

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

April 3, 2024

The Campbell County Fiscal Court held two public hearings and a regular meeting on Wednesday, April 3, 2024, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the public hearings and the regular meeting and broadcasted on the Campbell Media website.

Present:

Assistant County Attorney, Pat Walsh
County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Administrator, Matt Elberfeld
Fiscal Court Clerk, Janie Patterson
Assistant County Administrator, Kim Serra
Police Chief, Craig Sorrell
Human Resources Director, Ashley Murray
Director of Housing, Sarah Collins

Absent:

County Attorney, Steve Franzen
Finance Director/Treasurer, Laura Lewis

Public Hearings

Judge/Executive, Steve Pendery called the first Public Hearing to order at 9:00 AM.

The purpose of the Public Hearing was to discuss the merger of the Alexandria Fire District and Southern Campbell Fire District.

Judge Pendery lead the Public Hearing and asked the court if there were any questions or comments about the merger of the Alexandria Fire District and Southern Campbell Fire District, and there were none. He stated that there was a Public Hearing to discuss the merger of the Alexandria Fire District and Southern Campbell Fire District on Wednesday, March 20, 2024, at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky.

The Public Hearing was adjourned at 9:01 AM.

Judge/Executive, Steve Pendery called the second Public Hearing to order at 9:01 AM.

The purpose of the Public Hearing was to obtain public input on the Annual Agency Plan for the Campbell County Housing Department. The plan had been available for public inspection since February 16, 2024.

Judge Pendery lead the Public Hearing and asked the court if there were any questions or comments, and there were none.

The Public Hearing was adjourned at 9:02 AM.

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:02 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance. He said that it was with a heavy heart we keep in mind the family of Brady Delaney who lost his life the day prior. Brady was a 2022 Campbell County Highschool graduate. Judge Pendery said we extended our deepest sympathy to Brady's family and asked that we keep them in our thoughts and prayers.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on March 20, 2024.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on March 20, 2024 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Guests

Campbell County High School Boys Basketball Team

Judge/Executive, Steve Pendery presented the Campbell County High School Boys Basketball Coach Brent Sowder and Team with a Citation which recognized and honored them for demonstrating extraordinary achievement in the realm of high school athletics. Their season record of 27-7, captured the 37th District Title and 10th Region Title, advancing them to the State Tournament Quarterfinals for the third time in school history. Special Recognition was extended to the Following individual players for their outstanding contributions:

- Connor Weinel - NKAC All Conference, 1st Team All 10th Region
- Garyn Jackson - NKAC All Conference, 3rd Team All 10th Region, for hitting the game-winning shot that sent the team to the KHSAA Boys' Basketball Sweet Sixteen
- Broc Sorgenfrei - 3rd Team All 10th Region, State Tournament All-Tournament Team
- Nate Smith - NKAC Dave Cowens Mr. Hustle Award
- Cole Johnson - NKAC Academic Award, National Merit scholarship finalist

Judge Pendery said their legacy of teamwork, integrity, and excellence will continue to inspire future generations in our community.

Recognition of Police Force Merit Board Member, Victor Needham III

Judge/Executive, Steve Pendery gave an overview of the Campbell County Police Force Merit Board. Judge Pendery introduced Victor Needham to the court and said that he had served on the Board since 2007. He thanked Mr. Needham for his service and said he would be missed.

Police Chief, Craig Sorrell said Van had been wonderful to work with.

Keith Daniels spoke on behalf of the Campbell County Police Force Merit Board. He thanked the Campbell County Fiscal Court for their financial support and wished Van Needham well wishes as he retires from the board after 17 years of dedication.

Megan Abrams, Solid Waste Coordinator – 2023 Solid Waste Annual Report

Solid Waste Coordinator, Megan Abrams presented the 2023 Solid Waste Annual Report. Mrs. Abrams organizes the County's solid waste, recycling, and cleanup events and programs which include: Spring & Fall Cleanup Events, Waste Tire Collection Event, River Sweep Event, Household Hazardous Waste Collection Event, Christmas Tree Recycling, Holiday Lights Recycling, Drop-Off Recycling Program, Litter Abatement, Trash for Cash Program. She also organized and implanted these new programs in 2023: Plogging Across the Bluegrass, Employee Breakroom Recycling Program, Vape Recycling Program, Hefty Renew Program, and a County Household Voucher Program. Mrs. Abrams presented to the court a breakdown of specific weight amounts of waste and recycling collected throughout the year.

Judge/Executive, Steve Pendery told Mrs. Abrams that she is doing a great job and that her work is appreciated.

Commissioner Geoff Besecker thanked Megan for her continued work and for taking the program to the next level.

Commissioner Tom Lampe thanked Megan for an excellent report and said that he appreciates the periodic updates of the great work being done in the community.

New Business

County Administrator, Matt Elberfeld presented new business.

Ordinance O-04-24

County Administrator, Matt Elberfeld read the title summary for the first reading of Ordinance O-04-24, “An Ordinance updating the official zoning map for unincorporated Campbell County to rezone approximately 40 acres located along Bob Huber Drive at the southern Campbell County Industrial Park in unincorporated Campbell County from Agricultural (A-1) to Industrial One (I-1).”

There will be a request for a motion to adopt Ordinance O-04-24 after the second reading.

R-20-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-20-24, “A Resolution to adopt the Annual Plan for the Department of Housing.”

Motion was made to adopt Resolution R-20-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and Resolution R-20-24 passed.

R-21-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-21-24, “A Resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to enter into a Memorandum of Agreement with the Northern Kentucky Area Development District, Boone County Fiscal Court, and Kenton County Fiscal Court to create and fund Northern Kentucky Works.”

Motion was made to adopt Resolution R-21-24 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-21-24 passed.

R-22-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-22-24, “A Resolution of the Campbell County Police Merit Board Policy relating to promotional seniority points of lateral hires.”

Motion was made to adopt Resolution R-22-24 by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and Resolution R-22-24 passed.

R-23-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-23-24, “A Resolution of the Campbell County Fiscal Court authorizing renewal rates for Fiscal Years 2025 and 2026 (FY25 and FY26) with American United Life Insurance Company, OneAmerica Company, to continue to provide group term life and accidental death and dismemberment (AD&D) Insurance, group voluntary life and AD&D Insurance, and group long term disability insurance to eligible employees of the Fiscal Court and Detention Center.”

Motion was made to adopt Resolution R-23-24 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe recused himself from this vote, because his employer has a business relationship with these companies.

All voted “Aye” and Resolution R-23-24 passed.

R-24-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-24-24, “A Resolution of the Campbell County Fiscal Court authorizing renewal rates for Fiscal Year 2025 (FY25) with United HealthCare to provide medical insurance to eligible employees of the Fiscal Court and Detention Center.”

Motion was made to adopt Resolution R-24-24 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter.

Commissioner Tom Lampe recused himself from this vote, because his employer has a business relationship with these companies.

All voted “Aye” and Resolution R-24-24 passed.

R-25-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-25-24, “A Resolution of the Campbell County Fiscal Court authorizing renewal rates for Fiscal Years 2025 and 2026 (FY25 and FY26) with Delta Dental to provide dental insurance to eligible employees of the Campbell County Fiscal Court and Detention Center.”

Motion was made to adopt Resolution R-25-24 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter.

Commissioner Tom Lampe recused himself from this vote, because his employer has a business relationship with these companies.

All voted “Aye” and Resolution R-25-24 passed.

Personnel

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Police Officer Kristen Fischer to Police Officer 4 in accordance with the current FOP working agreement effective April 30, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to advance Police Officer Aaron Hanssen to Police Officer 4 in accordance with the current FOP working agreement effective April 30, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Rebecca Williams as a full-time Police Social Worker at the Campbell County Police Department effective April 4, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Andy Thomas as a full-time Maintenance Technician in the Facilities and Fleet Department effective May 1, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to accept the resignation of full-time Animal Control Officer, Hailey Mueller effective April 18, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Troy Cover as a full-time Animal Control Officer at Campbell County Animal Services effective April 21, 2024 to fill the vacancy created by the resignation of Hailey Mueller.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Payton Fields as a full-time Animal Technician at Campbell County Animal Services effective April 21, 2024 to fill the vacancy created by the appointment of Troy Cover.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview and make a hiring recommendation for a full-time Kennel Technician to fill the vacancy created by the appointment of Payton Fields.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Boards

Motion

County Administrator, Matt Elberfeld read a motion to accept the resignation of Victor Needhman III from the Campbell County Police Force Merit Board effective April 15, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Rebecca Kirchhoff to the Campbell County Police Force Merit Board effective April 16, 2024 through August 4, 2024. Rebecca will fill the remainder of the unexpired term of Van Needham.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Patti Dischar to the Campbell County & Municipal Board of Adjustments for a four-year term effective April 4, 2024. Ms. Dischar will take the place of Joe Williams whose term expired in March 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Judge/Executive Report

Solid Waste Spring Cleanup Event

Judge/Executive, Steve Pendery announced the Solid Waste Spring Cleanup Event is scheduled for Friday, April 26th and Saturday, April 27th from 8:00 AM to 5:00 PM. He said residents could visit the Campbell County website to review the event flyer which lists event locations, guidelines and acceptable items.

Finance Director/Treasurer Reports

County Administrator, Matt Elberfeld presented the Finance/Director Treasurer’s Report.

Motion

County Administrator, Matt Elberfeld read a motion to acknowledge that the Jailer’s proposed budget for fiscal year 2025 was submitted to the Fiscal Court by April 1, 2024 for inclusion in the County’s 2025 budget.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Interfund Transfers

County Administrator, Matt Elberfeld requested a motion to approve Interfund Transfers dated March 31, 2024

Motion was made by Commissioner Brian Painter, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and the motion passed.

Budget Transfers

County Administrator, Matt Elberfeld requested a motion to approve Budget Transfers dated March 31, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order and Benefits Claims

County Administrator, Matt Elberfeld requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- March 27, 2024
- April 3, 2024
- April 1, 2024 (Employee Benefits)

Assistant County Attorney, Pat Walsh commented that the County Attorney had reviewed the Claims, and everything appeared to be appropriate.

Motion was made to approve the claims by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies.

All voted “Aye” and the motion passed.

Adjournment

There being no further business to come before the Fiscal Court, Commissioner Brian Painter made a motion to adjourn the meeting; Judge/Executive, Steve Pendery offered a second to the motion. All voted “Aye” and the meeting adjourned at 9:50 AM.

Attachments

- R-20-24 Housing Public Hearing 2024
- R-21-24 MOA, NKY Works
- R-22-24 Amend Police Merit Board Policy
- R-23-24 OneAmerican Insurance Renewal
- R-24-24 FY25 United Health Care Group Medical
- R-25-24 Delta Dental Group Dental FY25
- Interfund Transfers: March 31, 2024
- Budget Transfers: March 31, 2024
- Claims & Claims Paid per Standing Order:
 - March 27, 2024
 - April 3, 2024
 - April 1, 2024 (Employee Benefits)

Approved:

 DSE for

STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk