

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

August 21, 2024

The Campbell County Fiscal Court held a public hearing and a regular meeting on Wednesday, August 21, 2024, at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the public hearing and the regular meeting and broadcasted both on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter
County Attorney, Steve Franzen

County Administrator, Matt Elberfeld
Finance Director/Treasurer, Laura Lewis
Assistant County Administrator, Kim Serra
Police Chief, Craig Sorrell
Fiscal Court Clerk, Janie Patterson

Moment of Silence & Pledge of Allegiance

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance at 5:30 PM.

Public Hearing

2024 Proposed Tax Rates

Judge/Executive, Steve Pendery called the Public Hearing to order at 5:32 PM. The purpose of the Public Hearing was to obtain public comments regarding the 2024 proposed tax rates.

Finance Director/Treasurer, Laura Lewis read the published Public Legal Notice “2024 Proposed Tax Rates.”

Ms. Lewis asked the court if there were any questions or comments about the 2024 proposed tax rates, and there were none.

The Public Hearing was adjourned at 5:33 PM.

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 5:33 PM.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on August 7, 2024.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on August 7, 2024 by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Recognition of Citizens/Public Officials

Campbell County resident Jerry Neltner publicly thanked the Fiscal Court for working on Route 536, but that he didn’t think the workers did a good job. Judge/Executive, Steve Pendery said the matter would be looked into.

New Business

County Administrator, Matt Elberfeld presented new business.

R-71-24 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-71-24, “A Resolution of the Campbell County Fiscal Court establishing the 2024 ad valorem tax rates for Campbell County.”

The Fiscal Court established the following ad valorem property tax rates per \$100 of assessed value for all taxable property within the jurisdiction of Campbell County for 2024:

<u>Class of Property</u>	<u>Tax Rate</u>
Real Property	16.50 cents
Tangible Personal Property	26.55 cents
Motor Vehicles	13.10 cents
Watercraft	13.10 cents

Motion was made to adopt Resolution R-71-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-71-24 passed.

R-72-24 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-72-24, “A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to apply for 2025 Litter Abatement funding from the Division of Waste Management.”

Motion was made to adopt Resolution R-72-24 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-72-24 passed.

Personnel

R-73-24 Resolution

County Administrator, Matt Elberfeld read the title summary for Resolution R-73-24, “A Resolution of the Campbell County Fiscal Court authorizing the update of the full time Economic & Community Development Director to Assistant County Administrator/Economic Development, updating the pay grade and annual salary of the incumbent and authorizing corresponding amendments to the "Authorized Position List" of the Campbell County Administrative Code.”

Motion was made to adopt Resolution R-73-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-73-24 passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Sarah Etler as a full-time Communications and Public Outreach Coordinator in the Campbell County Administration Department effective September 9, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Dana Franxman as a full-time Deputy Director – Housing in the Campbell County Housing Department effective September 9, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Katrina Friedrich as a full-time Administrative Assistant – Housing in the Campbell County Housing Department effective September 16, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

County Commissioners' Report

Commissioner Geoff Besecker thanked Assistant County Administrator, Kim Serra, Parks & Recreation Manager, Larry Harrod, and Facilities & Fleet Director, Mike Braun for organizing an awesome Festival on the Lake. He said it was some of the best weather we ever had, the bands were fantastic, the crowd was into it, and there weren't any problems. Commissioner Besecker said he appreciates the staff and volunteers for all their hard work and looks forward to it again next year.

Commissioner Tom Lampe said he did not have a report but was going to refer to Commissioner Brian Painter for a group report.

Commissioner Brian Painter said the Northern Kentucky Chamber of Commerce hosted an event on how to retain, recruit, and train people for the trades and service industries and that there is a lot of need in our region. He said Campbell County was well represented because all three County Commissioners and Judge Pendery, were present and two of the guest speakers were also from Campbell County, Brady Jolly, President & CEO, Jolly Plumbing, and Carolyn Stewart, Principal, Campbell County Area Technology Center. Commissioner Painter said Dr. Fernando Figueroa, President, Gateway Community & Technical College explained that Gateway provides easily accessible training programs in which the majority of students who complete the programs do not have any debt.

Judge/Executive, Steve Pendery thanked Commissioner Painter for an excellent report and said it was good that Campbell County was well represented because this particular topic is one that affects us all personally. Judge Pendery said he appreciates everyone who attended.

Finance Director/Treasurer's Report

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer's Report.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to grant staff permission to bid the replacement of the three (3) HVAC units at the 1098 Monmouth Street Administration Building. Ms. Lewis said the funds for the replacement of these units were budgeted in the FY2025 budget and the equipment purchased can be partially funded by an energy efficiency block grant award.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept the bid from JTM Smith Construction for drilled shaft/pier wall installation on Upper Tug Fork and Visalia Road.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to accept the bid from Mago Construction for FY2025 Fall Resurfacing Program.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to renew contracts for snow removal for FY2025 with Professional Lawn Care in the North County and Jackpots LLC in the South County.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to authorize the Judge/Executive to execute a DocuSign contract with the Kentucky Transportation Cabinet Office of Highway Safety for the FY2025 Highway Safety Grant funds of \$18,500 for the Campbell County Police Department. Ms. Lewis said this is one of the annual grants that the county applies for with the state. The grant is based on reimbursement for services provided with no local match requirement and is funded by KYTC through the National Highway Traffic Safety Administration to support services provided by the police department.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to authorize staff to issue a Request for Proposals for an inmate transport vehicle for the Campbell County Detention Center. Ms. Lewis said the estimated cost of the van is between \$100,000 and \$115,000 and is included in the FY2025 Commissary budget.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Brian Painter.

Commissioner Brian Painter said he thinks it is probably a good idea to have a solid inmate vehicle. Finance Director/Treasurer, Laura Lewis said it will also help facilitate the county work program for inmates.

All voted “Aye” and the motion passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion to authorize staff to issue a Request for Proposals for a fire suppression system for the Restricted Custody Center at the Campbell County Detention Center. Ms. Lewis said the estimated cost of the fire suppression system is between \$100,000 and \$150,000 and is included in the FY2025 budget.

Motion was made by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Claims & Claims per Standing Order Claims

Finance Director/Treasurer, Laura Lewis requested a motion to approve Claims and Claims per Standing Order Claims dated:

- August 8, 2024 (Inmate Refund)
- August 14, 2024
- August 21, 2024

County Attorney, Steve Franzen commented he had reviewed the Claims, and had determined that everything appeared to be appropriate.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

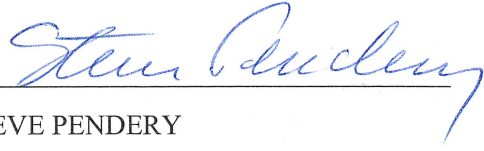
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion. All voted “Aye” and the meeting adjourned at 5:53 PM

Attachments

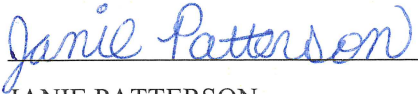
- R-71-24, Establish 2024 Ad Valorem Tax Rates
- R-72-24, Apply for 2025 Litter Abatement Funding from the Division of Waste Management
- R-73-24, Update the Economic & Community Development Director Position
- Claims & Claims Paid per Standing Order:
 - August 8, 2024 (Inmate Refund)
 - August 14, 2024
 - August 21, 2024

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk