

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

November 15, 2023

The Campbell County Fiscal Court held a regular meeting on Wednesday, November 15, 2023, at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the regular meeting and broadcasted it on the Campbell Media website.

Present:

County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Fiscal Court Clerk, Janie Patterson
Finance Director/Treasurer, Laura Lewis
Assistant County Administrator, Kim Serra
Police Chief, Craig Sorrell

Absent:

County Judge/Executive, Steve Pendery

Regular Meeting

Due to the absence of Judge/Executive, Steve Pendery, Commission Brian Painter asked for a motion to appoint a Commissioner to act as Chair.

Commissioner Tom Lampe made a motion for Commissioner Brian Painter to Chair in Judge/Executive, Steve Pendery's absence, Commissioner Geoff Besecker offered a second. All voted "Aye" and the motion passed.

Commissioner Brian Painter called the meeting to order at 5:30 PM.

Commissioner Brian Painter lead with prayer and followed with the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Commissioner Brian Painter requested a motion to approve the minutes from the Regular Fiscal Court Meeting on November 1, 2023.

Motion was made to approve the minutes from Regular Fiscal Court Meeting on November 1, 2023 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Recognition of Citizens/Public Officials

Commissioner Brian Painter asked if there was anyone who would like to address the court. No one came forward.

Guests

Campbell County Citizens’ Academy Graduation

Commissioner Brian Painter thanked Community Services Manager, Allyn Reinecke for her hard work and commitment to organize the nine-week Campbell County Citizens Academy.

Economic and Community Development Director, Justin Otto thanked the people who participated in the Citizens Academy and commended them for demonstrating their commitment to civic engagement through their successful completion of the Campbell County Citizens’ Academy Program.

Community Services Manager, Allyn Reinecke acknowledged each graduate and presented them with a Certificate of Completion.

New Business

County Administrator, Matt Elberfeld presented new business.

First Reading: Ordinance O-15-23, Alexandria Pike No Parking

County Administrator, Matt Elberfeld read the title summary for the first reading of Ordinance O-15-23, “Ordinance of the Campbell County Fiscal Court amending Title VII, Chapter 72 entitled Parking Regulations of the Campbell County Code of Ordinances to prohibit parking on a portion of Alexandria Pike West.”

There will be a request for a motion to adopt Ordinance O-15-23 after the second reading.

Motion, Execute an Engagement Letter with Frost Brown Todd

County Administrator, Matt Elberfeld read a motion to authorize the Judge/Executive to execute an engagement letter with Frost Brown Todd to serve as Special Economic Development Counsel to the Campbell County Fiscal Court.

County Administrator, Matt Elberfeld explained Frost Brown Todd will provide counsel to the Fiscal Court and County Attorney's Office on general economic development matters and specific projects as they arise. Entering into the agreement will provide ongoing attorney-client privilege, on call availability, and a permanent engagement that won't require approval for each individual project. Services will only be billed when performed and there is no minimum fee requirement under the agreement.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

County Commissioners' Reports

Commissioner Geoff Besecker wished everyone a Happy Thanksgiving.

Commissioner Tom Lampe announced he had just returned from the annual KACo Conference and it was a great event. He said the Governor singled out that Campbell County was thriving.

Commissioner Brian Painter thanked Commissioner Tom Lampe for attending the KACo Conference and for representing Campbell County.

Judge/Executive Report

AJ Jolly Park Survey

Commissioner Brian Painter announced the Campbell County Parks & Recreation would like survey feedback from 2023 AJ Jolly Park patrons. He stated that those who complete the park survey, which is available on the AJ Jolly Park website, by December 1, 2023 will be entered into a drawing for a chance to win a 2024 Season Pass.

Holiday Light Recycling Program

Commissioner Brian Painter announced Campbell County Solid Waste is partnering with Cohen Electronics to host the Holiday Light Recycling Program from December 1, 2023 – February 1, 2024. Residents can drop off unwanted string lights at six convenient locations: Campbell County Administration Building (1098 Monmouth Street, Newport), Campbell County Clerk's Office (8330 W Main Street, Alexandria), and all Campbell County Public Library locations.

Finance Director/Treasurer Report

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer's Report.

Motion: Purchase Police Fleet Vehicles

Finance Director/Treasurer, Laura Lewis requested a motion to purchase five police fleet vehicles from the State Master Agreement. She stated the estimated cost of \$340,000 for the vehicles was included in the FY24 budget, and these fleet additions would be marked police units and would replace some of the units with exceeding mileage of 130K. She explained, the lead time on police vehicle delivery is still significant and two vehicles purchased in FY23 have not yet been delivered. The pricing per vehicle includes the purchase cost, necessary additional equipment, and outfitting.

Motion was made by Commissioner Geof Besecker, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Claims & Claims Paid per Standing Order and Benefits Claims

Finance Director/Treasurer, Laura Lewis requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- November 8, 2023
- November 15, 2023

County Attorney, Steve Franzen commented that he had reviewed the Claims, and had determined that everything appeared appropriate.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

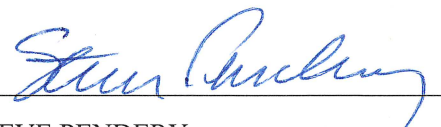
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Tom Lampe offered a second to the motion. All voted "Aye" and the meeting adjourned at 5:53 PM.


Attachments

- Claims & Claims Paid per Standing Order:
 - November 8, 2023
 - November 15, 2023

Approved:


STEVE PENDERY
Judge/Executive

Attest:


JANIE PATTERSON
Fiscal Court Clerk