

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

July 16, 2025

The Campbell County Fiscal Court held a regular meeting on Wednesday July 16, 2025 at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the meeting and broadcast it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Finance Director/Treasurer, Laura Lewis
Police Chief, Craig Sorrell
Fiscal Court Clerk, Janie Patterson

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 5:30 PM.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on June 18, 2025 and the Special Fiscal Court Meeting on June 30, 2025.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on June 18, 2025 and the Special Fiscal Court Meeting on June 30, 2025 by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

Guests

Swearing-in of Police Officer Daniel Bailey

Police Chief, Craig Sorrell introduced Daniel Bailey and gave a brief explanation of his background.

Judge/Executive, Steve Pendery administered the Oath of Office to Daniel Bailey.

Judge Pendery congratulated and thanked Police Officer Bailey and said that he and the Campbell County Fiscal Court offer him and the Police Department their support.

Police Department Retirement Recognition, Captain Thomas Nitschke

Police Chief, Craig Sorrell said Captain Thomas Nitschke had served with the Police Department for 23 years and gave a brief explanation of his career history.

Judge/Executive, Steve Pendery, on behalf of the Fiscal Court, congratulated Captain Nitschke for his retirement and presented him with a pocket watch as a token of appreciation. Judge Pendery said Campbell County has a high-quality Police Department and that he has never received a complaint.

Captain Thomas Nitschke thanked the Fiscal Court and his family for all of their support throughout his career.

Citation of Achievement Presented to Michelle Simon with the Cooperative Extension Service

Judge/Executive, Steve Pendery presented Campbell County Cooperative Extension Agent of Agriculture and Natural Resources, Michelle Simon, with a Citation of Achievement for her extraordinary leadership and unwavering commitment to Campbell County's farming community. Judge Pendery said the Fiscal Court extends its sincere appreciation for Ms. Simon's service, innovation, and the lasting impact that she continues to make in supporting the land, livestock, and the people of Campbell County.

Ms. Simon thanked the Fiscal Court and said she is thankful to serve her home County. She invited everyone to the Campbell County Extension Agriculture Complex Grand Opening and Ribbon Cutting on Friday, July 18, 2025.

New Business

County Administrator, Matt Elberfeld presented new business.

R-46-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-46-25, "A Resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute agreements with Towing and Recovery Operators: Dempsey Towing Inc., Seibert Auto Service Inc., Tylers Towing, Silver Grove Motors Inc., and Airport Towing."

Motion was made to adopt Resolution R-46-25 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-46-25 passed.

R-47-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-47-25, “A Resolution of the Campbell County Fiscal Court Amending the Campbell County Police Policy and Procedure Manual.”

Motion was made to adopt Resolution R-47-25 by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and Resolution R-47-25 passed.

Personnel

Executive Order

County Administrator, Matt Elberfeld read a motion to enter into a contract with Daniel Delaney to provide School Resource Officer services for the 2025 – 2026 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to enter into a contract with David Fillhardt to provide School Resource Officer services for the 2025 – 2026 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to enter into a contract with Jeremy Newberry to provide School Resource Officer services for the 2025 – 2026 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to enter into a contract with Aaron Beighle to provide School Resource Officer services for the 2025 – 2026 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to enter into a contract with Douglas Bryant to provide School Resource Officer services for the 2025 – 2026 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to enter into a contract with Amber Conrad to provide School Resource Officer services for the 2025 – 2026 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to enter into a contract with Thomas Lakes to provide Police Officer services for the 2026 Fiscal Year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint the following seasonal employees for the 2025 Facilities Maintenance, Parks and Golf season effective July 17, 2025.

- Aidan Schultz, Parks & Recreation Maintenance Worker (SBE), \$19.00 Rate/Hour
- Harrison Smith, Park Attendant (SBE), \$15.00 Rate/Hour

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Payton Fields as a full-time Animal Control Officer at Campbell County Animal Services effective July 27, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Kaya Hill as a full-time Animal Technician at Campbell County Animal Services effective July 27, 2025 to fill the vacancy created by the appointment of Payton Fields.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make a hiring recommendation for a full-time Kennel Technician to fill the vacancy created by the appointment of Kaya Hill.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Nicholas Johnson as a full-time Park Technician in the Campbell County Maintenance Department effective August 1, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Kimberly Phillips as a full-time Housing Inspector in the Campbell County Department of Housing effective August 4, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Larry Herbst to the full-time Road Maintenance Specialist Level I position at the Road Department effective August 11, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Tyler Jones to the full-time Road Maintenance Specialist Level I position at the Road Department effective August 11, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Board Appointments

Executive Order

County Administrator, Matt Elberfeld read a motion to reappoint Terri Bernstein to the Northern Kentucky Convention & Visitors Commission for a three-year term effective August 1, 2025 through July 31, 2028.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to reappoint Ken Lewis to the Northern Kentucky Convention & Visitors Commission for a three-year term effective August 1, 2025 through July 31, 2028.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to reappoint Douglas Wagner to the Northern Kentucky Water District Board of Commissions for a four-year term effective August 27, 2025 through August 26, 2029.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

County Administrator's Report

County Administrator, Matt Elberfeld presented a report.

R-48-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-48-25, "A Resolution of the Campbell County Fiscal Court requesting the Kentucky Transportation Cabinet promulgate a regulation prohibiting vehicles with increased dimensions from using Kentucky Route 547."

