

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

November 1, 2023

The Campbell County Fiscal Court held a regular meeting on Wednesday, November 1, 2023, at 9:00 AM, at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky. Campbell Media recorded the regular meeting and broadcasted it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Fiscal Court Clerk, Janie Patterson
Finance Director/Treasurer, Laura Lewis
Assistant County Administrator, Kim Serra
Major, Jeremy Newberry

Absent:

Police Chief, Craig Sorrell

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 9:00 AM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Special Fiscal Court Mayors Meeting on October 12, 2023, and the Regular Fiscal Court Meeting on October 18, 2023.

Motion was made to approve the minutes from the Special Fiscal Court Mayors Meeting on October 12, 2023, and the Regular Fiscal Court Meeting on October 18, 2023 by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Guests

Kim Webb, Executive Director of the Emergency Shelter of Northern Kentucky

The Executive Director of the Emergency Shelter of Northern Kentucky, Kim Webb presented an update on the Emergency Shelter of Northern Kentucky and their new facility and that people can now seek shelter year-round. The shelter is Northern Kentucky's only immediate, cold-weather shelter for adults and operates as a low barrier, immediate entrance shelter, removing as many obstacles as possible to get people in the door and out of the cold. She stated over 1,500 people were helped last year and one-third of them were over the age of 55. She explained what fixes homelessness is available affordable housing. She thanked Judge/Executive Steve Pendery and the Commissioner's for their continued support.

Judge/Executive, Steve Pendery presented Director Webb with a Proclamation which encouraged all citizens to recognize that many people do not have housing and need support from citizens and private and public nonprofit service entities and proclaimed November 11 – 18, "National Hunger and Homelessness Awareness Week."

Ron Allari, President of the Vietnam Veterans of America Kentucky Chapter 88

The President of the Vietnam Veterans of America Kentucky Chapter 88, Ron Allari thanked the Fiscal Court the Judge/Executive and the Commissioners for inviting him to speak. He explained that the goals of the Vietnam Veterans of America are to promote and support the full range of issues important to Vietnam veterans, to create a new identity for this generation of veterans, and to change public perception of Vietnam veterans. There were 36 young men who were lost in action in Campbell County, and Mr. Allari is leading a campaign to raise funds to dedicate a memorial to honor them. The location of this memorial will be in the City of Fort Thomas at Tower Park, and the cost will be approximately \$86,000.

Commissioner Besecker thanked Mr. Allari and asked about what other projects he has been a part of. Veteran Allari answered he was also a part of a team that worked to put the memorial monument that is located at the corner of Dixie and Commonwealth.

Commissioner Tom Lampe said thanks doesn't do justice for the gratitude for Mr. Allari and the people he served with, and his passion for this particular project is to be commended, because he is honoring those so deserving. Mr. Allari responded it is his honor.

Commissioner Brian Painter thanked the City of Fort Thomas for maintaining and providing the insurance for this project.

Recognition of Citizens/Public Officials

Judge/Executive, Steve Pendery asked if there was anyone who would like to address the court. No one came forward and the meeting moved to new business.

New Business

County Administrator, Matt Elberfeld presented new business.

Personnel

R-82-23: Addition of Police Social Worker

County Administrator, Matt Elberfeld read the title summary of Resolution R-82-23, “A Resolution of the Campbell County Fiscal Court authorizing the addition of one full time Police Social Worker position and further authorizing corresponding amendments to the administrative code.”

Motion was made to adopt Resolution R-82-23 by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and Resolution R-82-23 passed.

Motion: Advertise, Interview, and Make a Hiring Recommendation for Police Social Worker

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make a hiring recommendation for a full time Police Social Worker.

Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Motion: Accept Senior Center Assistant Resignation

County Administrator, Matt Elberfeld read a motion to accept the resignation of part-time Senior Center Assistant, Michelle Braun effective November 7, 2023.

Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion: Advertise, Interview, and Make a Hiring Recommendation for Senior Center Assistant

County Administrator, Matt Elberfeld read a motion to authorize staff to advertise, interview, and make a hiring recommendation for a part-time Senior Center Assistant to fill the vacancy created by the resignation of Michelle Braun.

Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Motion: Accept Police Officer Resignation

County Administrator, Matt Elberfeld read a motion to accept the resignation of Police Officer, Amanda Armstrong effective October 31, 2023.

Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

Board Appointments

Executive Order, Campbell County Public Library Board of Trustees Resignation

County Administrator, Matt Elberfeld read a motion to accept the resignation of Maggie Brown, a member of the Campbell County Public Library Board of Trustees.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

Executive Order, Campbell County Public Library Board of Trustees Appointment

County Administrator, Matt Elberfeld read a motion to appoint Richard Hoskin, to the Campbell County Public Library Board of Trustees.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

County Administrator Report

County Administrator, Matt Elberfeld explained Boyd Road Bridge needs to be repaired and replaced. He stated it is not a highly utilized bridge and approximately only 75 cars per day drive over it. Research was conducted on various ways to correct the issues but all the options would cost 1.2 – 1.3 million dollars and none of them would also correct the alignment issues. Traffic routing alternatives were researched and it was the recommendation of the Road Supervisor and the Engineering Consultants, hired to research this project, to remove the bridge and to add a second lane to Herring Road. The cost would be significantly less and would save over a million dollars and eliminate future maintenance issues with the bridge. He stated a motion is not being requested to commit to a decision but permission to bid both projects to get final cost to make a decision. He stated it is recommended to bid each project separately.

County Administrator, Matt Elberfeld read a motion to request permission to bid the removal of the Boyd Road Bridge. He read a second motion to request permission to bid the addition of a second lane to Herring Road.

Motion was made by Commissioner Tom Lampe.

Commissioner Geoff Besecker inquired if the traffic study was done based off traffic from Grants Lick Elementary being in session. County Administrator Elberfeld responded that two studies were done at different times, one when school was in session and one when school was not in session.

Commissioner Geoff Besecker offered a second. All voted “Aye” and the motion passed.

County Commissioners’ Reports

- **Commissioner Geoff Besecker**

Commissioner Geoff Besecker offered a huge thank you to the staff who organized the Spooktacular event, and he also offered a huge thank you to the vendors who participated. He said it was a great and well attended event.

Judge/Executive Report

Event Announcement: Northern Kentucky Household Hazardous Waste Collection

Judge/Executive, Steve Pendery announced the annual Northern Kentucky Household Hazardous Waste Collection Event is scheduled for Saturday, November 4th, from 9:00 AM – 2:00 PM, at the Thomas More Stadium in Florence, KY. Judge Pendery stated this event is offered for Boone, Campbell, and Kenton County to properly dispose of household hazardous items. He encouraged residents to visit the Campbell County website for a list of acceptable items and registration forms.

Finance Director/Treasurer Report

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer's Report.

Interfund Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Interfund Transfers dated October 31, 2023.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

Budget Transfers

Finance Director/Treasurer, Laura Lewis requested a motion to approve Budget Transfers dated October 31, 2023.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Claims & Claims Paid per Standing Order and Benefits Claims

Finance Director/Treasurer, Laura Lewis requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- October 25, 2023
- November 1, 2023
- November 2, 2023 (Benefits Claims)

County Attorney, Steve Franzen commented that he had reviewed the Claims, and had determined that everything appeared appropriate.

Motion was made to approve the claims by Commissioner Brian Painter, seconded by Commissioner Geoff Besecker.

Commissioner Tom Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer's relationship with those companies.

All voted "Aye" and the motion passed.

Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Brian Painter offered a second to the motion. All voted "Aye" and the meeting adjourned at 10:04 AM.

Attachments

- Resolution R-82-23: Addition of Police Social Worker
- Interfund Transfers: October 31, 2023
- Budget Transfers: October 31, 2023
- Claims & Claims Paid per Standing Order:
 - October 25, 2023
 - November 1, 2023
 - November 2, 2023 (Employee Benefits Claims)

Approved:

 DSE on behalf of

STEVE PENDERY
Judge/Executive

Attest:



JANIE PATTERSON
Fiscal Court Clerk