive to execute a Trail Consultation Service Agreement with Cincinnati Off-Road Alliance to conduct a trail assessment and

design project at AJ Jolly Park. Mr. Elberfeld explained this project is included in the FY 2026 budget and the county will be reimbursed by meetNKY for the total project cost of \$25,000.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Tom Lampe.

Commissioner Brian Painter thanked Assistant County Administrator, Kim Serra for working with meetNKY for this grant.

All voted “Aye” and the motion passed.

Personnel

Human Resources Director, Ashley Murray was present to answer any questions.

County Administrator, Matt Elberfeld explained that the following Resolutions R-64-25 through R-68-25 are related to employee benefits and that moving forward benefits will go by a calendar year instead of a Fiscal Year.

Resolution R-64-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-64-25, “A Resolution of the Campbell County Fiscal Court authorizing an agreement to extend current plan and rates with Delta Dental to continue to provide dental insurance to eligible employees of the Campbell County Fiscal Court and Detention Center through the 2026 plan year.”

Motion was made to adopt Resolution R-64-25 by Judge/Executive, Steve Pendery seconded by Commissioner Brian Painter.

Commissioner Tom Lampe recused himself due to his employer’s business relationship with this company.

All voted “Aye” and Resolution R-64-25 passed.

Resolution R-65-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-65-25, “A Resolution of the Campbell County Fiscal Court authorizing an agreement to extend current plans and rates with American United Life Insurance Company, A OneAmerica Company (OneAmerica), to continue to provide group Term Life and Accidental Death and Dismemberment (AD&D) Insurance, and offer Voluntary Life and AD&D and voluntary Long-Term disability insurance to eligible employees of the Campbell County Fiscal Court and Detention Center through the 2026 plan year.”

Motion was made to adopt Resolution R-65-25 by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe recused himself due to his employer’s business relationship with this company.

All voted “Aye” and Resolution R-65-25 passed.

Resolution R-66-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-66-25, “A Resolution of the Campbell County Fiscal Court authorizing an agreement with National Vision Administrators to provide Vision Insurance to all eligible employees of the Campbell County Fiscal Court and Detention Center.”

Motion was made to adopt Resolution R-66-25 by Judge/Executive, Steve Pendery seconded by Commissioner Brian Painter.

Commissioner Tom Lampe recused himself due to his employer’s business relationship with this company.

All voted “Aye” and Resolution R-66-25 passed.

Resolution R-67-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-67-25, “A Resolution of the Campbell County Fiscal Court authorizing an agreement with Voya Financial, Inc. to provide Voluntary Critical Illness and Accident Insurance to all eligible employees of the Campbell County Fiscal Court and Detention Center.”

Motion was made to adopt Resolution R-67-25 by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe recused himself due to his employer’s business relationship with this company.

All voted “Aye” and Resolution R-67-25 passed.

Resolution R-68-25

County Administrator, Matt Elberfeld explained that the current health insurance market is not competitive and that the Fiscal Court only received two offers which were not very good. Mr. Elberfeld explained in depth why the Fiscal Court will be switching from fully insured to self-funded and that it is becoming uncommon for counties to remain fully funded and most are switching to self-funded. He said United Healthcare will still provide administrative support and employees should not notice significant changes.

County Administrator, Matt Elberfeld read the title summary for Resolution R-68-25, “A Resolution of the Campbell County Fiscal Court authorizing an agreement with United Healthcare to provide administrative services of group medical insurance offered to eligible employees of the Campbell County Fiscal Court and Detention Center.”

Motion was made to adopt Resolution R-68-25 by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe recused himself due to his employer’s business relationship with this company.

All voted “Aye” and Resolution R-68-25 passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Police Officer Samuel Broomall to Police Officer 4 in accordance with the current FOP working agreement effective October 6, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to accept the resignation of part time Senior Center Assistant Patricia Allen.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Resolution R-69-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-69-25, “A Resolution of the Campbell County Fiscal Court authorizing a change in status and title for the part-time Senior Center Assistant position to a full-time Senior Center and Wellness Assistant position and further authorizing corresponding amendments to the Administrative Code.”

Motion was made to adopt Resolution R-69-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-69-25 passed.

Motion

County Administrator, Matt Elberfeld read a motion to advertise, interview, and make a hiring recommendation for a full time Senior Center and Wellness Assistant.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Board Appointments

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Joe Klare as a Campbell County representative to fill a public seat on the Northern Kentucky Community Action Commission Board of Directors (NKCAC) for a four-year term effective October 27, 2025 through October 26, 2029.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

County Administrator's Report

Resolution R-70-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-70-25, "A Resolution of the Campbell County Fiscal Court approving and entering into an updated Interlocal Agreement for Animal Control Services with participating Campbell County cities and authorizing the Judge/Executive to sign said Interlocal Agreement on behalf of the Fiscal Court."

Motion was made to adopt Resolution R-70-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-70-25 passed.

Motion

County Administrator, Matt Elberfeld read a motion for permission to issue a Request for Proposals for an individual or firm to serve as a Construction Manager at Risk (CMAR) for the Campbell County Public Safety Building project.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Judge/Executive's Report

Judge/Executive, Steve Pendery made the following announcements:

Halloween Spooktacular Event

AJ Jolly Park will host the annual Halloween Spooktacular Event on Saturday, October 25 from 12:00 to 2:00 PM. Children 12 and under trick or treat along a friendly trail, and enjoy games, a bounce house, and a costume contest. A \$5 per vehicle donation is suggested. Additional information can be found by calling 859-547-3681 or by visiting www.ajjollypark.com.

AJ Jolly Park Campground

AJ Jolly Park Campground's last night of camping will be Saturday, November 1. Come and enjoy the last weekend of the 2025 season.

Finance Director/Treasurer's Report

County Administrator, Matt Elberfeld presented the Finance Director/Treasurer's Report.

Motion

County Administrator, Matt Elberfeld requested a motion to grant staff permission to issue a request for proposals to replace the AJ Jolly Lake control valve. Mr. Elberfeld explained the valve, which is inspected and exercised annually, is original to dam construction in 1962 and is beyond its useful life. The awarded firm will perform the annual inspection and operate the valve after completion. The valve replacement is part of, and budgeted within, the spillway rehabilitation project in FY 2026.

Due to the technical aspect of this project, Sr. Project Manager Frank Twehues with Verdantas gave a brief presentation on the spillway valve. In order to dredge and make the improvements to the concrete riser the water level will need to be lowered, and the only way to do this is to open the valve. He explained it will take approximately three to four weeks to lower the lake water ten feet, and Verdantas wants the water elevation to stay at approximately 674 because that will hold a 100-year, six-hour duration storm event. As part of this project the valve will need replaced which will be slow meticulous work.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld requested a motion to grant staff permission to issue an invitation to bid the bridge on Boyd Road to be transformed from carrying vehicular traffic to strictly a pedestrian bridge.

Due to the technical aspect of this project, Sr. Project Manager Frank Twehues with Verdantas gave a brief presentation on how Verdantas is proposing to convert Boyd Road Bridge to a pedestrian bridge.

Mr. Elberfeld said that due to the feedback received, the bridge will be aesthetically pleasing. The design intent is to have safe pedestrian access to get to Clay Ridge Road.

Commissioner Geoff Besecker said he appreciates the conversations that have been had about this bridge.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld requested a motion to grant staff permission to issue an invitation to bid for contracted janitorial services for the Campbell County Administration Building at 1098 Monmouth Street. Mr. Elberfeld explained Janitorial Services were last bid in November 2022, and the current contract extension expires December 31, 2025. No subcontracting will be permitted. These professional services are included in the FY 2026 budget.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld requested a motion to accept the bid from Kremer Tree Service, LLC, for tree, brush, and stump removal.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order

County Administrator, Matt Elberfeld requested a motion to approve Claims & Claims Paid per Standing Order dated:

- October 8, 2025
- October 15, 2025

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared to be appropriate.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

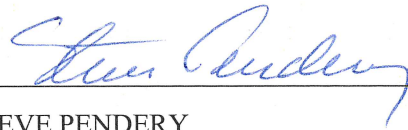
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion. All voted “Aye” and the meeting adjourned at 6:34 PM.

Attachments

- O-09-25: Add stop signs on Clay Ridge Road and Pleasant Ridge Road
- R-63-25: Amend the Campbell County Police Policy and Procedure Manual
- R-64-25: Extend current plans and rates with Delta Dental
- R-65-25: Extend current plans and rates with OneAmerica
- R-66-25: Authorize an agreement with National Vision Administrators to offer group vision insurance
- R-67-25: Authorize an agreement with Voya Financial, Inc to offer voluntary Critical Illness & Accident Insurance
- R-68-25: Authorize an agreement with United Healthcare to administer group medical insurance
- R-69-25: Adopt a full time Senior Center and Wellness Assistant position and authorize corresponding amendments to the Administrative Code
- R-70-25: Enter into an updated Interlocal Agreement for Animal Control Services
- Claims & Claims Paid per Standing Order:
 - October 8, 2025
 - October 15, 2025

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk