

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

January 3, 2024

The Campbell County Fiscal Court held a regular meeting on Wednesday, January 3, 2024, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcasted it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Fiscal Court Clerk, Janie Patterson
Finance Director/Treasurer, Laura Lewis
Assistant County Administrator, Kim Serra
Police Major, Jeremy Newberry

Absent:

Police Chief, Craig Sorrell

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on December 20, 2023.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on December 20, 2023 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Guests

Larry Harrod, Parks and Recreation Director

Larry Harrod, Parks and Recreation Director presented the annual Park Report for 2023. He thanked the patrons, the Jolly CDC, the Maintenance Staff, Administration Staff, and the Fiscal Court.

Jolly Thursday's were well attended with an average attendance each week of 268 people and a high attendance of 436 people. The Festival on the Lake had the biggest crowd since the first one.

Many companies have started hosting their business picnics at the park including DHL.

Lake activities are growing, especially kayaking. The park has increased in the number of kayaks available for rent.

Some of the improvements that were made in 2023 include: a new boat ramp, paved the campground road, the lake was stocked with bass in the fall, six new primitive camp sites were added, seven sites added level tent pads, a second kayak dock with an easy launch, and the maintenance staff built two new Yurts with decks. AltaFiber-internet wifi is now included in the park, and reservation boxes have been added to each shelter, new fencing around the accessible playground.

Projects on the horizon for 2024 include adding a new dump station in the campground, constructing a new rentable shelter and new playground near the ranger station, repairing and improving the ADA accessible fishing dock, adding a new ADA accessible and inclusive playground at Pendery Park.

The current festival line up for 2024 includes the Sun Valley Bluegrass Festival, Saturday, July 13, 4:00 – 10:30 PM, and Festival on the Lake, Saturday, August 17, 4:00 – 11:00 PM.

In 2012, there were 626 season passes sold, in the past 3 years there has been an average of 3,600 season passes sold.

Commissioner Geoff Besecker said he appreciates the passion put in the park

Commissioner Brian Painter said he thought the new bathrooms were the biggest improvements and thanked the team for the hard but important work to keep the 30 bathroom stalls clean.

Assistant County Administrator, Kim Serra stated close to 500 surveys came back.

Judge/Executive, Steve Pendery said he thinks AJ Jolly Park might be the largest county park in the state, and we are getting fabulous use out of it. He thanked Larry and Mike Braun, the Facilities and Fleet Director.

New Business

County Administrator, Matt Elberfeld presented new business.

Ordinance O-01-24

County Administrator, Matt Elberfeld read the title summary for the first reading of Ordinance O-01-24, “An Ordinance amending the text of the Official Zoning Ordinance for unincorporated Campbell County, KY to add accessory dwelling units on large lots.” Mr. Elberfeld stated these units may not be used for homebased businesses or used by the public for short or long-term rentals.

Commissioner Brian Painter said he is very positive towards it but he requested that Planning and Zoning Director, Cindy Minter come to the second reading to offer more of an explanation because he would like her to explain more in depth what people can and cannot do.

Judge/Executive, Steve Pendery stated that he would like Planning and Zoning Director, Cindy Minter to explain why the restrictions listed are necessary, and he would like to know more about the thinking behind it.

There will be a request for a motion to adopt Ordinance O-01-24 after the second reading.

R-01-24

County Administrator, Matt Elberfeld read the title summary of Resolution R-01-24, “A Resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute an order of affiliation with the Campbell County LANDSAR Team for 2024.

Motion was made to adopt Resolution R-01-24 by Commissioner Geoff Besecker, seconded by Judge/Executive, Steve Pendery. All voted “Aye” and Resolution R-01-24 passed.

Personnel

Executive Order

County Administrator, Matt Elberfeld read a motion to appoint Rick Buster as the full-time Assistant Road Supervisor at the Campbell County Road Department effective February 26, 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

County Attorney Report

County Attorney, Steve Franzen stated he didn’t have a report, but he said AJ Jolly has been through an amazing transition and congratulated and thanked Larry Harrod, Mike Braun, Kim Serra, and the Jolly CDC for making a tremendous asset out of our park.

County Commissioners’ Reports

Commissioner Geoff Besecker wished our County and those who reside in it a Happy and Prosperous New Year.

Commissioner Brian Painter stated he is pleased with the new recycling bins and the signs that are posted on the sides that explain what can and can't be recycled. He said he is very impressed and that the bins are better suited to our needs, and he thanked the Solid Waste Department.

Finance Director/Treasurer Report

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer's Report.

R-02-24

Finance Director/Treasurer, Laura Lewis read the title summary of Resolution R-02-24, "A Resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute an application to the Kentucky Board of Emergency Medical Services for Ambulance Block Grant Funds for FY 2024 – 2025." Finance Director/Treasurer, Laura Lewis explained this is an annual grant pass-through grant program that is administered by OEM Deputy Director, Greg Buckler. The county receives \$10,000 from the state and it is distributed to fire departments in the county on a reimbursement request basis.

Motion was made to adopt Resolution R-02-24 by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and Resolution R-02-24 passed.

R-03-24

Finance Director/Treasurer, Laura Lewis read the title summary of Resolution R-03-24, "A Resolution of the Campbell County Fiscal Court approving the County Sheriff's Budget as submitted for calendar year 2024." Finance Director/Treasurer, Laura Lewis stated she has reviewed it and everything is in order. She explained the budget for the County Sheriff must be approved annually by the Fiscal Court prior to January 15, and the Fiscal Court is required to set the annual maximum amount for expenditures for the deputies and assistants.

Motion was made to adopt Resolution R-03-24 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter.

All voted "Aye" and Resolution R-03-24 passed.

County Sheriff, Mike Jansen wished everyone a Happy New Year.

R-04-24

Finance Director/Treasurer, Laura Lewis read the title summary of Resolution R-04-24, "A Resolution of the Campbell County Fiscal Court approving the County Clerk's budget as submitted for calendar year 2024." Finance Director/Treasurer, Laura Lewis stated she has reviewed it and everything is in order. She explained the budget for the County Clerk must be approved annually by the Fiscal Court prior to January 15, and the Fiscal Court is required to set the annual maximum amount for expenditures for the deputies and assistants.

Motion was made to adopt Resolution R-04-24 by Commissioner Tom Lampe, seconded by Commissioner Brian Painter.

All voted “Aye” and Resolution R-04-24 passed.

County Clerk, Jim Luersen thanked the Fiscal Court and stated he is appreciative for their support.

Judge/Executive, Steve Pendery said the Fiscal Court has confidence in both the County Clerk and Sheriff’s Departments and is happy to have a good relationship.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated December 31, 2023.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated December 31, 2023.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Claims & Claims Paid per Standing Order and Benefits Claims

Finance Director/Treasurer, Laura Lewis requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- December 27, 2023
- January 3, 2024
- January 1, 2024 (Employee Benefits)

County Attorney, Steve Franzen commented that he had reviewed the Claims, and had determined that everything appeared appropriate.

Motion was made to approve the claims by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies.

All voted “Aye” and the motion passed.

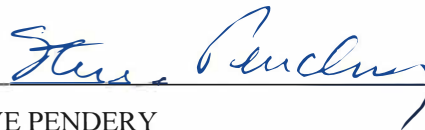
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion. All voted “Aye” and the meeting adjourned at 9:34 AM.

Attachments


- R-01-24: LANDSAR Agreement 2024
- R-02-24: Ambulance Block Grant Application
- R-03-24: Sheriff Budget 2024
- R-04-23: County Clerk Budget 2024
- Interfund Transfers: December 31, 2023
- Budget Transfers: December 31, 2023
- Claims & Claims Paid per Standing Order:
 - December 27, 2023
 - January 3, 2024
 - January 1, 2024 (Employee Benefits)

Approved:



STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk