

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT  
MINUTES**

**April 16, 2025**

The Campbell County Fiscal Court held a regular meeting on Wednesday, April 16, 2025, at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the meeting and broadcast it on the Campbell Media website.

**Present:**

County Judge/Executive, Steve Pendery  
County Commissioner, Geoff Besecker  
County Commissioner, Tom Lampe  
County Commissioner, Brian Painter  
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld  
Assistant County Administrator, Kim Serra  
Finance Director/Treasurer, Laura Lewis  
Police Chief, Craig Sorrell  
Fiscal Court Clerk, Janie Patterson

**Regular Meeting**

Judge/Executive, Steve Pendery called the meeting to order at 5:30 PM.

**Roll Call**

Following the roll call, a quorum was declared present.

**Minutes**

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on April 2, 2025.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on April 2, 2025 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

## **New Business**

County Administrator, Matt Elberfeld presented new business.

### ***R-17-25 Resolution***

County Administrator, Matt Elberfeld read the title summary for Resolution R-17-25, “A Resolution allocating Senior Citizens Payroll Tax Fund for Fiscal Year 2026.” The Senior Citizens payroll tax funds allocated will total \$757,070. Campbell County Senior Citizens incoming payroll tax funds will be allocated to the agencies serving older adults in the amount of \$316,070 in addition to \$406,000 for the Campbell County Senior Center and \$35,000 for the Senior Picnic.

Motion was made to adopt Resolution R-17-25 by Commissioner Geoff Besecker seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-17-25 passed.

### ***R-18-25 Resolution***

County Administrator, Matt Elberfeld read the title summary for Resolution R-18-25, “A Resolution allocating Mental Health/Intellectual Disabilities Payroll Tax Funds for Fiscal Year 2026.” The Mental Health/Intellectual Disabilities (MH/ID) payroll tax funds allocated will total \$1,512,365. Campbell County MH/ID incoming payroll tax funds will be allocated to the agencies serving the MH/ID population in the amount of \$1,102,365 in addition to \$410,000 as follows:

- Court Ordered Indigent Guardianship Evaluations: \$5,000
- Youth Services Officer: \$130,000
- NKY Office of Drug Control Policy/Hotline: \$200,000
- Human Services Administration: \$75,000

Motion was made to adopt Resolution R-18-25 by Commissioner Geoff Besecker seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-18-25 passed.

Judge/Executive, Steve Pendery asked Human Services Manager, Allyn Reinecke to give a brief explanation of what she does and how Campbell County partners with Boone and Kenton Counties to ensure better coverage for all the agencies under consideration.

Human Services Manager, Allyn Reinecke said that all three counties work together each year to put out a joint request for proposals. They get together and analyze the RFPs and go back to the agencies for feedback. They do site visits together every two years to audit client files and meet with their staff. It cuts down on the administrative burden for non-profits. Funds are given on a reimbursement basis, and agencies submit monthly reports to each of the three counties separately.

### ***Motion***

County Administrator, Matt Elberfeld read a motion to enter into contract addendum #3 with the Emergency Shelter of NKY (ESNKY) to update the per night reimbursement rate for winter overflow sheltering in Campbell County from \$1,428.57 per night to \$1,580.46 per night to reflect actual costs incurred due to a location change during the winter.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe.

Commissioner Tom Lampe commented that it was a much-needed service and it was wonderful that Campbell County was able to help, and that the Emergency Shelter of Northern Kentucky CEO, Kim Webb did a wonderful job.

All voted “Aye” and the motion passed.

### **County Administrator’s Report**

County Administrator, Matt Elberfeld presented a report.

#### ***R-19-25 Resolution***

County Administrator, Matt Elberfeld read the title summary for Resolution R-19-25, “A Resolution of the Campbell County Fiscal Court establishing school zone origins and termini for Reiley Elementary School.

Motion was made to adopt Resolution R-19-25 by Commissioner Tom Lampe seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-19-25 passed.

#### ***R-20-25 Resolution***

County Administrator, Matt Elberfeld read the title summary for Resolution R-20-25, “A Resolution of the Campbell County Fiscal Court establishing school zone origins and termini for Campbell County High School”.

Motion was made to adopt Resolution R-20-25 by Commissioner Geoff Besecker seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-20-25 passed.

### **County Commissioners’ Report**

Commissioner Geoff Besecker wished everyone a Happy Easter and said that he hoped it would be a wonderful season for families.

### **Judge/Executive’s Report**

Judge/Executive Steve Pendery gave the following announcements:

The main campground at AJ Jolly Park will open for the season on Friday, April 18th. Reservations can be made online at [ajjollypark.com](http://ajjollypark.com) or by calling the park Ranger Station at 859-653-4423.

No Attachments.

The Solid Waste Spring Cleanup Event is scheduled for Friday, May 9th, and Saturday, May 10th, from 8:00 AM to 5:00 PM at the following locations:

- Frederick's Landing Park – Wilder
- Pendery Park – Melbourne
- Campbell County Road Department – Alexandria

Electronics are now accepted at each location, with some limitations. Residents are encouraged to review the event flyer available at [www.campbellcountky.gov](http://www.campbellcountky.gov) for a full list of accepted items and other event guidelines.

### **Finance Director/Treasurer's Report**

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer's Report.

#### ***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion to authorize the Judge/Executive to execute a service agreement with Toshiba for copiers in the Human Resources and Planning & Zoning Departments. Ms. Lewis explained both of the current copiers in these departments are more than 5 years old and have reached the end of useful life. The current Human Resources copier has been retired by the vendor with no repair and maintenance parts available. The Planning & Zoning copier's lease has ended, and the county will receive a refund of \$156 when the current agreement terminates upon receipt of the machine.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

#### ***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion that Campbell County Fiscal Court utilize FY 2026 Kentucky Transportation Cabinet, Rural Secondary Flex Funds in the amount of \$181,600.00.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted "Aye" and the motion passed.

#### ***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion to accept the bid from TMS Construction Inc, for the reconstruction of Deer Run Road off of KY 915.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

#### ***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion for permission to participate in Campbell County, Boone County, and Kenton County combined bids for the following pieces of equipment and vehicles. Ms. Lewis said that Boone County will undergo the bid process.

- Truck – 2.5 Ton
- Truck – 1.5 Ton
- Compact tracked loader with attachments

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

### ***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion for permission to advertise to bid the following FY 2026 Road Department materials:

- Culvert Pipe
- Stone
- Hot/Cold Mix Asphalt
- Concrete
- Road Salt – Via reverse auction and/or solicitation of bids

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

### ***Claims & Claims per Standing Order Claims***

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims and Claims per Standing Order dated:

- April 9, 2025
- April 16, 2025

County Attorney, Steve Franzen commented he had reviewed the Claims, and had determined that everything appeared to be appropriate.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

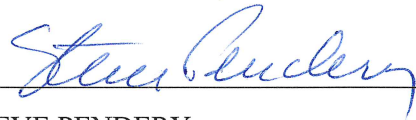
### **Adjournment**

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Tom Lampe offered a second to the motion. All voted “Aye” and the meeting adjourned at 5:52 PM

## Attachments

- R-17-25: Allocate Senior Citizens Payroll Tax Funds for FY 2026
- R-18-25: Allocate Mental Health/Intellectual Disabilities Payroll Tax Funds for FY 2026
- R-19-25: Establish school zone origins and termini for Reiley Elementary School
- R-20-25: Establish school zone origins and termini for Campbell County High School
- Claims & Claims per Standing Order:
  - April 9, 2025
  - April 16, 2025

Approved:



STEVE PENDERY

Judge/Executive

Attest:



JANIE PATTERSON

Fiscal Court Clerk