

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

May 7, 2025

The Campbell County Fiscal Court held a regular meeting on Wednesday, May 7, 2025, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcast it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Assistant County Administrator, Justin Otto
Finance Director/Treasurer, Laura Lewis
Police Chief, Craig Sorrell
Human Resources Director, Ashley Murray
Road Department Director, Luke Mantle
Fiscal Court Clerk, Janie Patterson

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on April 16, 2025 and the Special Mayor's Meeting on April 22, 2025.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on April 16, 2025 and the Special Mayor's Meeting on April 22, 2025 by Commissioner Brian Painter, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Guests

Swearing-in of Police Officer Wayne Herolaga

Police Chief, Craig Sorrell introduced Wayne Herolaga and gave a brief explanation of his background.

Judge/Executive, Steve Pendery administered the Oath of Office to Wayne Herolaga

Judge Pendery congratulated and thanked Officer Herolaga and said the Campbell County Fiscal Court offers him their support.

Gene Dobbs, 25 Years of Service to the Detention Center's GED program

Jailer Jim Daley recognized and honored Gene Dobbs for dedicating 25 years of service to the Detention Center's GED program. Campbell County's Detention Center was recognized for having the most GED graduates in the entire state of Kentucky, with approximately 100 inmates per year completing the program.

Mr. Dobbs thanked Jailer Daley and the Fiscal Court and said that he had enjoyed what he was doing. He said that over the years, several students had told him that earning their GED was the first positive thing that they had ever accomplished.

Kentucky Chapter of the American Public Works Association – National Public Works Week Proclamation

Judge/Executive, Steve Pendery presented members of the Kentucky Chapter of the American Public Works Association with a Proclamation recognizing May 18 through May 24, 2025 as National Public Works Week "People, Purpose, Presence."

Campbell County Road Supervisor, Luke Mantle, Road Department's Annual Update

Judge/Executive, Steve Pendery introduced Road Supervisor, Luke Mantle who gave an overview of the Campbell County Road Department and recapped the work that has been done over the past year.

Some of the highlights Mr. Mantle covered included: staff, equipment, road responsibly, bridge responsibility, current projects, and projects recently completed.

Mr. Mantle said the Road Department is responsible for: 188 road miles which is an estimated 300 lane miles, vegetation, 124 bridges, drainage, pothole repairs, 1,389 cross culverts, 2,000 tons of asphalt placement, 400 miles of ditches, concrete slab replacements, slip repairs, winter snow and ice control, and over 1,000 signs (875 posts). He said many of these signs need replacement due to fading, theft, or damage.

Mr. Mantle thanked Facilities and Fleet Director, Mike Braun, IT Director, Steve Penrod, and Finance/Director Treasurer, Laura Lewis. He also thanked the Fiscal Court for approving the funding needed.

The Campbell County Conservation District

The Campbell County Conservation District Board Supervisor, Kirt Hill stated the Conservation District's mission is to partner with citizens and private landowners as well as other organizations to promote the sustainability of the land, water, and other natural resources by encouraging the use of best management practices. They do this by providing expertise, and financial assistance, and by hosting educational programs. She briefly explained how Conservation Districts were founded in the 1940's due to the long-term economic and environmental impacts of the Dust Bowl and lack of conservation practices on land.

Ms. Hill highlighted the impact of conservation practices and conservation funding, and what the Conservation District does for the community which includes local cost-share programs, and educational outreach.

Judge/Executive, Steve Pendery presented the Conservation District representatives with a Proclamation which proclaimed April 27 through May 3, 2025, Soil and Water Stewardship Week.

Recognition of Citizens/Public Officials

Campbell County resident, Sue Neal told the Fiscal Court she had recently spoke with Commissioner Brian Painter and the Road Department Director, Luke Mantle and learned Cabin Creek is scheduled for repairs in the future. She said she probably didn't need to approach the Fiscal Court but had already told her community she would and wanted to follow-through. She also asked the Fiscal Court to deliver a message to the Kentucky Transportation Cabinet to focus on East Alexandria Pike which is a state-maintained road.

New Business

County Administrator, Matt Elberfeld presented new business.

O-03-25 Ordinance: First Reading

County Administrator, Matt Elberfeld read the title summary for the first reading of Ordinance O-03-25, "An Ordinance updating the Official County Maintained Road List in Campbell County, Kentucky Walnut Creek Drive." This ordinance amends the length of Walnut Creek Drive to approximately 1,100 feet.

There will be a request for a motion to adopt Ordinance O-03-25 after the second reading.

O-04-25 Ordinance: First Reading

County Administrator, Matt Elberfeld read the title summary for the first reading of Ordinance O-04-25, "An Ordinance of the Campbell County Fiscal Court amending Chapter 95 of the Code of Ordinance for Excavations of Streets and Sidewalks."

There will be a request for a motion to adopt Ordinance O-04-25 after the second reading.

R-21-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-21-25, “A Resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to renew an Agreement of Affiliation with the Greater Cincinnati Crime Stoppers.”

Motion was made to adopt Resolution R-21-25 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-21-25 passed.

R-22-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-22-25, “A Resolution of the Campbell County Fiscal Court authorizing KJR Real Estate LLC to be approved for the Property Assessment and Reassessment Moratorium Program.”

Motion was made to adopt Resolution R-22-25 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-22-25 passed.

R-23-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-23-25, “A Resolution of the Campbell County Fiscal Court approving the updated Northern Kentucky Solid Waste Management Area Cooperative Partner Agreement between Campbell, Boone, and Kenton Counties.”

Motion was made to adopt Resolution R-23-25 by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-23-25 passed.

