

Campbell County Distribution Management Plan

October 2025



OFFICE OF EMERGENCY
MANAGEMENT
CAMPBELL COUNTY | KY

Campbell County Commodity Distribution Plan

Version: – October 2025

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1. General Information

- **County:** Campbell County, Kentucky
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 - **Secondary Operations Manager:** Mike Ward, Response Officer, Campbell County OEM
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2. Purpose

This plan provides a structured framework for the **receipt, staging, and distribution of life-sustaining commodities** following disasters in Campbell County. It defines responsibilities, staging sites, distribution methods, and partner roles to ensure residents receive timely access to meals, water, and mass care supplies until normal supply chains are restored.

3. Scope

This plan applies **countywide** and addresses the following:

- **County Staging Area (CSA):** One primary and one alternate site.
- **Primary C-POD:** A large-capacity central site.
- **Secondary C-PODs:** Smaller sites in rural/unincorporated areas.
- **Direct Distribution:** Support for homebound or inaccessible populations.

The plan integrates county government, OEM, fire/rescue, law enforcement, public works, NGOs (e.g., American Red Cross, Salvation Army), VOADs, and faith-based partners.

4. Planning Assumptions

1. Local/regional supply chains may be disrupted for **48–72 hours**.
2. County must sustain **immediate needs for 72 hours** before State resupply is available.
3. Staffing for distribution is primarily a **county responsibility**, supplemented by mutual aid, VOADs, or volunteers.
4. Donations management will be conducted separately from emergency commodity distribution (per the **Campbell County Donations Management Plan**).

5. Requirements Defining

- **Most Catastrophic Hazard:** Ohio River flooding with prolonged regional power outage.
 - Impact: ~28,000 residents affected.
 - Requirements (72 hrs): 168,000 meals; 252,000 liters water; 2,500 cots; 5,000 blankets; 250 infant/toddler kits; 375 pet kits.
- **Most Probable Hazard:** Flash flooding or severe ice storm.
 - Impact: ~4,700 residents affected.
 - Requirements (72 hrs): 28,200 meals; 42,300 liters water; 500 cots; 1,000 blankets; 50 infant/toddler kits; 75 pet kits.

6. Resource Ordering

- **Acquisition:** Internal stock (limited), NGO partners, local vendor contracts, and State support via KYEM.

- **Management:** OEM Logistics Chief coordinates county assets with State requests.
- **Current Stock on Hand:** ~500 MREs, 1,000 liters bottled water, 100 cots, 200 blankets.

Consideration: Specific vendor/supplier information (e.g., Sysco Foods, regional water bottlers, fuel providers) should be catalogued in an appendix. This will help stakeholders identify potential gaps if multiple agencies rely on the same suppliers during a regional event.

7. Personnel and Partnerships

- **County Partners:** Road Department, Public Works, local mayors, Northern KY Health Department.
 - **NGOs/VOADs:** Salvation Army, American Red Cross, and local faith-based organizations.
 - **Regular VOAD Partners:** [Insert list of specific VOADs regularly engaged in Campbell County].
 - **Contracts:** Local bottled water suppliers, Sysco Foods, regional fuel vendors.
 - **Donations Management:** Guided by the **Campbell County Donations Management Plan (2015, under revision)**.
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8. County Staging Area (CSA)

- **Primary CSA:** Campbell County Fire Training Center, Highland Heights.
 - Capacity: ~8,000 sq. ft warehouse, 10–12 trailer spaces.
 - Equipment: 1 forklift, 2 pallet jacks.
 - Security: Law enforcement presence + fencing.
- **Alternate CSA:** Alexandria Fairgrounds (open-air staging capacity).

Triggers for CSA Activation:

- Large-scale disaster with projected disruption beyond 48 hrs.
- Arrival of State/Federal commodities for county-level staging.
- Local supply exhaustion requiring sustained distribution operations.

Consideration: Evaluate the operational feasibility of **co-locating the CSA with the primary C-POD**. CSA throughput requires tractor-trailer access and staging, which may conflict with high-volume public vehicle traffic during POD operations. Alternate configurations or traffic flow plans may be required.

9. Community Points of Distribution (C-PODs)

- **Primary C-POD:** Campbell County Fire Training Center (Type II, ~1,000 persons/day).
 - **Secondary C-PODs:** Alexandria Fairgrounds, Silver Grove Community Center.
 - **Throughput Capacity:** ~1,200 vehicles/hour.
 - **Security/Safety:** Local law enforcement supported by OEM Safety Officer.
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10. Distribution Methods

- **Primary Method:** Drive-through C-PODs.
 - **Secondary Method:** Walk-up distribution (Newport, Dayton, and dense housing areas).
 - **Direct Delivery:** Nursing homes, assisted living facilities, and homebound populations identified by Senior & Wellness Center and NKY Health Department.
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11. Commodity Inventory Management

- **Tracking:** Paper logs at CSA/C-PODs with twice-daily uploads into WebEOC/Survey123.
 - **Metrics:** Received, distributed, on-hand, burn rate.
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12. Transportation

- **Internal Assets:** OEM trucks, County Road Department vehicles, contracted rentals.
 - **Key MSRs:** I-471, I-275, US-27 corridor, KY-9 (AA Highway).
 - **State Support Area (SSA) Pick-Up:** Frankfort or Louisville SSA (~150 miles).
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13. Demobilization & Transition

- **Transition Phase (Day 7–10):** Shift from shelf-stable PODs to hot meal feeding (ARC, Salvation Army, churches).
 - **Demobilization:** Inventory reconciliation, site cleanup, asset return.
 - **Closure Triggers:** Power restoration, retail supply chain resumption, declining community demand.
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14. Appendices

- A. Bomb Threat Checklist
- B. Evacuation Maps (CSA/C-PODs)
- C. Headcount Sheets
- D. Inventory Tracking Forms
- E. Safety & Security Checklists
- F. Vendor/Supplier List (with cross-agency use noted)
- G. VOAD Partner Directory