



Campbell County Fiscal Court
Invitation to Bid

I. Bid Information

- A. Bid Title: Resurfacing – Fall 2024
- B. Bid Posted: July 23, 2024
- C. Department: Road
- D. Bid opening: August 12, 2024 – 11:00 AM
- E. Location of Open: Campbell County Administration Building, **3rd Floor – Room 301**,
1098 Monmouth Street, Newport, KY 41071

F. Bidder Information:

Bidders Name _____

Signature _____

Firm/Company _____

Firm/Co. Address _____

Firm/Co. Phone _____

Firm/Co. Email _____

II. Instructions to Bidders – Terms and Conditions

The Campbell County Fiscal Court will accept bids for Resurfacing until the above-mentioned time and date.

A. Authority

1. This Invitation for Bids is issued in accordance with applicable provisions of the Campbell County Administrative Code Chapter 4 Purchasing and Contracts.
2. This is not an order. Please read all instructions, terms, and conditions carefully.

B. Transmission

1. Bids should be submitted in a sealed envelope addressed to;

Campbell County Finance
1098 Monmouth Street - Suite 322
Newport, KY 41071

2. The envelope must be clearly marked with the bid title.
3. Bids will be received at the CCFC Finance department until the date specified.
4. Late bids, those not clearly marked, or those that do not follow the instructions will not be accepted.
5. Campbell County Fiscal Court will not be held responsible for any premature opening or failure to open any bid not properly addressed and identified as stated above.

C. Instructions

1. Bid forms must be signed in blue ink.
2. One original and one copy of the bid must be submitted. Keep a copy of the bid for your records.
3. A list of qualifications and a minimum of three reference are required. Please refer to Section VI.
4. Bidders should verify their bids before submission. Errors in preparing the submission confers no right of withdrawal or modification after open.
5. Bidders are responsible for all costs associated with the preparation of response to the invitation for bids. Campbell County is not liable for any costs incurred by bidders in their response to this request.
6. A pre-bid or pre-award visit to bidder may be required at the discretion of the Owner.

D. Pricing

1. Firm prices are required.
2. All prices quoted must be F.O.B. destination shown in shipping instructions on specification.
3. Insert time discounts, if any. Time discounts will not be a factor in award determination.
4. Quotations must be submitted on the bid price sheet indicating unit price, total extension of each item, and grand total of bid.
5. Unit prices should be based on the bid specification instructions. Please direct questions to the County at 859-547-1827 prior to submitting a bid.
6. Trade discounts must be deducted by the vendor in calculating the unit price. The unit price must be net.
7. CCFC is KY sales and use tax exempt.

E. Warranty

The selected Bidder shall provide warranty on any services and materials found to be defective or faulty due to imperfect or bad workmanship/materials within one year from the date of completion at no additional cost to the County. This warranty does not change or void any warranties expressed or implied to which the purchase is subject.

F. Regulatory Compliance

1. Pursuant to the provisions of KRS 45A.343, the contractor or vendor is required to reveal to Campbell County Fiscal Court any final determination of a violation of KRS Chapters 136, 139, 141, 337, 338 and 342 by the contractor or vendor within the previous five (5) years; and further that said contractor or vendor has been and is in continuous compliance with the provisions of KRS Chapters 136, 139, 141, 337, 341, and 342 for the duration of the contract. The failure of a contractor or vendor to reveal a final determination of a violation to a local government, or to comply with the statutory requirements, is considered grounds for cancellation of a contract and disqualification of the contractor or vendor from eligibility for any Campbell County Fiscal Court contracts for a period of two (2) years.
2. All bidders must possess all federal, state, and local qualifications licenses to provide products or services in Campbell County, the Commonwealth of Kentucky, and the United

States. ***Please note: Insurance requirements in Section III, Item P of the bid specifications must be met by the awarded bidder.***

- a. Including, but not limited to
 - i. Business license issued by the Occupational License Department of Campbell County (see County website for application)
 - ii. Hazardous Communication Program (OSHA)
 - iii. Workers' Compensation Certificate
 - iv. Liability Insurance
 - v. Listed on current KYTC list of pre-approved bidders
3. Successful bidder shall comply with the Kentucky Human Rights Act, HRA 344.150-344.270 as amended and any rules and regulations promulgated therewith, including, but not limited to the Equal Employment Opportunity EEO 45.550 – 45.640 which is incorporated herein by reference. Furthermore, the successful bidder shall comply with the Employment Discrimination Act, EDA 344.040, 344.050 as amended.

Per Title VI of the Civil Rights Act of 1964, no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise be subjected to discrimination under any program or activity for which a project, contractor/vendor or the county may receive federal financial assistance.
4. The scoring of this bid is subject to reciprocal preference for Kentucky resident bidders. Bidders not claiming resident bidder status need not submit the corresponding affidavit.

G. Bonds

Bid bonds, performance bonds, and payment bonds as prescribed by KRS 45A.430, 435, 440 are required for any bids/proposals that exceed \$99,999. Each bid, or the combination of submitted bids, over \$99,999 must be accompanied by a 5% bid bond of the grand total of the bid. The bid bond of the successful bidder will be retained until a performance bond has been executed and approved, after which the bid bond will be returned. The successful bidder will be required to post a performance bond in the amount of 100% of the bid if awarded a contract over \$99,999. Bonding and surety requirements may vary by project/commodity. Please contact Owner for more information.

H. Reserved Rights

1. Campbell County Fiscal Court reserves the right to reject any or all bids, including without limitations the right to reject any or all nonconforming, non-responsive, incomplete, unbalanced, or conditional bids, to waive formalities, and to reject the bid of any Bidder if CCFC believes that it would not be in the best interest of Campbell County Fiscal Court to make an award to that Bidder. CCFC also reserves the right to negotiate with the apparent qualified Bidder to such an extent as may be determined by Campbell County Fiscal Court.
2. CCFC reserves the right of renewal for any service and maintenance contracts that may be needed for a minimum of two (2) one (1) year periods.
3. In the event the successful bidder fails to commence substantial work on the project within thirty (30) days and the County does not waive this requirement, the County shall have the option to reject the bid and to void the contract, and in such event to either accept the next lowest and best bidder or to negotiate with the best qualified bidder
4. In the event the successful bidder fails to complete the project by the completion date and the County has not waived this requirement in writing, the County shall receive from the bidder (or withhold from the bidder, at its option) liquidated damages of 1% per project per calendar day.

5. All the terms and conditions of these instructions to bidders and the specifications for this project shall constitute, the part of, and incorporate into, the contract between the County and the successful bidder.

I. Award

It is the intent of Campbell County Fiscal Court to award a contract to the lowest responsible bidder meeting specifications. CCFC reserves the right to determine the lowest responsible bid/offer in any way determined to be in the best interests of Campbell County. Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid/proposal specifications; (b) price; (c) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.

III. **Bid Specifications**

- A. Site visit to all projects STRONGLY encouraged by bidders.
- B. Video of entire project(s) will be taken by contractor prior to any work taking place. Pictures of each driveway entrance/apron will be made as well, prior to any work beginning. Video and pictures will be made available to the county.
- C. All materials, equipment, construction procedures and any or all regulations that would pertain to a similar project let to contract by the Department of Transportation, KYTC.
- D. All equipment (including but not limited to; road broom, grader, rollers, self-propelled paver, safety edge block, etc.) shall meet the current specifications and be approved for similar projects let to contract by the Kentucky Department of Transportation and Bureau of Highways.
- E. All cost of preparation (sweeping, cleaning, grading, trackless tack coat, cutting key-ways at all intersections, milling of bridges, membranes, posting of project date signs and no parking signs on streets to be milled and/or resurfaced, traffic control, temporary traffic control signs, etc.) shall be incidental to the cost of the mix laid. Contractor is responsible for installing advanced warning signs prior to project in order to inform local traffic of expected start date.
- F. Contractor will provide all necessary traffic control and flagging for project.
- G. Minimum three-day notice will be provided to residents by contractor via signage and/or letters prior to starting project.
- H. Once contractor is onsite all work will be performed until project completion. If contractor must leave jobsite no further charges will be added.
- I. Bituminous concrete surface and/or base estimate based on per road calculations including; road preparation, trackless tack coat, application, placement, rolling, and flagging as measured by bidder.
- J. Each road considered its own unique project.
- K. Bituminous concrete base and bituminous concrete surface shall be based upon the current Campbell County & Municipal Planning and Zoning Commission Subdivision Regulations, Appendix B.
- L. Trackless tack coat shall be as per Section 406 of the 2019 Edition of the Kentucky Standard Specifications for Road and Bridge Construction. Uniform and complete coverage is expected. Trackless tack coat must be fully cured prior to asphalt application.
- M. Key Ways to be made will be marked in white paint by county. Key ways will be made at all intersections and driveway entrances as needed. All debris from key ways WILL BE swept up and removed.
- N. Bridges - If bridge is part of the project - All bridges are to have key ways cut and not resurfaced unless otherwise noted. Note (1) – Bridge is to be milled to top of original deck and inspected. Do not damage bridge deck. After CCRD inspection and, if needed, repair, membrane shall be

installed and 1.5" of bituminous surface applied. Chase Bridge Membrane 10A Easy Pave is required and will be installed per manufacturer directions. Milled keys ways must accommodate 1.5" of applied bituminous surface. Records of Chase Bridge membrane 10A Easy Pave WILL BE provided to county as part of proof of installation. See Bid Sheet.

O. Asphalt pavement surface with Fiber reinforcement –

Furnish all material, equipment, labor and incidentals for mixing aramid fiber into surface asphalt. Aramid fibers shall be dispersed into the asphalt mix per manufacture's specifications. Dosage of aramid fiber shall be between 2.1 and 4.0 ounces of pure aramid fiber for each ton of hot mix asphalt. Pre-approved aramid fiber products include Forta-Fi and ACE Fiber.

Fiber may or may not be part of final project, see bid sheet. Contractor will be made aware of whether or not fiber will be used upon receiving award letter and purchase order.

- P. Milling of existing concrete pavement or asphalt as needed. SEE BID SHEET and BID NOTES. SPECIFICATION- Areas to be milled listed on Bid Sheet and notes. Existing pavement shall be milled at a width of 6 feet along indicated lines at a depth of 1.5 inches towards outside of roadway to ¼ inch nearest centerline (width, depth and direction changes can be made at the discretion of the Road Department). All work shall meet the latest specifications of the Kentucky Department of Highway's Standard Specifications for Bridge and Road Construction. All tons to be figured in US Tons. The Contracted scope of work will include all labor, materials, equipment, and incidentals to complete the milling job, including; all flagmen, trucking and disposal of the cuttings and cleaning of milled surface and any temporary traffic control devices. County may keep some millings. Contractor will post notifications on streets to be milled.
INSURANCE – Contractor shall submit a "Certificate of Insurance" showing proof of Kentucky's Workmen's Compensation Insurance and Liability insurance of not less than \$500,000.00 prior to the County issuing a Purchase Order for the project.

- Q. All material generated from milling and key ways will be picked up and hauled off site.

- R. Leveling/scratch course material shall be bituminous surface or base and applied with paver. Needed leveling/scratch course materials shall be approximated on Bid Sheet. Tonnage used for leveling/scratch course will be kept separate from tonnage used for resurface course. Leveling/scratch course material shall not exceed approximated tonnage without notification to Road Supervisor.

- S. Joint Sealing specifications are dictated by Kentucky Standard Specifications for Road and Bridge Construction. All joints, except at driveway entrances, associated with the project, including concrete joints in curbing, will be crack sealed and price included in the cost per ton. Crack seal to be applied at intersection joints, **THIS IS MANDATORY**. Project is not completed until joint sealing is applied.

- T. Striping may or may not be included. See Bid Sheet and notes. If included, all striping to be completed within TWO business days of resurfacing being completed. Temporary striping to be installed as needed. Penalties incurred for striping not installed equal to project not being complete. All Striping installed per KYTC Standard Specifications for Road and Bridge Construction. Project is not completed until striping is installed.

- U. Contractor required to raise storm/sanitary sewer rings and water/utility valve covers that are present within the project extents. Contractor is responsible for providing all risers and will have all necessary risers prior to resurfacing project.
- V. Contractor will be required to not widen the project road with the bid depth of asphalt and only install asphalt over existing asphalt unless otherwise directed by Campbell County. This will prevent asphalt edge failure due to bid depth being installed on unprepared shoulder. Asphalt surface failure along the edge of the project road which is a result of said practice will be the Contractors responsibility to repair with 8" base and 2" surface installation at point of failure plus 25' from either end for a period of six months at no cost to the County. Best asphalt construction/installation practices should be employed. Please talk to Road Supervisor for further questions.
- W. It shall be the responsibility of the contractor to include the installation of 30-degree safety edge when asphalt, new plus old, is greater than 1.5", paving of field entrances, road approaches, driveway entrances, milling to effect drainage etc. and perform any other duties as directed by the County.
- X. Installing additional tonnage(s), over contractors bid quantities, on a project must be confirmed with the county prior to installation. Overages and/or additional costs that are not pre-approved by the county prior to installation will be subject to audit and potential non-payment.
- Y. Contractor will be responsible for obtaining any necessary permit(s) needed in order to complete each project to its full length. This includes but is not limited to Kentucky Transportation Cabinet (KYTC). Construction cannot begin unless all necessary permits have been obtained and shared with the county. Example. Permit needed in order to resurface Campbell county road to KYTC right of way.
- Z. The Contractors Certified Technician shall furnish the County a report covering asphalt content and gradation for all mixes laid. Copies of all Load Tickets must be furnished. These documents shall be furnished during project and/or along with normal billing documents.
- AA. Contractor shall be on the Department of Transportation, Bureau of Highways Approved and Pre-qualified bidders list.
- BB. In the event of a tie, the bid with the earliest date/time received will be considered the successful bidder.
- CC. All projects shall be completed by:

Wednesday, November 20, 2024



CAMPBELL
COUNTY | KY

Company
Authorized Signature
Printed Name/Title
Date
Address
City, State, Zip
Telephone # & email
Federal ID#

PLEASE VISIT ALL SITES

DO NOT ALTER THIS BID FORM - NO ALTERATIONS ACCEPTED - SEE BID NOTES
NA = Not Applicable, EOCM = End of County Maintenance, EOP = End of Pavement

STREET/ROAD PROJECT LIMITS	APPROX. AVG. WIDTH(ft) APPROX. LENGTH (ft)	REHABILITATION & SCOPE	QUANTITY MILLING TONS, \$ PER TON, \$ TOTAL	LEVELING/SCRATCH TONS, \$ PER TON, \$ TOTAL	QUANTITY SURFACE TONS, \$ PER TON, \$ TOTAL	FIBER REINFORCEMENT ADDITIONAL PRICE \$ PER TON, \$ TOTAL	STRIPING LENGTH (FT), \$ PER FOOT	ROAD TOTAL
<u>Fisher</u> - California Crossroads to Pendleton County Line - End of County Maintenance (EOCM)	18' X 15,000' 1.5" overlay + ~2,300' x 18' Mill (1.5") and Fill (1.5")	1.5" Surface - 3 Mill & Fill Sections, 3 Bridges Key Ways at Intersections & House #'s SEE BID NOTES	~400 TONS _____, \$ _____ \$ _____	~375 TONS _____, \$ _____ \$ _____	_____, \$ _____ \$ _____	NA \$ _____ \$ _____	NA _____, \$ _____ \$ _____	\$ _____
<u>Smith Hileman</u> - Clay Ridge to End of Pavement (EOP)	17' X 4,600'	1.5" Surface - No Milling Except Key Ways at Intersections & House #'s. SEE BID NOTES	NA _____, \$ _____ \$ _____	~75 TONS _____, \$ _____ \$ _____	_____, \$ _____ \$ _____	NA \$ _____ \$ _____	NA _____, \$ _____ \$ _____	\$ _____
<u>California Cross Roads</u> - Mary Ingles (KY 8) to Bezold Road	31,550'	Striping Only SEE BID NOTES	NA _____, \$ _____ \$ _____	NA _____, \$ _____ \$ _____	NA _____, \$ _____ \$ _____	NA \$ _____ \$ _____	Double Yellow _____, \$ _____ \$ _____	\$ _____

GRAND TOTAL	\$ _____
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CAMPBELL
COUNTY | KY

CAMPBELL COUNTY FISCAL COURT-ROAD DEPARTMENT

RESURFACING/MILLING/STRIPING - Fall 2024

Bridge Membrane - Royston Bridge Membrane 10A Easy Pave - Follow all manufacturers installation procedures

BID NOTES - PLEASE VISIT ALL SITES

ROAD		1.5" Surface on all Roads unless otherwise noted
<u>Fisher</u> - California Crossroads to Pendleton County Line - End of County Maintenance (EOCM)	Key Ways - California Crossroads, Wish, Haubner, 12421, 13475, 13586, 13634, 13404, EOCM. Mill & Fill - Three sections of edge to edge mill and fill. Mill 1.5" and Fill 1.5". All mill and fill sections will then be covered with 1.5" overlay (Mill & Fill sections + entire road overlay will total 3"). Mill and Fill areas totaling 18' x ~2,300'. Mill and Fill sections will be marked in the field with white paint. Bridges - Three bridges total. Bridges 1 & 3 are located in the first and third Mill and Fill sections respectively. All three bridges - Mill edge to edge, all asphalt, feather joints, do not damage deck, inspect, repair if needed. Install Chase 10A Easy Pave Membrane per manufactures instructions, resurface with 1.5" overlay only. Bridge locations - California Crossroads intersection, Wish Road intersection, 13305.	
<u>Smith Hiteman</u> - Clay Ridge to End of Pavement (EOP)	Key Ways - Clay Ridge, 842, 835, 830, 777, 767, 762, 751, 742, 700.	
<u>California Cross Roads</u> - Mary Ingles (KY 8) to Bezold Road	Striping - Double Yellow from Mary Ingles (KY 8) to Bezold Road.	

IV. Authentication of Bid and Affidavit of Non-collusion and Non-conflict of Interest

I hereby swear (or affirm) under the penalty for false swearing as provided by KRS 432.170: That I am the bidder (if the bidder is an individual, a partner (if the bidder is a partnership) or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);

That the attached bid or bids covering Campbell County Fiscal Court, has been arrived at by the bidder independently and have been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other vendor or materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition;

That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;

That the bidder is legally entitled to enter into the contracts with the Campbell County Fiscal Court and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of KRS 164.390, 16.092, 61.096 and 42.990; and

(Applicable to corporations only) That as a foreign corporation we are registered with the Secretary of State, Commonwealth of Kentucky, and authorized to do business in the State _____ or,
That as a domestic corporation we are in good standing with the Secretary of State, Commonwealth of Kentucky _____. (Check the statement applicable.)

That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

NOTICE

Any agreement of collusion among bidders or prospective bidders which restrains, tend to restrain, or is reasonably calculated to restrain completion by agreement to bid at a fixed price, or to refrain from bidding or otherwise, is prohibited. The provision of KRS 355.080 and 305.000 which permit the regulation of resale price by contract do not apply to sales to the State, no sales to Local Governments.

Any person who violates any provisions of Kentucky Revised Statue 42.076 shall be guilty of a felony and shall be punished by a fine not less than five thousand dollars nor more than ten thousand dollars, or be imprisoned not less than one year no more than five years, or both such fine and imprisonment. Any firm, Corporation or association which violates any of the provision of KRS 42.076 shall, upon conviction, be fined not less than ten thousand dollars no more than twenty thousand dollars.

In submitting this bid on the Bid Price Sheet, it is expressly agreed that upon proper acceptance by the Campbell County Fiscal Court of any or all items bid, a contract shall hereby be created with respect to the items accepted.

Signed by: _____ Date _____

Firm/Company _____

Address _____

Phone _____

V. Required Affidavit for Bidders, Offerors, and Contractors Claiming Resident Bidder Status

For Bids and Contracts in General:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement
 - a. Filed Kentucky corporate income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY (Campbell County Fiscal Court) reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature

Printed Name

Title

Date

Company Name: _____

Address: _____

Subscribed and sworn to before me by: _____
Affiant Title

of _____ this _____ day of _____, 20____.
(Company Name)

Notary Public

____/____/____
My commission expires

VI. References/List of Relevant Work

Attach additional sheets if necessary

Project:	
Client:	
Contact Name:	
Phone Number:	
Email:	
Description of Work Performed:	
Project:	
Client:	
Contact Name:	
Phone Number:	
Email:	
Description of Work Performed:	
Project:	
Client:	
Contact Name:	
Phone Number:	
Email:	
Description of Work Performed:	