

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

April 2, 2025

The Campbell County Fiscal Court held a public hearing and a regular meeting on Wednesday, April 2, 2025, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcast it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Assistant County Administrator, Kim Serra
Finance Director/Treasurer, Laura Lewis
Police Chief, Craig Sorrell
Fiscal Court Clerk, Janie Patterson

Public Hearing

**Campbell County Department of Housing
Annual and Five-Year Plans**

Judge/Executive, Steve Pendery called the Public Hearing to order at 9:00 AM and Housing Director, Sarah Collins conducted the hearing.

The purpose of the hearing was to obtain public input on the Annual and Five-Year Plans for the Campbell County Housing Department. The plans had been available for public inspection since February 13, 2025.

Housing Director, Sarah Collins said the primary difference between the Five-Year Plan and prior plans is that the Housing Department has made project-based vouchers available for the future. The plans also talk about progress and goals.

Ms. Collins said the per unit cost went up 9.5 percent in the past year. The market is very expensive and there is not a lot of housing availability, she said this is a national problem.

Attorney Steve Franzen asked how many families are currently on the waitlist.

Ms. Collins said there were approximately 250 left after the most recent purge. The waitlist is structured by the date and time of application and local preferences.

Judge/Executive, Steve Pendery said he never worries because he knows the program is competently, aggressively, and properly looked after. He told Ms. Collins he really appreciated her report.

The Public Hearing was adjourned at 9:06 AM.

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:06 AM.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on March 19, 2025.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on March 19, 2025 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Guests

Andy Yeager, KYTC Rural Secondary Program Recommendations

Andy Yeager, with the Kentucky Transportation Cabinet (KYTC) presented the Rural Secondary Program recommendations for 2025 – 2026.

There is \$857,935 allotted to Campbell County for the Rural Secondary Road Projects, which is a 7 percent increase from last year. Of that, \$260,700 is set aside for maintenance and traffic which includes functions our crews do on a daily basis such as snow removal, slip repairs, culvert replacements, and pothole repairs. There is also \$214,484 set aside for flex funds, which the county has the option to utilize. County Administrative expenses are \$3,875. There is a free balance left over from last year, which leads to a total of \$469,066 for projects for this year.

Andy Yeager recommended resurfacing:

- Pond Creek Road (KY 1936) from Visalia Road to KY 536 for an estimated cost of \$89,730
- Persimmon Grove (KY 1121) from California Cross Road to KY 1996 for an estimated cost of \$332,460
- Stevens Branch (KY 1996) from KY 1121 to KY 10 for an estimated cost of \$79,760
- Kenton Station (KY 1936) from US 27 to Lees Road for an estimated cost of \$153,630

New Business

County Administrator, Matt Elberfeld presented new business.

R-13-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-13-25, “A Resolution to adopt the Annual and Five-Year Agency Plans for the Department of Housing.”

Motion was made to adopt Resolution R-13-25 by Commissioner Geoff Besecker seconded by Commissioner Tom Lampe.

Commissioner Geoff Besecker thanked Housing Director, Sarah Collins for her hard work and said her passion is a labor of love.

All voted “Aye” and Resolution R-13-25 passed.

R-14-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-14-25, “A Resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a contract with the Campbell County Fire Protection Association for FY 2026 Funding.”

Motion was made to adopt Resolution R-14-25 by Commissioner Geoff Besecker seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-14-25 passed.

Personnel

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Catherine Brown as a Park Attendant (SBE) for the 2025 Facilities Maintenance, Parks and Golf season effective April 3, 2025.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Police Officer Christopher Mullins to Police Officer 3 in accordance with the current FOP working agreement effective April 28, 2025.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Police Officer Kristen Fischer to Police Officer 5 in accordance with the current FOP working agreement effective April 30, 2025.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Police Officer Aaron Hanssen to Police Officer 5 in accordance with the current FOP working agreement effective April 30, 2025.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Board Appointments

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Anna Wright to the BE NKY Board of Directors for a three-year term effective March 1, 2025 through February 28, 2028.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Luke Woerner to the Campbell County Board of Assessment Appeals for a three-year term effective April 3, 2025 through April 2, 2028.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

County Administrator’s Report

County Administrator, Matt Elberfeld presented a report.

R-15-25 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-15-25, “A Resolution of the Campbell County Fiscal Court approving the relocation of the Campbell County Consolidated Dispatching Center from the Newport Municipal Complex to the Campbell County Public Safety Building.”

Motion was made to adopt Resolution R-15-25 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-15-25 passed.

Executive Session

County Administrator, Matt Elberfeld requested a motion to meet in Executive Session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

Motion was made to enter into Executive Session at 9:23 AM by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Motion was made to come out of Executive Session at 9:54 by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

County Commissioners’ Report

Commissioner Geoff Besecker said he had attended the Kentucky Magistrate and Commissioner Association Spring Conference. He thanked the Fiscal Court, and said he appreciated the opportunity to represent Campbell County. Commissioner Besecker said it was a great opportunity to network and discuss common issues and celebrations across the Commonwealth.

Finance Director/Treasurer’s Report

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer’s Report.

R-16-25 Resolution

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-16-25, “A Resolution of the Campbell County Fiscal Court requesting the Kentucky Transportation Cabinet to reimburse the Fiscal Court for transportation of non-public school students for the 2024 – 2025 school year.

Motion was made to adopt Resolution R-16-25 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-16-25 passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to authorize staff to purchase an Inmate TV System from West Pond Enterprises for the Campbell County Detention Center (CCDC). In July 2024, the CCDC requested permission to gather quotes for developing and installing an inmate TV system from the Fiscal Court after the RC Durr Foundation awarded a grant of \$50,000. Ms. Lewis explained that the CCDC staff worked on the project over several months and West Pond Enterprises has the appropriate product and experience. After extensive research, there were no other local vendors offering the product with a jail facility focus. The cost of the equipment is \$47,180.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to acknowledge that the Jailer’s proposed budget for Fiscal Year 2026 was submitted to the Fiscal Court by April 1, 2025 for inclusion in the County’s 2026 budget.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated:

- March 31, 2025

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated:

- March 31, 2025

Motion was made by Commissioner Geoff Besecker, seconded by seconded Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims per Standing Order

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims & Claims Paid per Standing Order dated:

- March 26, 2025
- April 2, 2025
- April 1, 2025 (Employee Benefits)

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared to be appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies.

All voted “Aye” and the motion passed.

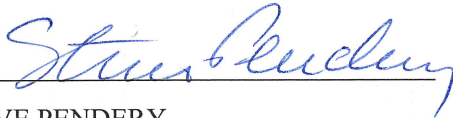
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion. All voted “Aye” and the meeting adjourned at 10:00 AM

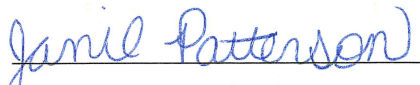
Attachments

- R-13-25: Adopt the Department of Housing Annual and Five-Year Plans
- R-14-25: Execute a contract with the Campbell County Fire Protection Association for FY 2026 funding
- R-15-25: Approve the relocation of the Campbell County Consolidated Dispatching Center
- R-16-25: Acknowledge that the Jailer submitted the Proposed Budget for FY 2026
- Budget Transfers: March 31, 2025
- Interfund Transfers: March 31, 2025
- Claims & Claims Paid per Standing Order:
 - March 26, 2025
 - April 2, 2025
 - April 1, 2025 (Employee Benefits)

Approved:


STEVE PENDERY
Judge/Executive

Attest:


JANIE PATTERSON
Fiscal Court Clerk