

**CAMPBELL COUNTY, KY FISCAL COURT
MINUTES**

FEBRUARY 27, 2023

A special meeting of the Campbell County Fiscal Court was held on Wednesday, February 27, 2023, 9:00 a.m. at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

In attendance were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY
COUNTY COMMISSIONERS
GEOFF BESECKER
TOM LAMPE
BRIAN PAINTER

County Attorney Steve Franzen,
County Administrator Matt Elberfeld,
Fiscal Court Clerk Paula Spicer,
Assistant County Administrator Kim Serra,
Finance Director/Treasurer Laura Lewis,
Police Chief Craig Sorrell,
Economic and Community Development Director Justin Otto,
Fiscal Court Clerk Janie Patterson

The meeting was called to order at 9:06 a.m. by Judge Pendery. Cable Access was present to film the meeting. The meeting was also broadcast live on the Campbell Media website.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance

Following roll call, a quorum was declared present.

Judge Pendery requested a motion to approve the minutes from the Fiscal Court regular meeting of February 15, 2023. Motion was made by Commissioner Painter, seconded by Commissioner Besecker to approve the minutes. All voted "Aye" and the motion passed.

Chief Sorrell explained that each year the County Police Officers nominate an Officer to be considered for Officer of the Year Award. The Merit Board and the Police Chief then consider the nominations and select an Officer of the Year. He then introduced Officer Jake Daley who was named as 2022 Officer of the Year. Chief Sorrell read the certificate that was presented to Officer Daley. Judge Pendery commented that the County Police Department has great collection of talent and Officer Daley is viewed as one of or the best. He congratulated Officer Daley who then introduced his family members who were present.

Judge Pendery called on Elaine Henderson, 6242 Vineyard Lane and 3543 Nine Mile Road, Melbourne who had signed in to address the Fiscal Court. Ms. Henderson stated that they have a

problem caused by the property owner across the road who has graded his property down to the road and now every time it rains a river of mud comes across Vineyard Lane and onto her and her neighbors' properties. The Road Department came and advised them that there was really nothing they could do. She asked if the property owner has the right to grade his property so that the muddy water runs onto three other properties every time it rains. Judge Pendery advised that the Planning & Zoning Director and Road Supervisor are looking into this. Ms. Henderson stated that the Road Supervisor did come out. She was also advised to call the County Attorney. She asked who was responsible for this and mentioned that the property owner also had a fire last summer. Ms. Henderson asked if they need to hire an attorney or if the County will do something. County Attorney Franzen stated that this is the first he has heard of the situation. He would have to look into it. Generally, if a landowner alters their property to discharge storm water or other nuisance onto an adjacent property, that is their problem not the County's. In response to Ms. Henderson's question, he agreed that they should get an attorney. It sounds like this is not necessarily a County issue, but ultimately a dispute among neighbors that needs to be resolved among the neighbors. Ms. Henderson stated that the property owner also filled in the ditch along the road. Mr. Franzen stated that the ditches are in the public right of way and he would think that the County would take care of that; the County is responsible for the rights of way. Mr. Franzen stated that he will talk to the Road Supervisor and Planning & Zoning Director and he would be happy to talk to Ms. Henderson after he's met with them and has some more definite answers.

Finding that nobody else had signed in the address the Fiscal Court, Judge Pendery proceeded with the agenda.

There being no old business, Paula Spicer presented new business with Resolution R-27-23. R-27-23 authorizes the Judge/Executive to enter into a non-exclusive Lease Agreement with the Girl Scouts of Kentucky's Wilderness Road Council for use of Camp Whippoorwill within A J Jolly Park. Commissioner Besecker made a motion to adopt R-27-23, seconded by Judge Pendery. All voted "Aye" and the motion passed.

Resolution R-26-23 was read by title. R-26-23 authorizes a revision to the Interlocal Agreement between the Campbell County Fiscal Court and the City of Alexandria, Kentucky for the provision of planning and zoning administrative services to the City. Commissioner Lampe made a motion to adopt R-26-23, seconded by Commissioner Painter. All voted "Aye" and the motion passed.

A motion was requested to authorize staff to advertise, interview and make a hiring recommendation to fill the vacant Administrative Assistant/Planning and Zoning position in the Planning and Zoning Department. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

A motion was requested to appoint Andrew Bezold to the full-time Accountant position in the Finance Department effective March 13, 2023 with compensation set at Pay Grade 5, \$27.00 per hour (\$56,160 annually). Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted "Aye" and the motion passed.

A motion was requested to appoint the following season employees for the 2023 Maintenance, Parks and Golf season effective March 1, 2023:

NAME	JOB TITLE	RATE HOUR
Gregory Reinhardt	Assistant Golf Course Superintendent	\$20.00
James Spaw	Golf Course Attendant II	\$14.25

Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

A motion was requested to appoint County Administrator Matt Elberfeld as Judge/Executive Steve Pendery’s designee on the Northern Kentucky Area Development District (NKADD) Board effective January 4, 2023 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

A motion was requested to appoint Allyn Reinecke as Judge/Executive Steve Pendery’s designee on the Northern Kentucky Agency for Substance Abuse Policy (NKY ASAP) Board effective July 1, 2021 through December 31, 2026. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Judge Pendery then made a motion to recommend to the Kentucky Department for Public Health the appointment of Venkatesh Ganapathy MD to serve on the Campbell County Local Board of Health for a term effective February 28, 2023 through December 31, 2023. The motion was seconded by Commissioner Besecker. All voted “Aye” and the motion passed.

Judge Pendery announced that the Campbell County Trash for Cash Application will go live on March 1st. Nonprofit groups interested in picking up roadside litter during the 2023 season are encouraged to complete an application on the Solid Waste Department page at www.campbellcountky.gov. Applications are accepted until all program slots are filled.

Laura Lewis presented the Finance Director/Treasurer’s Report by requesting a motion to authorize staff to participate in a joint bid process for the following equipment/vehicles. Boone County will conduct the bid process unless otherwise noted.

- Trucks, 1.0 ton, 1.5 ton and 2.5 ton
- AWD SUV
- Electric Vehicles, SUV and pickup
- Mobile brine generator
- Brine storage tanks
- 1,000-gallon anti-ice applicators
- Powered shop floor cleaners
- Asphalt hot box – Kenton County will conduct the bid process

Motion was made by Commissioner Painter, seconded by Commissioner Lampe. In response to Commissioner Besecker’s question, Mr. Elberfeld stated that there is no commitment to buy any of these things. In the event staff has to purchase one of the items at a later date, a contract price will be in place. All voted “Aye” and the motion passed.

A motion was requested to accept a change order for the Animal Services Building expansion project in the amount of \$11,530 for installation of underground electric lines as recommended by the Facilities Director. It will offer less outage risk and is still less than the next lowest bid. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted “Aye” and the motion passed.

A motion was requested to authorize Jailer Jim Daley to enter into an agreement with OD Security North America for 5-years of extended warranty coverage on the current body scanner equipment at the Detention Center for a total cost of \$37,500. Motion was made by Commissioner Painter, seconded by Commissioner Besecker. Commissioner Painter stated that this is expensive but these scanners are quite handy around the jail to keep illicit drugs and other items out of the jail. All voted “Aye” and the motion passed.

A motion was requested to authorize Judge Pendery to send a letter to the Auditor of Public Accounts requesting approval to hire a CPA firm for the fiscal years 2023-2025 to perform the County audit and Housing Choice Voucher program audit. Once approved by the Auditor’s office, Finance staff will solicit bid quotes for the two FY 2023 audits. Motion was made by Commissioner Besecker, seconded by Judge Pendery. All voted “Aye” and the motion passed.

A motion was requested to approve budget transfers dated February 28, 2023. Ms. Lewis stated that the transfers don’t increase the total size of the budget, but reallocate funds to different line items. Motion was made by Besecker, seconded by Commissioner Painter. All voted “Aye” and the motion passed.

Ms. Lewis then requested a motion to approve the claims and claims paid per standing order dated February 22 and March 1, 2023, and employee benefit claims dated March 2, 2023. The County Attorney stated that he has reviewed the claims, claims paid per standing order and employee benefit claims and determined that they all appear appropriate. Commissioner Besecker made a motion to approve the claims, seconded by Commissioner Painter. Commissioner Lampe agreed with payment of the claims however, recused himself from approving any claims related to employee benefits due to his employer’s relationship with those companies. All voted “Aye” and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Besecker made a motion to adjourn, seconded by Commissioner Painter. All voted “Aye” and the meeting adjourned at 9:37 a.m.

Attachments:

Resolution R-27-23 Lease for Use of Camp Whippoorwill at AJ Jolly Park

Resolution R-26-23 Amend Interlocal Agreement with City of Alexandria KY

Budget Transfers dated February 28, 2023

Claims and Claims Paid Per Standing Order dated February 22 and March 1, 2023, and

Employee Benefits Claims dated March 2, 2023

Approved:

STEVE PENDERY

Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk