

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT
MINUTES**

October 18, 2023

The Campbell County Fiscal Court held a regular meeting on Wednesday, October 18, 2023, at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the regular meeting and broadcasted it on the Campbell Media website.

Present:

County Judge/Executive, Steve Pendery
County Commissioner, Geoff Besecker
County Commissioner, Tom Lampe
County Commissioner, Brian Painter

County Attorney, Steve Franzen
County Administrator, Matt Elberfeld
Fiscal Court Clerk, Janie Patterson
Assistant County Administrator, Kim Serra
Police Chief, Craig Sorrell

Absent:

Finance Director/Treasurer, Laura Lewis

Regular Meeting

Judge/Executive, Steve Pendery called the meeting to order at 5:30 PM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Roll Call

Following the roll call, a quorum was declared present.

Minutes

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on October 4, 2023.

Motion was made to approve the minutes from Regular Fiscal Court Meeting on October 4, 2023 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted “Aye” and the motion passed.

Recognition of Citizens/Public Officials

Judge/Executive, Steve Pendery asked if there was anyone who would like to address the court. No one came forward and the meeting moved to old business.

Old Business

County Administrator, Matt Elberfeld presented old business.

Second Reading: Ordinance O-14-23

County Administrator, Matt Elberfeld read the title summary for the second reading of Ordinance O-14-23, "An Ordinance amending the text of the official zoning ordinance for unincorporated Campbell County, KY to clarify flag lots." The first reading occurred at the Regular Fiscal Court Meeting on October 4, 2023.

Motion was made to adopt Ordinance O-14-23 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted "Aye" and Ordinance O-14-23 passed.

New Business

County Administrator, Matt Elberfeld presented new business.

Motion: Accept Spay/Neuter Grant Funds

County Administrator, Matt Elberfeld read a motion requesting to authorize the Judge/Executive to accept spay/neuter grant funds from the Commonwealth of Kentucky, Department of Agriculture.

Motion was made by Commissioner Brian Painter, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Personnel

Motion: Accept Road Department Retirement Resignation

County Administrator, Matt Elberfeld read a motion to accept the resignation of Assistant Road Supervisor, Robert Bowlds effective March 31, 2024. Bob will be retiring with 27 years of service at the Campbell County Road Department.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted "Aye" and the motion passed.

Motion: Advertise, Interview, and Make a Hiring Recommendation for Road Department

County Administrator, Matt Elberfeld read a motion requesting to authorize staff to advertise, interview, and make a hiring recommendation for a full-time Assistant Road Supervisor to fill the vacancy created by the retirement of Robert Bowlds. This position will not start until March of 2024.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Judge/Executive Report

Event Announcement: Spooktacular

Judge/Executive, Steve Pendery announced AJ Jolly Park's Halloween Spooktacular Event will be on Saturday, October 28th from 12:00 – 2:00 PM. Judge Pendery stated there will be trick-or-treat, costume contests, hay rides, inflatables, games, concessions, and more.

Event Announcement: Northern Kentucky Household Hazardous Waste Collection

Judge/Executive, Steve Pendery announced the annual Northern Kentucky Household Hazardous Waste Collection Event is scheduled for Saturday, November 4th, from 9:00 AM – 2:00 PM, at the Thomas More Stadium. Judge Pendery stated this event is offered for Boone, Campbell, and Kenton County to properly dispose of household hazardous items. He encouraged residents to visit the Campbell County website for a full list of acceptable items and registration forms.

Finance Director/Treasurer Report

County Administrator, Matt Elberfeld presented the Finance/Director Treasurer's Report.

Resolution R-81-23: Declare County-Owned Property as Surplus

County Administrator, Matt Elberfeld read the title summary of Resolution R-81-23, "A Resolution declaring County owned personal property as surplus and authorizing the County Finance Director/Treasurer to sell or otherwise dispose of such property."

Motion was made to adopt Resolution R-81-23 by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and Resolution R-81-23 passed.

Motion: Accept Proposal for an ADA Accessible & Inclusive Playground at Pendery Park

County Administrator, Matt Elberfeld read a motion requesting permission to authorize staff to accept a proposal, entered by Midstates Recreation in the amount of \$190,874, for an ADA Accessible & Inclusive Playground at Pendery Park. Mr. Elberfeld explained the cost of the playground is included in the FY24 budget and is expected to be completed by the end of FY24. This playground will replace the 30-year old playset currently on site and will offer equipment to challenge and provide healthy play opportunities for children of all abilities ages 5 to 12.

Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Motion: Purchase a Vehicle for Solid Waste Coordinator

County Administrator, Matt Elberfeld read a motion requesting permission to authorize staff to purchase a 2024 Ford F-150 Super Cab 4X4 from the State Master Agreement from Paul Miller Ford for the Solid Waste Coordinator. He stated the estimated cost from the State Master Agreement is \$43,655.04 and is included in the FY24 budget.

Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

Claims & Claims Paid per Standing Order and Benefits Claims

County Administrator, Matt Elberfeld requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- October 11, 2023
- October 18, 2023

County Attorney, Steve Franzen commented that he had reviewed the Claims, and had determined that everything appeared appropriate.

Motion was made by Judge/Executive Steve Pendery, seconded by Commissioner Tom Lampe. All voted "Aye" and the motion passed.

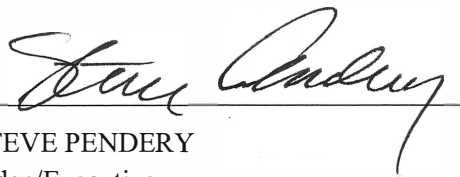
Adjournment

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Tom Lampe offered a second to the motion. All voted "Aye" and the meeting adjourned at 5:38 PM.

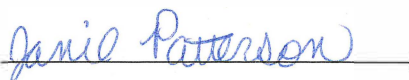
Attachments

- Resolution R-81-23: Surplus, Fall 2023
- Claims & Claims Paid per Standing Order:
 - October 11, 2023
 - October 18, 2023

Approved:


STEVE PENDERY
Judge/Executive

Attest:


JANIE PATTERSON
Fiscal Court Clerk