



NCBRT Online Registration

Class Information

MGT-323 Instructor Development Workshop
Highland Heights, KY
Tuesday, August 20, 2024 - Thursday, August 22, 2024, 8:00 AM - 5:00 PM

FEMA SID

A FEMA SID number is required for registration. You can look up your FEMA SID, or register for a new one, at the following site: <https://cdp.dhs.gov/femasid>.

Register

Register online at: <https://train.ncbrt.lsu.edu/Student/Register?ClassID=31300>

Class ID: 31300

Class Access Code: NCBRT323

Confirmation Email

Once your registration is complete, you will receive an email confirmation. This email will contain your FEMA SID and registration Confirmation Number. **Make sure to have this information available to you in class!** You will need this to complete the online post-test and class evaluation.

Pre-Test

As soon as you complete registration, you will see a link "Begin Class Pre-Test". Click on this link to access the class pre-test. A completed pre-test is required in order to later take the post-test and receive class credit.

In Class

The online registration site is mobile friendly and can be used by any phone, tablet, or computer with internet access. At the end of training, a post-test and class evaluation will be conducted. Bring a device to class that can access the online registration site, so you may complete your post-test and evaluation online. Your post-test will be graded immediately, and you will be able to review the answers. As soon as the post-test is passed and the class evaluation is completed, your Class Information page will update to include a link for your certificate. The certificate may be downloaded as a PDF to your device, or sent as a PDF to your email.

Assistance

If you need assistance with the online registration site, please contact the NCBRT Help Desk at help@ncbrt.lsu.edu.