

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

May 1, 2024

The Campbell County Fiscal Court held a regular meeting on Wednesday, May 1, 2024, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcasted it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Finance Director/Treasurer, Laura Lewis
Assistant County Administrator, Kim Serra
Police Chief, Craig Sorrell

Absent:

Fiscal Court Clerk, Janie Patterson

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on April 17, 2024.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on April 17, 2024 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Guests

Andy Yeager, KYTC Rural Secondary Program Recommendations

Andy Yeager, with the Kentucky Transportation Cabinet presented the 2024 – 2025 Rural Secondary Program recommendations. He did not have updated numbers available and presented on the previous years' allotments and said he will forward any changes once available.

There is \$737,323 allotted to Campbell County for the Rural Secondary Road Projects. Of that, \$224,100 is set aside for routine maintenance and traffic which includes functions our crews do on a daily basis such as snow removal, slip repairs, culvert replacements, and pothole repairs. There is also \$184,331 set aside for flex funds, which the county has the option to utilize. County Administrative expenses are \$3,875. There should be a free balance left over from last year which leads to a total of \$355,017 for projects for this year.

Andy Yeager recommended resurfacing Carthage Road/KY 1996 between KY 10 and AA Highway which is just under 2 miles for an estimated cost of \$172,500. He also recommended resurfacing Flagg Springs Pike/KY10 between KY 1997 and KY 1996 which is about 1.75 miles for an estimated cost of \$177,400 which leaves about \$5,000 left over depending on how the bids come in. If the county does not elect to use the flex funds, Mr. Yeager recommends repaving Flagg Springs Pike/KY 10 which is the section between the Campbell and Pendleton County lines and is only .605 miles at an estimated cost of \$60,500. The other project recommendation is a small slip repair on Carthage Road/KY 1996 for an estimated cost of \$58,000.

Judge/Executive Steve Pendery commented he appreciated Andy Yeager being there and that it is good news the state has money to spend in Campbell County.

The Campbell County Conservation District

The Conservation District representatives present included District Supervisor, Kirt Hill, District Manager, Patti Dischar, and Administrative Assistant, Linda Grizzell.

Kirt Hill stated the Conservation District's mission is to partner with citizens and private landowners as well as other organizations to promote the sustainability of the land, water, and other natural resources by encouraging the use of best management practices. They do this by providing expertise, and financial assistance, and by hosting educational programs. She briefly explained how the Conservation Districts was founded in the 1940's due to the long-term economic and environmental impacts due to the Dust Bowl and lack of conservation practices on land.

Ms. Hill highlighted the newer and enhanced programs the Campbell County Conservation District has focused on within the last two years which include: dead animal removal, supplemental agriculture, tree swaps, adult continuing education scholarships, teacher education scholarships, county agricultural investment programs, landowner expo fall/district partners, landowner expo spring/farm and livestock, raising hope – supporting healthy lives on KY Farms, rental equipment – lime spreader & kasco seeder.

Judge/Executive, Steve Pendery read and presented the Conservation District representatives with a Proclamation which proclaimed April 28 – May 5, 2024, Soil and Water Stewardship Week.

Commissioner Brian Painter asked if the stats noted were correct that 84 farms came out of production in the last 6 years out of the 493 farms in Campbell County. He said he understood it as the land didn't go anywhere but that these were people who quit farming and took the land out of production and asked if that is correct. Patti Dischar explained the statistics come from the National Agriculture Statistic Service and the state gives the stats to them. She said they could be farms that came out of production or sold and split for houses. She said they don't drill down that far but that she could try to find out that information. Commissioner Painter said we are losing our agricultural interest to some degree. Ms. Dischar said the Conservation District is encouraging young farmers in various ways to come in and take over older farms. Commissioner Painter said he thought it was a good idea that equipment at the upcoming Farm Expo can be put on consignment or up for auction and that people make the exchange or buy it. He said he thinks this will probably be helpful for people trying to keep their land in production, and he thanked the Conservation District for doing this.

Commissioner Geoff Besecker asked how the Tree Swap program has gone. The Conservation District said they will provide the tree and many of the trees range between \$200 - \$250 each. For a separate fee, Guidugli Landscape will plant the trees. The purpose of the program is to help control the spread of invasive trees. Commissioner Besecker said it was a great program.

New Business

County Administrator, Matt Elberfeld presented new business.

R-31-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-31-24, "A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute an agreement with Jolly Enterprises, incorporated for issuance of the Campbell County Jobs Development Program (JDP)."

Motion was made to adopt Resolution R-31-24 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted "Aye" and Resolution R-31-24 passed.

R-32-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-32-24, "A Resolution of the Campbell County Fiscal Court approving funding for the Transit Authority of Northern Kentucky (TANK) for fiscal year 2025."

Motion was made to adopt Resolution R-32-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe.

Commissioner Geoff Besecker said he appreciated Gina and the Board for looking into different ways of doing things through Microtransit and being able to pivot and maneuver through the changes that have happened over the past few years.

All voted “Aye” and Resolution R-32-24 passed.

R-33-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-33-24, “A Resolution of the Campbell County Fiscal Court approving funding for the County Attorney’s Office for fiscal year 2025.”

Motion was made to adopt Resolution R-33-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-33-24 passed.

Personnel

R-34-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-34-24, “A Resolution of the Campbell County Fiscal Court authorizing the creation of three full time positions in the Housing Department including a Deputy Director, Housing Inspector, and Administrative Assistant, and further authorizing corresponding amendments to the Administrative Code.” Mr. Elberfeld explained this will be federally funded.

Motion was made to adopt Resolution R-34-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-34-24 passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make hiring recommendations to fill the three positions authorized in Resolution R-34-24 for a full-time Deputy Director – Housing, a full-time Housing Inspector, and a full-time Administrative Assistant – Housing.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Dalton Kennedy from Road Maintenance Specialist Level II to Road Maintenance Specialist Level III in accordance with the current AFSCME working agreement effective May 5, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Jason Schultz from Road Maintenance Specialist Level II to Road Maintenance Specialist Level III in accordance with the current AFSCME working agreement effective May 5, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint the following seasonal employees for the 2024 Facilities Maintenance, Parks and Golf season effective May 2, 2024.

- Charles Rauch, Golf Course Maintenance Worker (SBE), \$14.25 Hourly Rate
- Gerald Klein, Golf Course Attendant II (PTNB), \$15.25 Hourly Rate

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Board Appointments

Executive Order

County Administrator, Matt Elberfeld read a motion to reappoint Larisa Sims to the Northern Kentucky Port Authority Board for a four-year term effective January 1, 2024 through December 31, 2028.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to reappoint Jack Scott to the SD1 Board of Directors for a four-year term beginning July 15, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Mike Clines to the meetNKY Board of Directors for the remainder of an unexpired term effective May 1, 2024 through July 31, 2024 and to a new three-year term effective August 1, 2024 through July 31, 2027.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint the following people to the Campbell County Extension District Board for the listed effective term dates.

- Kathy Lauer, term effective January 1, 2022 through December 31, 2024
- Jennifer Teipel, term effective January 1, 2022 through December 31, 2024
- Joyce Hamberg, term effective January 1, 2023 through December 31, 2025
- Dr. Maggie Whitson, term effective January 1, 2023 through December 31, 2025
- Chelsea McNichols, term effective January 1, 2024 through December 31, 2026
- Jack Scott, term effective January 1, 2024 through December 31, 2026

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

County Attorney Report

County Attorney, Steve Franzen did not have a report but thanked the Court for approving his funding.

County Commissioners’ Reports

Commissioner Geoff Besecker said all of them had attended the dedication of the Vietnam War Memorial in Fort Thomas and that it was a great ceremony. He said Judge Pendery had great words, he thanked Assistant County Administrator, Kim Serra for beginning the process and scoping out the cities for a location for the monument, and he thanked Ron Allari for spending countless hours to get this task done.

Judge/Executive Steve Pendery also attended, and he said Ron Allari did a fabulous job and that the whole thing was great.

Commissioner Tom Lampe said the fallen soldiers are certainly deserving of this honor and he encouraged others to visit the memorial in the Tower Park area of Fort Thomas.

Commissioner Brian Painter thanked Assistant County Administrator, Kim Serra for taking on the Vietnam War Memorial project by helping Ron Allari get his thoughts and ideas organized and for examining our partner cities to find a location for the monument. Commissioner Painter said Ms. Serra helped get Ron off to a good start and that she did good work.

Finance Director/Treasurer Report

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer’s Report.

R-35-24

Finance Director/Treasurer, Laura Lewis read the title summary of Resolution R-35-24, “A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to apply for and execute any contracts or award documents related to the Kentucky Office of Homeland Security Grant Program.”

Motion was made to adopt Resolution R-35-24 by Commissioner Brian Painter, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-35-24 passed.

R-36-24

Finance Director/Treasurer, Laura Lewis read the title summary of Resolution R-36-24, “A Resolution declaring county-owned personal property as surplus and authorizing the County Finance Director /Treasurer to sell or otherwise dispose of such property.” Ms. Lewis explained that Grant County Fiscal Court had requested a used trailer for their Emergency Management Director if any were planned for surplus. Campbell County owns a 2005 trailer that is retired OEM equipment. The trailer is in fair condition with a market value of approximately \$2,000. She said that helping our neighbors serve their community

will have a greater impact than selling the unit via auction on GovDeals and will result in savings for Campbell in insurance premiums.

Motion was made to adopt Resolution R-36-24 by Judge Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and Resolution R-36-24 passed.

Motion

Finance Director/Treasurer, Laura Lewis requested a motion for permission to participate in the following combined bids for equipment and vehicles with Campbell, Boone, and Kenton Counties. Boone County will undergo the bid process.

- Truck – 2.5 Ton
- Compact tracked loader with attachments

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated: April 30, 2024.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated: April 30, 2024.

Motion was made by Judge/Executive, Steve Pendery seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order

Finance Director/Treasurer, Laura Lewis requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- April 24, 2024
- May 1, 2024
- May 2, 2024 (Employee Benefits)

County Attorney, Steve Franzen commented that he had reviewed the Claims, and had determined that everything appeared appropriate.

Motion was made to approve the claims by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies.

All voted "Aye" and the motion passed.

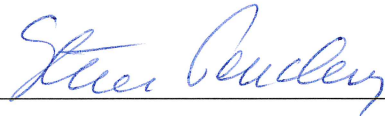
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Tom Lampe offered a second to the motion. All voted "Aye" and the meeting adjourned at 9:43 AM.

Attachments

- R-31-24 Jobs Development Program (JDP), Jolly Enterprises Incorporated
- R-32-24 TANK Funding FY 25
- R-33-24 County Attorney Funding FY 25
- R-34-24 Administrative Code, Housing Department New Positions
- R-35-24 KY Homeland Security Grant - OEM RadioSTAT Portable Emergency Advisory Radio System
- R-36-24 Surplus & Donate to Grant County Fiscal Court
- Interfund Transfers: April 30, 2024
- Budget Transfers: April 30, 2024
- Claims & Claims Paid per Standing Order:
 - April 24, 2024
 - May 1, 2024
 - May 2, 2024 (Employee Benefits)

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk