



Temporary Structure Application
Campbell County Planning, Zoning and Building Inspection
1098 Monmouth Street, Suite 343
Newport, Kentucky 41071

Phone: (859) 292-3880
Fax: (859) 547-1868
Email: pzadmin@campbellcountky.gov

www.campbellcountky.gov

1. Project Located In:

- | | | | |
|---|--------------------------------------|---|------------------------------------|
| <input type="checkbox"/> Unincorporated Campbell County | | | |
| <input type="checkbox"/> Alexandria | <input type="checkbox"/> Cold Spring | <input type="checkbox"/> Highland Heights | <input type="checkbox"/> Southgate |
| <input type="checkbox"/> Bellevue | <input type="checkbox"/> Crestview | <input type="checkbox"/> Melbourne | <input type="checkbox"/> Wilder |
| <input type="checkbox"/> California | <input type="checkbox"/> Dayton | <input type="checkbox"/> Mentor | <input type="checkbox"/> Woodlawn |
| | <input type="checkbox"/> Ft. Thomas | <input type="checkbox"/> Silver Grove | |

2. Business/Project Name: _____

Project Address: _____

City: _____ State: _____ Zip: _____

3. PIDN: 999-99-____ - ____ . ____

4. Applicant: ☐ Contractor ☐ Property Owner/Customer

Contractor: _____ Permit Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Occupational Tax License number: _____
County City

5. Type of Temporary Structure:

- ☐ Stage ☐ Elevated Floor System ☐ Tent
☐ Other: _____

6. Number of Structures: _____

7. Dates structure/s will be placed: _____ to _____

8. Use: _____ (i.e.: cooking, sales, dining etc.)

9. Structure Measurements: _____ wide by _____ long

10. ACKNOWLEDGEMENT:

I hereby certify that I am requesting this review on behalf of all owners of this property. All fees are due at the time of application and are not refundable, regardless of the decision of the Building Inspections, Planning Commission, Board of Adjustment and/or their authorized agent.

Applicant's Signature

Date

ATTACHMENTS: *Digital submissions accepted at pzadmin@campbellcountyky.gov*

- ☐ Site plan w/ structure location and distances to adjacent buildings/property lines
- ☐ Anchoring details based on reaction factors
- ☐ Floor plan, including emergency lighting and exit sign location

-----INFORMATION BELOW TO BE COMPLETED BY STAFF-----

BP

Fees Recd.

\$_____Temp. Permit

\$_____Other

\$_____Total

Date Recd._____

☐ Credit Card

☐ Cash

☐ Check (#)_____