Personnel***R-24-25 Resolution***

County Administrator, Matt Elberfeld read the title summary for Resolution R-24-25, “A Resolution of the Campbell County Fiscal Court authorizing renewal rates for the remainder of the 2025 calendar year with United Healthcare to provide medical insurance to eligible employees of the Fiscal Court and Detention Center.”

Motion was made to adopt Resolution R-24-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter.

Commissioner Tom Lampe recused himself due to his employer’s business relationship with this company

All voted “Aye” and Resolution R-24-25 passed.

R-25-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-25-25, “A Resolution of the Campbell County Fiscal Court authorizing Chard Snyder to serve as the third-party administrator of S125 Flexible Benefit, S223 Health Savings, and COBRA accounts for all eligible employees of the Fiscal Court and Detention Center.”

Motion was made to adopt Resolution R-25-25 by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter.

Commissioner Tom Lampe recused himself due to his employer's business relationship with this company

All voted "Aye" and Resolution R-25-25 passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Police Officer Michael Curtis to the position of Sergeant in the Campbell County Police Department effective May 11, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Police Officer Joshua Wilhoit to Police Officer 8 in accordance with the current FOP working agreement effective May 9, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Police Officer Amanda Bray to Police Officer 7 in accordance with the current FOP working agreement effective May 11, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to enter into a contract with Jeremy Newberry to provide School Resource Officer services for the remainder of the 2024-2025 School Year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Zachery Hertenberg as a Golf Course Attendant I (PTNB) for the 2025 Facilities Maintenance, Parks and Golf season effective May 8, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to accept the resignation of full-time Administrative Assistant – Planning & Zoning, Diane Brossart effective May 9, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview and make a hiring recommendation for a full-time Administrative Assistant – Planning & Zoning to fill the vacancy created by the resignation of Diane Brossart.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to accept the resignation of full-time Maintenance Technician, Andy Thomas effective May 5, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview and make a hiring recommendation for a full-time Maintenance Technician to fill the vacancy created by the resignation of Andy Thomas.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Board Appointments

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Kim Serra, Assistant County Administrator, to serve as the alternate for the Judge/ Executive on the Northern Kentucky Solid Waste Management Area Governing Body effective July 1, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Greg Fassler, Business Analyst, to serve as the alternate for the Solid Waste Coordinator on the Northern Kentucky Solid Waste Management Area Governing Body effective July 1, 2025.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to reappoint Timothy Brannock to the Cable Board for a three-year term effective July 1, 2025 through June 30, 2028.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to reappoint Lisa Cooper to the TANK Board of Directors for a four-year term beginning July 1, 2025 through June 30, 2029.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Commissioners’ Report

Commissioner Geoff Besecker recognized Teacher Appreciation Week. He thanked educators and teachers and said that from the bottom of his heart he appreciates them.

Judge/Executives Report

Judge/Executive, Steve Pendery gave the following two announcements:

1. The Solid Waste Spring Cleanup Event is scheduled for Friday, May 9th, and Saturday, May 10th, from 8:00 AM to 5:00 PM at the following locations:

- Frederick’s Landing Park – Wilder
- Pendery Park – Melbourne
- Campbell County Road Department – Alexandria

Electronics are now accepted at each location, with some limitations. Residents are encouraged to review the event flyer available on the Campbell County website for a full list of accepted items and other event guidelines.

2. AJ Jolly Park will be hosting a Community Yard Sale on Saturday, May 10th from 9:00 AM to 1:00 PM. Sellers can reserve a spot for \$20 by calling 859-547-3681.

Finance Director/Treasurer’s Report

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer’s Report.

R-26-25 Resolution

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-26-25, “A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to extend the contract with Rumpke of Kentucky Inc. to provide recyclables collection services at designation sites and trash disposal services for county cleanup events.”

Motion was made to adopt Resolution R-26-25 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter.

Commissioner Brian Painter commented that since the Solid Waste Coordinator, Megan Clere Abrams has come on board, Campbell County has cleaned up and now has very attractive recycling sites. He said he has utilized the free voucher program. He told Megan she is doing a great job and that he appreciates she has helped offer multiple opportunities for citizens to have free and low-cost disposal opportunities.

All voted “Aye” and Resolution R-26-25 passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated:

- April 30, 2025

Motion was made by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated:

- April 30, 2025

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims & Claims Paid per Standing Order dated:

- April 23, 2025
- April 30, 2025
- May 1, 2025 (Employee Benefits)
- May 7, 2025

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared to be appropriate.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies.

All voted "Aye" and the motion passed.

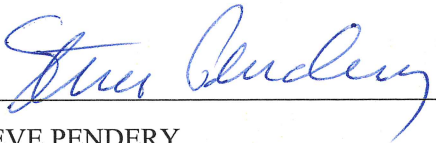
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Tom Lampe offered a second to the motion. All voted "Aye" and the meeting adjourned at 10:22 AM.

Attachments

- R-21-25: Renew an Agreement of Affiliation with the Greater Cincinnati Crime Stoppers
- R-22-25: Authorize KJR Real Estate LLC to be approved for the Property Assessment and Reassessment
- R-23-25: Approve the updated Northern Kentucky Solid Waste Management Area Partner Agreement
- R-24-25: Renew medical insurance with United Healthcare
- R-25-25: Renew services with Chard Snyder
- R-26-25: Extend the contracts with Rumpke for recyclables collection and trash disposal services
- Budget Transfers: April 30, 2025
- Interfund Transfers: April 30, 2025
- Claims & Claims Paid per Standing Order:
 - April 23, 2025
 - April 30, 2025
 - May 1, 2025 (Employee Benefits)
 - May 7, 2025

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk