

**CAMPBELL COUNTY, KENTUCKY
FISCAL COURT
MINUTES**

October 1, 2025

The Campbell County Fiscal Court held a regular meeting on Wednesday, October 1, 2025, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcast it on the Campbell Media Website.

Present:

Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Finance Director/Treasurer, Laura Lewis
Police Chief, Craig Sorrell
Fiscal Court Clerk, Janie Patterson

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on September 17, 2025.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on September 17, 2025 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Guests

OEM Deputy Director, Greg Buckler, Awarded 2025 Kentucky Deputy Director of the Year

Judge/Executive, Steve Pendery presented the Office of Emergency Management Deputy Director, Greg Buckler with a Citation of Achievement for recently being named the 2025 Kentucky Office of Emergency Management Deputy Director of the Year. Judge Pendery highlighted some of Mr. Buckler's many accomplishments and achievements in public service both locally and statewide. Judge Pendery said Mr. Buckler is known for his steady leadership, integrity, and dedication to helping others.

Police Chief Craig Sorrell commented on various positions that Deputy Director Buckler has held over his career which include Jailer, Deputy, Firefighter, City Police Officer, and Fire Chief for two different departments.

Promote Andrew Noyes to the position of Captain in the Campbell County Police Department

Judge/Executive, Steve Pendery administered the Oath of Office to Police Sergeant Andrew Noyes for his promotion to the position of Captain in the Campbell County Police Department.

Police Chief Craig Sorrell introduced Andrew Noyes and gave a brief explanation of his background. Chief Sorrell said Mr. Noyes had excelled and earned the promotion and it is very much deserved. Chief Sorrell said Mr. Noyes will be taking over the Bureau of Administration.

Promote Adam Latham to the position of Sergeant in the Campbell County Police Department

Police Chief Craig Sorrell introduced Mr. Latham and gave a brief explanation of his background and said he joined in 2014. Chief Sorrell said Mr. Latham was instrumental in the redesign of their vehicles, and he is going to add value to the agency and leadership, and that they are proud to have him as Sergeant.

Judge/Executive, Steve Pendery administered the Oath of Office to Police Officer Adam Latham for his promotion to the position of Sergeant in the Campbell County Police Department.

Chief Sorrell explained that the state now requires the Oath of Office administered to Police Departments to include the language, "I further swear or affirm that I will endeavor, to the best of my ability, to detect and prosecute all gamblers and others violating the laws against gaming, so help me God."

Judge Pendery thanked and congratulated both men on their promotions and said the Campbell County Fiscal Court offers them their support.

Recognition of Citizens/Public Officials

Campbell County resident, Mike Mason approached the Fiscal Court and said he has been in contact with Finance Director/Treasurer, Laura Lewis, who has been answering and providing in-depth explanations to the previous questions that he brought before the Fiscal Court on September 3, 2025. Mr. Mason brought

more budget questions before the Fiscal Court and Judge/Executive, Steve Pendery, County Administrator, Matt Elberfeld, and Finance Director/Treasurer, Laura Lewis offered explanations.

New Business

County Administrator, Matt Elberfeld presented new business.

Ordinance O-09-25: First Reading

County Administrator, Matt Elberfeld read the title summary for Ordinance O-09-25, “An Ordinance of the Campbell County Fiscal Court amending Chapter 73 “Traffic Schedules” of the Campbell County Code of Ordinances to add stop signs on Clay Ridge Road and Pleasant Ridge Road.”

There will be a request for a motion to adopt Ordinance O-09-25 after a second reading.

Resolution R-61-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-61-25, “A Resolution of the Campbell County Fiscal Court amending the Campbell County Police Policy and Procedure Manual, Merit Board Rules and Regulations, Chapter 2.5 Chief Selection.”

Motion was made to adopt Resolution R-61-25 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-61-25 passed.

Motion

County Administrator, Matt Elberfeld read a motion authorizing staff to apply and execute all necessary documents for an Environmental Stewardship Project Grant offered by the UK Cooperative Extension Services – Campbell County. Mr. Elberfeld explained the project grant will provide funds for collection containers and proper recycling of e-cigarettes, or vapes, collected through participating K-12 schools during the 2025-2026 academic year.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Personnel

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Police Sergeant Andrew Noyes to the position of Captain in the Campbell County Police Department effective October 5, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Police Officer Adam Latham to the position of Sergeant in the Campbell County Police Department effective October 5, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Board Appointments

Executive Order

County Administrator, Matt Elberfeld read a motion to recommend to the Kentucky Department for Public Health the reappointment of Judith Harrer, RPh, PhD (Pharmacist-Chair), Mark Schroer, MD (Physician), Michael Schafer, MD (Physician), and Daniel Sheridan, DMD (Dentist), to serve on the Campbell County Local Board of Health for a two-year term effective January 1, 2026 through December 31, 2027.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

County Attorney’s Report

County Attorney Steve Franzen did not have a report but commented that the police, fire, and emergency teams spend a lot of time preparing, and he wanted to point out that in the event of a life-or-death situation our personnel are well prepared.

County Commissioners’ Report

Commissioner Geoff Besecker thanked all of the county workers who participated in the successful county cleanup event and stated that it was a tremendous logistics operation and well received by many residents. Commissioner Besecker thanked Solid Waste Coordinator, Megan Clere Abrams, for organizing the event.

Commissioner Brian Painter thanked all the staff who participated in the Senior Picnic which accommodated, fed, and entertained approximately 650 seniors. He thanked Facilities & Fleet Director, Mike Braun and his crew for all their hard work and commented that the place was sparkling. Commissioner Painter thanked Campbell Media for filming a promotional video which received a lot of views. He said senior citizens are an important part of the community.

Commissioner Tom Lampe said he was absent for the senior picnic due to traveling with family but wanted to thank the Senior Center staff who did a fantastic job.

Judge/Executive’s Report

Judge/Executive, Steve Pendery said the Senior Picnic is a well-oiled machine and dozens of employees are required to pull it off. Judge Pendery said the event is very much enjoyed and participants are very complimentary.

Finance Director/Treasurer's Report

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer's Report.

Resolution R-62-25

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-62-25, "A Resolution of the Campbell County Fiscal Court authorizing the Campbell County Judge/Executive to execute a contract with the Campbell County Board of Education for Fiscal Year 2026 for the provision of bus transportation for parochial school students."

Ms. Lewis explained the monthly installment cost will be \$47,082.85 for the contract from October 2025 to June 2026. Finance staff will seek reimbursement from the Kentucky Transportation Cabinet (KYTC) for school year 2025-2026 when the funding notice is released. The county received a 100% reimbursement for the prior school year's cost in September 2024 from KYTC. Total costs per pupil decreased by \$83 in the prior school year. Rider trips for both public and nonpublic students increased to pre-pandemic levels of the 2017-2018 school year and caused the increase in the reimbursement amount. Parochial students represented 11.2% or 401 units of the total 3,574 units of service provided by the district.

Motion was made to adopt Resolution R-62-25 by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-62-25 passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for authorization for Jailer Jim Daley to negotiate final terms for the inmate medical services contract with Southern Health Partners with an annual base cost of \$2.2 million, with renewal options for future periods. Ms. Lewis explained the county is required to provide professional medical services for basic healthcare needs to the inmate population in the Detention Center. After a review of submissions received in the September 2025 request for proposals, SHP was identified as the best transition partner for the cost of services for the time available. The current medical contract with QCC will terminate on October 11, 2025 and the SHP contract will begin on October 12, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept the bid from Jack Gemmer and Sons, Inc., for the AJ Jolly Public Water Connection Project. Ms. Lewis explained the completion of this backup line before work begins on the AJ Jolly Dam Spillway or dredging of AJ Jolly Lake is critical to ensuring the high quality of water used for golf course irrigation. The low bid of \$177,180, which is within the engineering cost estimate, is included in the FY26 budget.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to authorize Judge/Executive, Steve Pendery to execute a Water Main Extension Agreement with the Northern Kentucky Water District (NKWD). Ms. Lewis explained the NKWD is reimbursing the County \$38,975 towards the AJ Jolly Golf Course Irrigation Backup/Eagle View main extension project, which represents 50% of the cost of upsizing the main to 8 inches. The County Attorney's Office has reviewed and approved the agreement.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to submit the RS-FLEX Program Recommendation to resurface Clay Ridge Road.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated:

- September 30, 2025

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated:

- September 30, 2025

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Claims & Claims Paid per Standing Order

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims & Claims Paid per Standing Order dated:

- September 24, 2025
- October 1, 2025
- October 2, 2025 (Employee Benefits)

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies.

All voted "Aye" and the motion passed.

Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion. All voted "Aye" and the meeting adjourned at 9:55 AM.

Attachments

- R-61-25: Amend the Police Policy and Procedure Manual Merit Board Rules and Regulations
- R-62-25: Execute a contract for the provision of bus transportation for parochial school students
- Budget Transfers: September 30, 2025
- Interfund Transfers: September 30, 2025
- Claims & Claims Paid per Standing Order:
 - September 24, 2025
 - October 1, 2025
 - October 2, 2025 (Employee Benefits)

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk