

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT  
MINUTES**

**December 18, 2024**

The Campbell County Fiscal Court held a regular meeting on Wednesday, December 18, 2024 at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the regular meeting and broadcast it on the Campbell Media website.

**Present:**

County Judge/Executive, Steve Pendery  
County Commissioner, Geoff Besecker  
County Commissioner, Tom Lampe  
County Commissioner, Brian Painter  
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld  
Assistant County Administrator, Kim Serra  
Assistant County Administrator, Justin Otto  
Finance Director/Treasurer, Laura Lewis  
Police Chief, Craig Sorrell  
Animal Services Director, Lisa Krummen  
Parks and Recreation Director, Larry Harrod  
Fiscal Court Clerk, Janie Patterson

**Regular Meeting**

Judge/Executive, Steve Pendery called the meeting to order at 5:30 PM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

**Roll Call**

Following the roll call, a quorum was declared present.

**Minutes**

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on December 4, 2024.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on December 4, 2024 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

## Guests

### *Larry Harrod, Parks and Recreation Director*

Parks and Recreation Director, Larry Harrod presented the annual Park Report for 2024.

Mr. Harrod said it was another strong year for Campbell County Parks, and the patronage was up. The campground experienced an increase in total camping reservations and camping revenue, watercraft rentals and sales at the Ranger Station grew, and season pass sales increased by 716 for a total of 4,240 season passes sold.

Jolly Thursday's had an average attendance of 222 people with a high of 481 people. Sun Valley Bluegrass Festival was a success with 848 paid admissions. The Festival on the Lake and the Halloween Spooktacular both saw large crowds again this year.

Mr. Harrod said the following projects were completed during the 2024 Park Season:

- Kayak self-service rental kiosk located at the new kayak dock near the dam at AJ Jolly Park (funding partner - meetNKY)  
Sales: \$3,199
- 15-slot kayak storage Unit at the front kayak dock at AJ Jolly Park (funding partner – meetNKY)  
Sales: \$1,900 (All slots rented)
- New ADA Accessible and Inclusive Playground with shade canopy installed at Pendery Park
- Shade canopies, benches, and fence installed at the ADA Accessible and Inclusive Playground at AJ Jolly Park
- Second dump station installed in the campground near the bathhouse
- Re-paved walking trail loop from park entrance to park exit at AJ Jolly Park
- New directional striping/parking at the entrance to AJ Jolly Park to enhance safety
- Addition of new road signage to direct patrons to large shelters along Racetrack Road
- Replaced signage at all the tee pads on the disc golf course
- Addition of a sidewalk and crosswalk to playground near the front of AJ Jolly Park
- Over-head storage area built in the Maintenance Shop at AJ Jolly Park
- Privacy landscaping at Site #77 at AJ Jolly Park
- Changing tables added to bathrooms at AJ Jolly Park
- Painting of wood storage building, playground equipment, and gates at AJ Jolly Park
- Redesigned AJ Jolly Park and campground map
- Additional bank fishing spots cleared along AJ Jolly Lake shoreline
- Re-paved trouble areas on the walking trail at Pendery Park
- Cleared areas along the river at Pendery Park to increase river front accessibility

Mr. Harrod said the following proposed projects for the 2025 Park Season include but are not limited to:

- Continue development and implement a lake restoration and management plan
- Construct new rentable shelter on the site of the old bathrooms, near the Ranger Station and accessible playground at AJ Jolly Park
- Repair and improve the ADA accessible fishing dock
- Continue improvements to existing camp sites at AJ Jolly Park
- Plan and coordinate the 2025 Park & Camping Events Calendar

Mr. Harrod thanked the patrons, the Jolly Community Development Council (CDC), the new CDC President, Jeff Baker, the Campbell County Maintenance Staff who does phenomenal work, and the Fiscal Court.

Commissioner Tom Lampe said he appreciates the collaboration among the Campbell County Departments. He thanked Director Harrod, Assistant County Administrator Kim Serra, and all the multiple departments for the continuous improvements of the park system and the increase in utilization.

Judge/Executive, Steve Pendery said the Jolly CDC deserved a round of applause for their talent and dedication and doing a fabulous job.

### **Old Business**

County Administrator, Matt Elberfeld presented old business.

#### ***O-12-24 Ordinance***

County Administrator, Matt Elberfeld read the title summary for the second reading of Ordinance O-12-24, “An Ordinance of the Campbell County Fiscal Court amending chapter 90 “Animals” of the Campbell County Code of Ordinances.”

Motion was made to adopt Ordinance O-12-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and Ordinance O-12-24 passed.

#### ***O-13-24 Ordinance***

County Administrator, Matt Elberfeld read the title summary for the second reading of Ordinance O-13-24, “An Ordinance updating the official zoning map for Unincorporated Campbell County to rezone approximately 6.7 acres located at the intersection of SR 154 HWY, Peach Grove Road, and US 27 from Agricultural One (A-1) Zone to Rural Commercial (RC) Zone.”

Motion was made to adopt Ordinance O-13-24 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and Ordinance O-13-24 passed.

### **New Business**

County Administrator, Matt Elberfeld presented new business.

#### ***R-87-24 Resolution***

County Administrator, Matt Elberfeld read the title summary for Resolution R-87-24, “A Resolution of the Campbell County Fiscal Court approving AJ Jolly and Pendery Park fees for the 2025 Park Season.”

Motion was made to adopt Resolution R-87-24 by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-87-24 passed.

#### ***R-88-24 Resolution***

County Administrator, Matt Elberfeld read the title summary for Resolution R-88-24, “A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute an agreement with Nexigen Communications, LLC for issuance of the Campbell County Jobs Development Program.”

Motion was made to adopt Resolution R-88-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-88-24 passed.

## **Personnel**

### ***Executive Order***

County Administrator, Matt Elberfeld read a motion to appoint Kimberly Caniff as the full-time Communications and Public Outreach Coordinator in the Campbell County Administration Department effective December 19, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

## **Board Appointments**

### ***Executive Order***

County Administrator, Matt Elberfeld read a motion to reappoint Tara Halpin to the BE NKY Board of Directors for a three-year term effective September 1, 2024 through August 31, 2027.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

## **County Commissioners’ Reports**

Commissioner Geoff Besecker wished residents in Campbell County a festive Holiday Season, Merry Christmas, and Happy New Year.

Commissioner Tom Lampe said he concurs with Commissioner Besecker and has no other report.

Commissioner Brian Painter gave a history of how the Jolly Community Development Council (CDC) came to be and said it has been a labor of love. He thanked the CDC and Donna Hanson for her selfless determination and wished her well.

## **Judge/Executive Report**

### ***Motion***

Judge/Executive, Steve Pendery read a motion to cancel the regular meeting scheduled for January 1, 2025 at 9:00 AM in Alexandria. He announced there will be a special meeting held on Wednesday, January 8, 2025 at 9:00 AM at the Alexandria Courthouse.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

***Motion***

Judge/Executive, Steve Pendery read a motion to cancel the regular meeting scheduled for January 15, 2025 at 5:30 PM in Newport. He announced there will be a special meeting held on Wednesday, January 22, 2025 at 5:30 PM at the Newport Fiscal Court Chambers.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

**Finance Director/Treasurer Report**

Finance Director/Treasurer, Laura Lewis presented the Finance Director/Treasurer’s Report.

***R-89-24 Resolution***

Finance Director/Treasurer, Laura Lewis read the title summary for Resolution R-89-24, “A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute any grant contact documents related to a Rescue Aid Program Grant with the Kentucky Division of Emergency Management for the Campbell County LandSAR Team.” Ms. Lewis explained OEM Director, William Turner is requesting the purchase of two (2) XL-200P portable radios and the accessories to improve LandSAR command staff communications in emergency response situations. The total estimated cost is \$11,453 and the grant program can require a grant match of up to 20% or \$2,291. Grant matching funds were included in the FY25 budget.

Motion was made to adopt Resolution R-89-24 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-89-24 passed.

***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion for permission to purchase three unmarked police fleet vehicles from the KY State Master Agreement MA 758 2300000804. Ms. Lewis explained two of the vehicles will be used for the police social worker program expansion and one vehicle is to replace a detective investigations vehicle with high mileage. Several vendors were contacted from the state master list to quote the vehicle specifications for the unmarked Police SUV’s. Frankfort Ford entered the low quote of \$40,755 per vehicle for three 2025 Ford Explorers 4WD with fuel eco boost and 10 speed automatic transmissions for a total cost of \$122,265 included in the FY25 budget.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

***Motion***

Finance Director/Treasurer, Laura Lewis requested a motion to authorize staff to extend the contract with SLCS Cleaning, LLC through calendar year 2025 for janitorial services at the County Administration Building. Ms. Lewis explained the vendor has agreed to offer janitorial services for the currently contracted amount of \$3,950 monthly, or \$47,400 annually. The cost of these services is included in the FY25 budget.

Motion was made by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

### ***Claims & Claims per Standing Order***

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims and Claims per Standing Order dated:

- December 11, 2024
- December 18, 2024
- December 5, 2024 (General Elections)
- December 12, 2024 (General Elections)

County Attorney, Steve Franzen commented that the claims had been reviewed, and everything appeared to be appropriate.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

### **Adjournment**

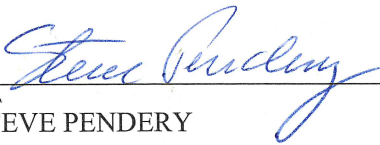
There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Judge/Executive, Steve Pendery offered a second to the motion.

All voted “Aye” and the meeting adjourned at 6:03 PM.


**Attachments**

- O-12-24, Amend Code of Ordinances Chapter 90 “Animals”
- O-13-24, Update Official Zoning Map for Unincorporated Campbell County
- R-87-24, Approve AJ Jolly and Pendery Park Fees for the 2025 Park Season
- R-88-24, Execute an agreement with Nexigen Communications, LLC for issuance of the JDP
- R-89-24, Authorize the Judge/Executive to execute any grant contract documents related to a Rescue Aid Program grant for the LandSAR team
- Claims & Claims per Standing Order:
  - December 11, 2024
  - December 18, 2024
  - December 5, 2024 (General Elections)
  - December 12, 2024 (General Elections)

Approved:

  
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STEVE PENDERY  
Judge/Executive

Attest:

  
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JANIE PATTERSON  
Fiscal Court Clerk