Motion was made to adopt Resolution R-48-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-48-25 passed.

Executive Session

County Administrator, Matt Elberfeld requested a motion to meet in Executive Session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

Motion was made to enter into Executive Session by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Motion was made to come out of Executive Session by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

County Commissioners' Report

Commissioner Geoff Besecker gave a report on a tour that he, Judge/Executive Steve Pendery, and Solid Waste Coordinator, Megan Clere-Abrams attended at the Rumpke Recycling Center in Cincinnati, Ohio. He also explained curbside recycling opportunities, including the Hefty Renew Program that are available

to all Campbell County residents including in unincorporated areas. He encouraged residents that if they have any questions or want to learn more, to contact Solid Waste Coordinator, Megan Clere-Abrams and she can explain how to get started. He said there are 400 similar recycling centers nationwide but that the Rumpke site they toured is the 4th largest in the country. Commissioner Besecker said the site processes 55 tons of recycled material every hour. Lithium-ion batteries are one of the things that should not be put in recycle bins because it disrupts operations and poses frequent fire hazards. He said the technology incorporated into waste is incredible. Commissioner Besecker thanked Ms. Clere-Abrams for organizing the tour.

Judge/Executive, Steve Pendery said he was astonished by the technology.

Commissioner Brian Painter encouraged people to attend Campbell County Extension Agriculture Center Grand Opening and Ribbon Cutting on Friday, July 18th and the Campbell County Farm Tour on Saturday, July 19th.

Judge/Executive's Report

Judge/Executive, Steve Pendery gave the following announcement:

AJ Jolly Park Upcoming Events

Join us for our upcoming events at AJ Jolly Park. Jolly Thursdays will feature a Foam-tastic Party on July 17th at 10:00 AM, and Honey Hill Farm Mobile Petting Zoo on July 24th at 10:00 AM. Festival on the Lake, the Parks biggest event of the year, will be on Saturday, August 16th from 4:00 – 11:00 PM. Music will be provided by Doghouse, Motown Sounds of Touch, Borderline 360, and the Mill Creek Band. For additional information please visit www.ajjollypark.com.

Finance Director/Treasurer's Report

Finance Director/Treasurer, Laura Lewis, presented the Finance Director/Treasurer's Report.

R-49-25 Resolution

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-49-25, "A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute any grant contract documents related to a Rescue Aid Program Grant with the Kentucky Division of Emergency Management for the Campbell County LandSAR Team." Ms. Lewis stated the estimated cost of the Polaris ATV is \$27,000 and the local match estimate is \$5,400 with an expected 80/20 split. The local match was included in the Fiscal Year 2026 budget.

Motion was made to adopt Resolution R-49-25 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-49-25 passed.

R-50-25 Resolution

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-50-25, “A Resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a contract with the Ohio-Kentucky-Indiana (OKI) Regional Council of Governments to provide Regional Planning services for Fiscal Year 2026.”

Motion was made to adopt Resolution R-50-25 by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and Resolution R-50-25 passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to renew the service agreement with the communications firm Cerkl for a period of two years, effective July 1, 2025 at an annual cost of \$10,510. Ms. Lewis stated the Cerkl communications platform has been used by staff since 2019 for both internal staff communications and external resident/business owner communications.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to approve a change order of \$13,182.50 for the Plum Creek Bridge Replacement Project. Ms. Lewis stated the original bid from Todd Johnson Contracting was \$314,398.79 and the change order brings the total project cost to \$327,581.29. The change order was included in the Fiscal Year 2026 budget.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for permission to authorize staff to issue an invitation to bid the resurfacing and crack sealing of the existing tennis courts at AJ Jolly Park. Ms. Lewis stated the surface will be re-striped for two tennis courts and two pickleball courts with new nets. The cost of the project is estimated at \$75,000 and is included in the Fiscal Year 2026 budget.

Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for permission to authorize staff to issue an invitation to bid the replacement of the entire bridge structure, KYTC 019C00006N, on Lower Tug Fork at KY 547, and Four-Mile Road.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept bid from Scherzinger Drilling Company for Slip Repairs on Marie Drive and Fender Road.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept bid from Jefferson Contracting LLC for drainage and concrete panel improvements on Cabin Creek Drive East.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims & Claims Paid per Standing Order dated:

- July 9, 2025
- July 11, 2025 (Employee Benefits Claims)
- July 16, 2025

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared to be appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies.

All voted “Aye” and the motion passed.

Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Judge/Executive, Steve Pendery offered a second to the motion. All voted “Aye” and the meeting adjourned at 6:51 PM.

Attachments

- R-46-25: Execute agreements with Towing and Recovery Operators
- R-47-25: Amend the Campbell County Police Policy and Procedure Manual
- R-48-25: Request the Kentucky Transportation Cabinet promulgate a regulation prohibiting vehicles with increased dimensions from using Kentucky Route 547
- R-49-25: Execute any grant contract documents for equipment to improve LANDSAR team response time
- R-50-25: Execute a contract with OKI Regional Council of Governments to provide regional planning services
- Budget Transfers:
 - June 30, 2025
 - July 1, 2025
- Interfund Transfers:
 - July 1, 2025
- Claims & Claims Paid per Standing Order:
 - July 9, 2025
 - July 11, 2025 (Employee Benefits Claims)
 - July 16, 2025

Approved:

 DJE for

STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk