

**CAMPBELL COUNTY, KENTUCKY FISCAL COURT  
MINUTES**

**August 16, 2023**

The Campbell County Fiscal Court held a public hearing and a regular meeting on Wednesday, August 16, 2023, at 5:30 PM, at the Campbell County Administration Building, 1098 Monmouth Street, Newport, Kentucky. Campbell Media recorded the public hearing and the regular meeting and broadcasted both on the Campbell Media website.

**Present:**

County Judge/Executive, Steve Pendery  
County Commissioner, Geoff Besecker  
County Commissioner, Tom Lampe  
County Commissioner, Brian Painter

Assistant County Attorney, Pat Walsh  
County Administrator, Matt Elberfeld  
Fiscal Court Clerk, Janie Patterson  
Finance Director/Treasurer, Laura Lewis  
Assistant County Administrator, Kim Serra  
Police Chief, Craig Sorrell

**Public Hearing**

Judge/Executive, Steve Pendery called the Public Hearing to order at 5:30 PM.

The purpose of the Public Hearing was to obtain comments from the public regarding the 2023 proposed tax rates. There was also a Public Hearing to obtain comments regarding the 2023 proposed tax rates on August, 2, 2023, 9:30 AM.

Finance Director/Treasurer, Laura Lewis lead the Public Hearing. She asked the court if there were any questions or comments about the proposed 2023 tax rates, and there were none.

The Public Hearing was adjourned at 5:31 PM.

**Regular Meeting**

Judge/Executive, Steve Pendery called the meeting to order at 5:31 PM.

Judge/Executive, Steve Pendery asked for a moment of silence followed by the Pledge of Allegiance.

## **Roll Call**

Following the roll call, a quorum was declared present.

## **Minutes**

Judge/Executive, Steve Pendery requested a motion to approve the minutes from the Regular Fiscal Court Meeting on August 2, 2023.

Motion was made to approve the minutes from the Regular Fiscal Court Meeting on August 2, 2023 by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

## **New Business**

County Administrator, Matt Elberfeld presented new business.

### ***Resolution R-71-23***

County Administrator, Matt Elberfeld read the title of Resolution R-71-23, “A Resolution of the Campbell County Fiscal Court establishing the 2023 Ad Valorem tax rates for Campbell County.”

Motion was made to adopt Resolution R-71-23 by Commissioner Tom Lampe, seconded by Commissioner Brian Painter. All voted “Aye” and Ordinance R-71-23 passed.

### ***First Reading: Ordinance O-11-23***

County Administrator, Matt Elberfeld read the title for the first reading of Ordinance O-11-23, “An Ordinance of the Campbell County Fiscal Court, County of Campbell, Kentucky, amending Ordinance NOS. O-05-23, O-06-23, and O-7-23, imposing regulations and license taxes (fees) on those engaged in franchises, trades, occupations, professions, and other businesses in Campbell County.”

There will be a request for a motion to adopt Ordinance O-11-23 after the second reading.

### ***Motion***

County Administrator, Matt Elberfeld read a motion requesting to authorize staff to apply for an Environmental Stewardship Project Grant offered by UK Cooperative Extension Services – Campbell County to provide funds for collection containers and proper recycling of e-cigarettes collected through participating middle and high schools during the 2023 – 2024 academic year.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

## **Personnel**

### ***Executive Order***

County Administrator, Matt Elberfeld read a motion requesting to enter into a contract with David Fillhardt to provide School Resource Officer services for the 2023 – 2024 school year.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

## **Board Appointments**

### ***Executive Order***

County Administrator, Matt Elberfeld read a motion requesting to reappoint Joe Cottingham to the Northern Kentucky Area Development District Board of Directors for a three-year term through September 30, 2026.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

### ***Executive Order***

County Administrator, Matt Elberfeld read a motion requesting to reappoint Bimal Patel to the meetNKY Board of Directors for a three-year term effective August 1, 2023 through July 31, 2026.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

### ***Executive Order***

County Administrator, Matt Elberfeld read a motion requesting to reappoint Matt Duda to the meetNKY Board of Directors for a three-year term effective August 1, 2023 through July 31, 2026.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

### ***Executive Order***

County Administrator, Matt Elberfeld read a motion requesting to appoint Jim Zilliox to the Central Campbell Fire District Board of Directors as a Judge/Executive appointment to a three-year term beginning July 1, 2023 through June 30, 2026. Jim Zilliox takes the place of Clarence Martin who wished to step down from the board.

Motion was made by Judge/Executive, Steve Pendery, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

### **County Administrator Report**

County Administrator, Matt Elberfeld read a motion requesting to engage Frost Brown Todd to assist with an economic development project.

Motion was made by Commissioner Tom Lampe, seconded by Commissioner Geoff Besecker. All voted “Aye” and the motion passed.

### **County Commissioners’ Reports**

Commissioner Geoff Besecker gave a shout out to New Riff CEO, Ken Lewis for the award the Chamber of Commerce presented to him which recognized his civic engagement in the community.

Brian Painter commented he went to the Northern Kentucky Chamber of Commerce Eggs and Issue’s and the topic was Artificial Intelligence. He stated the speakers did a great job discussing both the pros and cons but the cons seem to outweigh the pros.

### **Judge/Executive Report**

Judge/Executive, Steve Pendery announced The Festival on the Lake at AJ Jolly Park will be held on Saturday, August 19, 2023, from 4:00 – 11:00 PM. Admission is just \$5 with kids 12 and under free. In addition to a fantastic line up featuring Borderline 360, there will be food and craft vendors and children’s activities. This year’s festival marks the 60<sup>th</sup> Anniversary of AJ Jolly Park.

Judge/Executive, Steve Pendery announced the 2023 Citizens’ Academy Program is scheduled to begin September 11, 2023 and will run through November 6, 2023 on Monday evenings from 6:00 – 8:30 PM. This nine-week program is designed to improve civic education and increase citizen engagement in the workings of county government. Those interested can apply online no later than August 25, 2023.

### **Finance Director/Treasurer Report**

Finance Director/Treasurer, Laura Lewis presented the Finance/Director Treasurer’s Report.

#### ***Motion***

Finance Director/Treasurer, Laura Lewis read a motion requesting to accept the proposal of Atkins-Elrod & Associates for CDBG grant administration consultant services for the 2023 CDBG grant application project in the amount of \$65,200. She stated the estimated project timeline is 12 months after the grant is awarded.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Tom Lampe. All voted “Aye” and the motion passed.

**Motion**

Finance Director/Treasurer, Laura Lewis read a motion to recommend payment to the City of Cold Spring for the unincorporated portion of the Darlas Drive Roadway Improvement project for \$132,904.63. She stated the City competitively bid the project, and the road work has been completed to the satisfaction of Road Supervisor, Luke Mantle to county road standards.

Motion was made by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

**Claims & Claims Paid per Standing Order and Benefits Claims**

Finance Director/Treasurer, Laura Lewis requested a motion to approve the Claims and Claims Paid per Standing Order dated:

- August 9, 2023 (Claims per Standing Order Claims)
- August 16, 2023 (Claims – Including per Standing Order Claims)

Assistant County Attorney, Pat Walsh commented that the legal team had reviewed the Claims, Claims Paid per Standing Order, and had determined that everything appeared appropriate.

Motion was made to approve the claims by Commissioner Geoff Besecker, seconded by Commissioner Brian Painter. All voted "Aye" and the motion passed.

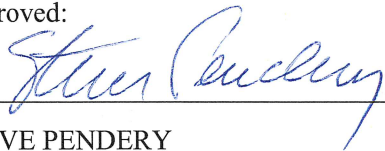
**Adjournment**

There being no further business to come before the Fiscal Court, Commissioner Geoff Besecker made a motion to adjourn the meeting; Commissioner Tom Lampe offered a second to the motion. All voted "Aye" and the meeting adjourned at 5:46 PM.

**Attachments**

- Resolution R-71-23 Ad Valorem Tax Rate
- Claims & Claims Paid per Standing Order:
  - August 9, 2023 (Claims per Standing Order Claims)
  - August 16, 2023 (Claims – Including per Standing Order Claims)

Approved:




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STEVE PENDERY  
Judge/Executive

Attest:




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JANIE PATTERSON  
Fiscal Court Clerk