

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

September 17, 2025

The Campbell County Fiscal Court held a regular meeting on Wednesday September 17, 2025 at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the meeting and broadcast it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Finance Director/Treasurer, Laura Lewis
Police Chief, Craig Sorrell
Fiscal Court Clerk, Janie Patterson

Absent:

County Commissioner, Tom Lampe

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 5:30 PM.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on September 3, 2025.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on September 3, 2025 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

New Business

County Administrator, Matt Elberfeld presented new business.

Motion

County Administrator, Matt Elberfeld read a motion of the Campbell County Fiscal Court authorizing the Judge/Executive to apply and execute all necessary documents for Environmental Stewardship Project Funding from the Campbell County Extension Service. Mr. Elberfeld explained that if awarded, the funding would be used to plant six new trees at Pendery Park. This is a 50/50 matching grant with the County's match achieved through in-kind labor and equipment costs.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

Personnel

Resolution R-60-25

County Administrator, Matt Elberfeld read the title summary for Resolution R-60-25, "A Resolution of the Campbell County Fiscal Court authorizing the Deputy Director – Housing to increase standard hours from 35 hours per week to 40 hours per week, appointing Housing Program Coordinator Brandi Fritsche to the Deputy Director – Housing position, and authorizing corresponding amendments to the "Authorized Position List" of the Campbell County Administrative Code.

Motion was made to adopt Resolution R-60-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-60-25 passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make a hiring recommendation for a full-time Housing Specialist.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to appoint Robert Tieman as a Parks & Recreation Maintenance Worker (PTNB) for the 2025 Facilities Maintenance, Parks and Golf season effective September 18, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Judge/Executive's Report

Judge/Executive, Steve Pendery made the following announcements:

Solid Waste Fall Cleanup Event

The Campbell County Solid Waste Fall Cleanup Event is scheduled for Friday, September 26th and Saturday, September 27th from 8:00 AM to 5:00 PM at three locations: Frederick's Landing in Wilder, Pendery Park in Melbourne, and Campbell County Road Department in Alexandria. Residents are encouraged to review the event flyer available at www.campbellcountky.gov for a list of accepted items and other event guidelines.

Community Yard Sale at AJ Jolly Park

Join us at AJ Jolly Park on Saturday, September 27th from 9:00 AM to 1:00 PM for the Community Yard Sale. Sellers can secure a spot by calling the park office at 859-547-3681.

Finance Director/Treasurer's Report

Finance Director/Treasurer, Laura Lewis, presented the Finance Director/Treasurer's Report.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept the bids for snow removal from Professional Lawn Care (North County) and Jackpots LLC (South County) for Fiscal Year 2026. Ms. Lewis said that both companies have provided services for Campbell County from Fiscal Year 2023 through Fiscal Year 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to reject all bids for the replacement of a large culvert with a bridge structure at AJ Jolly Park. This project will be re-bid in 2026.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Claims & Claims Paid per Standing Order

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims & Claims Paid per Standing Order dated:

- September 3, 2025 (Resolution R-59-25 Real Estate Transaction)
- September 10, 2025
- September 17, 2025

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared to be appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

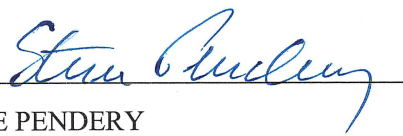
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion. All voted "Aye" and the meeting adjourned at 5:38 PM.

Attachments

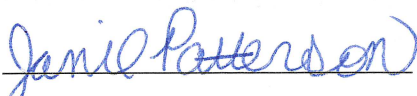
- R-60-25: Increase the standard hours of the Deputy Director – Housing, appoint Brandi Fritsche to the full-time Deputy Director – Housing, and make corresponding amendments to the Administrative Code Authorized Position List
- Claims & Claims Paid per Standing Order:
 - September 3, 2025 (Resolution R-59-25 Real Estate Transaction)
 - September 10, 2025
 - September 17, 2025

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk